

Person Specification
Green Lane Church of England Primary School
Early Years Teaching Assistant

	Essential Criteria
Education & Qualifications	<ul style="list-style-type: none"> • NVQ Level 3 in Early Years / Early Years practitioner qualification to at least a Level 3 standard • Excellent numeracy and literacy skills with GCSE English & Maths at grade C or above • Have undertaken training and have an excellent knowledge of the EYFS curriculum, assessment strategies, planning and intervention programmes and phonics • Willingness to undertake training in relevant learning strategies Have experience of working in an early years setting and with 3-year-olds
Experience, Skills and Knowledge	<ul style="list-style-type: none"> • Working with or caring for children 0 to 5 years (Early Years) • Excellent understanding of a child's development and learning • Commitment to and/ or experience of working with children with a range of Special Educational Needs (SEN). • Commitment to and/ or experience of ensuring access to the curriculum for children with SEN and whose first language is not English. • Understanding of the relevant policies/codes of practice/ and awareness of relevant legislation in the context of your role

	<ul style="list-style-type: none"> • Excellent understanding of national/ Early Years foundation stage curriculum and other relevant learning programmes/strategies. • Knowledge & experience of resources preparation to support learning programmes • Understanding of assessment strategies, planning and experience of occasional group cover • Effective use of IT to support learning • Ability to write brief reports and keep records • Have excellent behaviour management skills • Excellent knowledge and understanding of safeguarding and health and safety • Excellent communication and organisational skills, ability to show initiative
Personal Qualities	<ul style="list-style-type: none"> • Ability to motivate and encourage children to meet their targets for learning and/or behaviour. • Ability to build effective relationships with pupils' families, liaising sensitively & effectively with them, recognising your role in pupils' learning. • To work constructively as part of a team, understanding classroom / unit roles and responsibilities and your own position within these. • To be an excellent role model. • Emotional resilience in working with a range of challenging situations.

	<ul style="list-style-type: none"> • Ability to demonstrate patience with firmness. • To constantly improve own practice/knowledge through reflection, self-evaluation and learning from others. • Have a willingness to demonstrate commitment to the values and behaviours, which flow from the school ethos. 	
Work Circumstances	<ul style="list-style-type: none"> • To work flexibly as the workload demands • Occasional out of hours working to support school functions 	