



Pentland Field School

Teacher's Job Description

The Conditions of Employment of School Teachers specifies the general professional duties of all teachers. In addition the following responsibilities are required to be discharged in a satisfactory manner.

- Take the responsibility of safeguarding children seriously, and, following best practice, contribute to the safeguarding practices in school.
- Teach groups of children ensuring the curriculum is differentiated to meet all necessary levels of ability.
- Plan teaching and learning for pupils according to the school's systems, including from programmes of study where applicable
- Monitor and record progress, promoting children's achievements whenever possible.
- Contribute to reviews, multi-disciplinary team meetings and case conferences when required
- Work within a curriculum team, having responsibility for one or more subject areas or other areas of responsibility as specified from time to time.
- Report on the progress you have enabled the curriculum team to make, to the Head of School or designated member of the Senior Leadership Team, as required
- Contribute to the safe, smooth, efficient and effective running of the key phase you are in, reporting to the phase lead, or the Senior Leadership Team, as required
- Participate in such meetings as are called within directed hours.
- Contribute to the school development process
- Demonstrate a good knowledge of pupils, by liaising with other professionals who contribute to provision
- Facilitate the annual assessment cycle, by providing regular progress and attainment data and sharing with families and relevant professionals, contributing teacher reports to Annual Reviews and producing end of year reports

Class teachers hold the key pastoral responsibility for the members of their teaching group and should:

- Promote high expectations of work and behaviour
- Provide rewards and consequences in class within the school framework for managing behaviour.
- Monitor levels of attendance and timekeeping and encourage promptness and regular attendance.
- Encourage pupils to have a positive view of themselves as learners.
- Ensure the best possible relationship with parents by making them welcome in school and finding ways to report progress and concerns.
- Promote positive behaviour throughout the school, linking clear expectations of behaviour to the school's rules and values.
- Lead assemblies as required.

Teachers at Pentland Field are also required to:

- Accompany their class to swimming sessions and to be in the water with the children
- Provide a clear model demonstrating learning in an accessible way in all aspects of the curriculum (eg PE and sensory activities)
- Take part in outdoor and adventure activities including sleeping under canvas with children for up to two nights per year, or if teaching a relevant year group, taking part in a residential week in the UK or abroad.

Location:

Pentland Field School belongs to the Eden Academy Trust. The Eden Academy may from time to time require an employee to be relocated temporarily or permanently to one of its other schools. Any proposal to relocate will be carried out with due consultation and reasonable notice.