# RIPLEY COURT SCHOOL

| Ripley Court School Job Description<br>**KS1 TEACHER (MATERNITY COVER)**<br>Ripley Court School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. | |
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| **Purpose of the role:** | The main purpose of this role will be to carry out the professional duties of a Key Stage 1 Class Teacher. This requires the post holder to plan, teach, assess and evaluate lessons, and to manage behaviour in accordance with agreed School procedures.<br><br>The role-holder will be expected to provide an inspirational, fun and broad curriculum for children at the appropriate national curriculum level for Key Stage 1 which reflects the School's ethos and promotes a life-long love of learning. They will also promote equality of opportunity for all pupils so that their potential is encouraged and developed.<br><br>The Teacher will play a full part in the life of the School, participating in any meetings reasonably arranged for any relevant purpose, and attending and participating in School events as required.<br><br>The Teacher will undertake supervisory duties as reasonably required, including registration of pupils, supervision of pupils and provision of relief cover for absent colleagues.<br><br>This is a full time role (term time only) on a fixed term basis to provide maternity cover for one year.<br><br>This role will report into the Deputy Head (Pastoral). |
| **Main Duties and Responsibilities:** | • Maintain and manage a caring, supportive, purposeful and stimulating environment which is conducive to children's learning.<br><br>• Promote learning and celebrate achievement through bright, varied and up to date class displays.<br><br>• Plan, prepare and deliver high quality, differentiated lessons across the curriculum.<br><br>• Produce schemes of work across Key Stage 1, ensuring that lessons are at the appropriate national curriculum level. |

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| | • Plan opportunities to develop spiritual, moral, social and cultural aspects of pupils' learning.<br><br>• Enable pupils to develop and maintain positive attitudes towards learning.<br><br>• Monitor and be responsible for the progress of individual students' thorough marking, assessment, recording and reporting.<br><br>• Implement strategies to support SEND and EAL pupils in the classroom.<br><br>• Promote high standards of behaviour and discipline among the pupils, safeguarding their health and safety.<br><br>• Attend and participate in staff meetings, briefings and planning meetings, INSET days and to share in a range of supervisory duties throughout the day.<br><br>• Ensure that School policies are reflected in daily practice.<br><br>• Promote strong relationships with parents and carers, communicating with them about all aspects of their child's education – academic, social and emotional.<br><br>• Attend parents' evenings, information evenings and other School wide events where required.<br><br>• Support with extra-curricular provision.<br><br>• Undertake such other comparable duties as the Head of Little Court, the Deputy Head (Pastoral) and the Headmaster require from time to time.<br><br>• Promote and safeguard the welfare of children and young persons for whom you are responsible and with whom you come into contact.<br><br>This job description should be seen as enabling, rather than restrictive and is subject to regular review. |

Ripley Court School Person Specification

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| | Essential | Desirable |
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| **Qualifications** | • Educated to degree level. | • Qualified Teacher Status. |
| **Experience** | • Experience teaching primary aged pupils at Key Stage 1. | |
| **Skills** | • Excellent planning and organising skills.<br>• Effective listening skills.<br>• Excellent written and verbal communication skills and the ability to correspond effectively with parents.<br>• Motivation and commitment to driving up standards of achievement.<br>• Ability to use a range of ICT to gain participation and encourage learning.<br>• Insight into student learning needs.<br>• Up to date knowledge of Safeguarding legislation and guidance. | |
| **Personal Competencies and Qualities** | • A friendly, open, good-humoured and collaborative attitude, and a commitment to School ethos.<br>• Genuine passion and a belief in the potential of every child.<br>• Ability to act as a role model for pupils and staff through demonstrating high standards of personal and professional conduct.<br>• Ability to maintain consistency and fairness | |