

## Lead SEND Practitioner

The County High School Leftwich

Grade 8

SCP 24 – SCP 28

Job Description & Person Specification

### Job Description

#### Reporting to

SENDCO

#### Purpose of the role

To work with teachers, SENDCo and wider pastoral and SEND teams, providing high-quality support for students, including teaching small groups, delivering targeted interventions and helping to remove barriers to learning so that students can make strong progress, develop confidence and participate fully in school life.

#### Main Responsibilities

1. Plan, prepare and deliver learning activities and targeted interventions for individuals and small groups under the guidance of teaching staff.
2. Teach small groups of students to support academic progress, address gaps in learning and build students' confidence, independence and engagement.
3. Work closely with class teachers and Subject Leaders as well as the SENDCo/Assistant SENDCO to identify barriers to learning and implement appropriate strategies to help students access the curriculum successfully, including pre-teaching elements of the curriculum.
4. Adapt resources, explanations and approaches to meet the differing needs of students, including those with SEND, dyslexia and literacy needs, numeracy, handwriting, SEMH needs or gaps in prior learning.

5. Assist the SENDCo/Assistant SENDCO in identifying, assessing and planning provision for students with special educational needs and disabilities, including monitoring students with EHCPs and contributing to annual reviews.
6. Line manage the Learning Support Assistants
7. Use assessment information, teacher feedback and observation to monitor student progress and evaluate the impact of support and intervention.
8. Support the coordination and organisation of access arrangements for students who require them.
9. Provide feedback to teachers and relevant staff on student participation, progress, engagement and any emerging needs or concerns.
10. Promote an inclusive learning environment by encouraging participation, resilience, positive relationships and high expectations for all students.
11. Support students to develop learning routines, organisation, independence and self-regulation so that they are better able to succeed in lessons.
12. Work collaboratively with teachers, support staff, pastoral teams and external professionals, where appropriate, to ensure joined-up support for students.
13. Model effective strategies and good practice to colleagues and contribute to the consistent delivery of intervention and support.
14. Assist with the preparation, organisation and effective use of resources to support teaching, intervention and inclusion.
15. Contribute to the smooth day-to-day running of the department or support area and undertake administrative tasks linked to the role where required.

## **Other**

1. Putting children and young people at the centre of everything the Foundation does, and to ensure their safety and welfare of children and young people across the Foundation.
2. To identify and implement opportunities for the Foundation to operate in a more effective and efficient manner for the benefit of stakeholders.
3. To continue to build upon the positive reputation of the Sir John Brunner Foundation and its rich history to ensure its long-term success and sustainability, liaising with external stakeholders at national, regional and local levels.
4. Build effective relationships with other MATs to facilitate the sharing of expertise and best practice and working closely with those schools wishing to join The Sir John Brunner Foundation.
5. Adhere to the Foundation's policies on code of conduct, Safeguarding, H&S and Data Privacy.
6. Any other duties not specified but are commensurate with the skills and knowledge of the post holder.

## Person Specification

	Desirable	Essential
<b>Qualification</b>		
GCSEs at grades 9 to 4 (A* to C) including English and Maths		✓
Proven success in improving SEND student outcomes within a school		✓
<b>Experience</b>		
Experience of working with children		✓
Successful experience in more than one school	✓	
<b>Knowledge &amp; Skills</b>		
Good literacy and numeracy skills		✓
Good organisational skills		✓
Ability to build effective working relationships with students and adults		✓
Effective ICT skills to support students learning		✓
Skills and expertise in understanding the needs of all students		✓
Excellent verbal communication skills & active listening skills		✓
Knowledge of guidance and requirements around safeguarding children		✓
Understanding of roles and responsibilities within the classroom and whole school context	✓	
<b>Interpersonal Skills</b>		
Energetic, able to work under pressure and meet deadlines		✓
Approachable		✓
Flexible approach and positive attitude towards work		✓
Punctual and reliable		✓
Excellent team player		✓
Ability to adapt to changes in the workplace		✓
Excellent communication skills		✓
Ability to show initiative		✓
<b>Personal Qualities</b>		
Commitment to getting the best outcomes for students and promoting the ethos and values of the school		✓
Commitment to equal opportunities and securing good outcomes for students with SEND or a disability		✓
Ability to work under pressure and prioritise effectively		✓
Commitment to maintaining confidentiality at all times		✓
Commitment to safeguarding and equality		✓