

### **Batley Multi Academy Trust - Job Description**

<b>Trust/School Post:</b>	Batley Grammar School
<b>Department:</b>	Modern Foreign Languages
<b>Post:</b>	Modern Foreign Languages
<b>Grade:</b>	ECT/MPS/UPR
<b>Accountable to:</b>	Director of Learning for Communications
<b>Responsible for:</b>	N/A
<b>Purpose of Job</b>	
Teacher of Modern Foreign Languages who is learner centred and a collaborative practitioner teaching across the ability range.	
<b>Responsibilities</b>	
<p>Under the direction of the Headteacher and SLT:</p> <ul style="list-style-type: none"> <li>● Promote the overall aims, objectives and policies of the department as outlined in the schemes of learning and long term plans.</li> <li>● Help young people to think critically, to communicate effectively and to be responsive to the ideas of others.</li> <li>● Encourage young people to develop their own ideas and to be responsible for their own learning.</li> <li>● Be aware of the potential and individual needs of young people, ensure that young people know these too and set appropriate learning targets and activities.</li> <li>● Recognise the need to promote links across the curriculum where appropriate.</li> <li>● Prepare lessons thoroughly and undertake assessment and evaluation as necessary; use this knowledge of young people' work to inform teaching.</li> <li>● Maintain progress for all year groups and implement interventions where appropriate.</li> <li>● Keep appropriate records, track young people' progress and attend Parents' Evenings.</li> <li>● Attend team meetings, CPD training and INSET meetings.</li> <li>● Contribute to schemes of learning by sharing ideas, preparing shared material, updating existing material and assuming responsibility for interpreting aims and objectives.</li> <li>● Be aware of the requirements of examinations and prepare young people for them.</li> <li>● Ease young people through transition points.</li> <li>● Use a wide variety of research based teaching strategies in order to personalise learning to meet the individual needs of young people.</li> </ul>	

- Ensure that professional development is a continuing process; in addition to keeping up-to-date with developments in the specialist subject and wider curriculum skills, e.g. literacy, SMSC, employability skills, etc.
- Be aware of and adhere to standards of health and safety.

#### **Additional responsibilities**

- Undertake any such duties commensurate with the post as directed by the Headteacher/Line Manager.
- As part of the wider duties and responsibilities, the teacher is expected to promote and actively support the school's responsibilities towards safeguarding.
- A good knowledge and understanding of the Data Protection Act 2018 and a willingness and commitment to ensure compliance of this and any associated data-related legislation.
- Develop and maintain an awareness of mental health issues affecting both colleagues and young people and act in a supportive way that helps others and enables them to be open about any issues affecting them.

**Batley Multi Academy Trust - Employee Specification**

<b>Post: Teacher of Modern Foreign Languages</b>	<b>Grade: ECT/MPS/UPR</b>
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Please carefully read the notes of guidance enclosed with the application form and provide information to help us decide whether you meet the criteria below.

<b>Qualifications, Skills, Experience</b>	<b>Essential/Desirable</b>	<b>Method of assessment</b>
Qualified Teacher Status.	Essential	Certificates
Educated to degree level in relevant subject.	Essential	Certificates
Experience of teaching Spanish to Key Stage 3 and 4	Essential	Application Form/ Selection Process
Experience of working in a cross curricular team.	Essential	Application Form/ Selection Process
Experience of improving outcomes for young people.	Essential	Application Form/ Selection Process
Experience of working successfully with disaffected learners, including those with challenging behaviour.	Essential	Application Form/ Selection Process

<b>Performance Attributes</b> <i>Please note, all the following criteria are <b>essential</b></i>	<b>Method of assessment</b>
Excellent literacy and numeracy skills.	Application Form
Developed IT skills.	Application Form
Makes an active contribution to working flexibly with colleagues within the team and supports others to achieve shared goals.	Application Form/ Selection Process
Ability to use a range of problem solving techniques, to think creatively when presented with varied requests and to know when to refer on to colleagues.	Application Form/ Selection Process
Organises own workload with minimum supervision to meet deadlines and meet the needs of the school.	Application Form/ Selection Process
Recognises the importance of continued professional development.	Application Form
Works with integrity and professionalism.	Application Form/

	Selection Process
Flexible approach to adapt to change in a positive manner.	Application Form/ Selection Process
Resilient and able to work under pressure.	Application Form/ Selection Process