



**JOHN RANKIN
SCHOOLS**

PERSON SPECIFICATION

Lunchtime Controller

Qualifications, training and education

- First Aid qualification or willingness to undergo training. Desirable but not essential.

Skills and abilities

Communication

- Communication and interpersonal skills sufficient to support positive interactions with children, young people and colleagues.
- Ability to retain confidentiality in relation to all aspects of school life.

Behaviour management

- Ability to support positive student behaviour in line with school expectations.
- Ability to remain proactive and vigilant in recognising situations which may affect student welfare or safety.

Pastoral and inclusion

- Enjoyment of working with, and being with, children and young people.
- Commitment to the wellbeing and safety of all students.

Technical skills

- Knowledge of Health and Safety regulations relevant to maintaining a safe school environment.

Personal qualities

- A clear sense of responsibility.
- Reliability in supporting safe and consistent lunchtime arrangements.
- Ability to contribute and work as part of a team.
- Proactive, flexible and adaptable approach.
- Willingness to learn and develop personal skills.



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Requirements specific to the role

- All staff and volunteers are expected to be committed to safeguarding, equality and promoting the welfare of children and young people.
- To ensure awareness of local safeguarding policies and procedures and to report any concerns or information received as required.
- Suitability to work with children.
- Suitability for enhanced DBS clearance.