



Wheatfields Junior School

Downes Road, St Albans, Herts, AL4 9NT
Tel No: 01727 757444



Email: admin@wheatfieldsjm.aetrust.uk Website: www.wheatfieldsjm.herts.sch.uk

1: 1 Teaching Assistant Job Description

Responsible to: Inclusion Leader

Grade: H3

Purpose of the role: To work with class teacher as part of a professional team to support teaching and learning for pupils with additional needs; providing learning support to identified pupil(s) who need particular help to overcome barriers to learning; Providing support to identified pupil(s) around their communication, social and emotional needs.

Responsibilities:

- Implement planned learning activities/teaching programmes as agreed with the teacher and Inclusion Leader, adjusting activities according to pupils' needs and responses in line with requirements of child's EHCP as appropriate
- Participate in planning and evaluation of learning activities with the teacher, providing feedback to the teacher on pupil progress and behaviour
- Support the teacher in monitoring, assessing and recording pupil progress/activities
- Provide feedback to pupil in relation to attainment and progress under the guidance of the teacher
- Support learning by arranging/providing resources for lessons/activities under the direction of the teacher
- Share information about pupil with other staff, parents / carers, internal and external professional agencies, as appropriate
- Understand and support independent learning and inclusion
- Work with pupils on therapy or care programmes, advised by professionals, as appropriate.
- Support pupil in social and emotional wellbeing, support any behavioural needs.
- Ensure knowledge and understanding of pupil Education Health Care Plans and as applicable support implementation of provision.

Teachings Assistants in this role may also undertake some or all of the following:

- Administer medication in accordance with an agreed plan under direction of healthcare practitioner and following appropriate training
- Update pupil records as required
- Assist with break and lunchtime supervision including facilitating games and activities
- Assist with escorting pupils on educational visits
- Support pupils in using basic IT
- Undertake moving and handling activities as required.
- Support learning of other children in the class under the class teacher's direction

The duties and responsibilities listed above describe the post as it is at present. The post holder is expected to accept any reasonable alterations that may from time to time be necessary.





Wheatfields Junior School

Downes Road, St Albans, Herts, AL4 9NT
Tel No: 01727 757444



Email: admin@wheatfieldsjm.aetrust.uk Website: www.wheatfieldsjm.herts.sch.uk

