



PERSON SPECIFICATION – SCHOOL COUNSELLOR

CRITERIA	ESSENTIAL	DESIRABLE
QUALIFICATIONS		
Degree and Masters Degree in Counselling	✓	
Member of a professional body such as BACP or the NCPS	✓	
Enhanced DBS	✓	
KEY SKILLS AND EXPERIENCE		
General children’s mental health specialism experience.	✓	
Previous school based counselling experience working with 11-18 year olds.		✓
Proficiency in Microsoft systems and electronic safeguarding systems.	✓	
Ability to evaluate, plan, and prioritise workload within demanding timescales.	✓	
Strong presentation and interpersonal communication skills.	✓	
Professional and personal drive.	✓	
Enthusiastic, self-motivated, and self-sufficient.	✓	
Excellent team player.	✓	
Strong problem-solving skills.	✓	
Experience managing own caseload and working towards individual targets and outcomes.	✓	
Efficient diary management and time boundary maintenance.	✓	
High standards in written and oral communication.	✓	
Diverse and varied clinical experience.	✓	
Resilience and motivation to manage day-to- day challenges	✓	

All appointments involve regulated activity and are subject to an Enhanced DBS disclosure with children's barred list check and two successful references. Online searches are carried out on all shortlisted candidates.