

# Job Description

**Support Staff Pay Scale:** 4-8

**Contract type:** 16 hours per week, 39 weeks per annum (term time plus 1 week)

**Reporting to:** Head of Department

## Food Technician

### Job Purpose

To support the effective delivery of Food Technology lessons by preparing materials, maintaining a safe and well-organised kitchen/classroom environment, and assisting teaching staff and children during practical sessions.

### Key Accountabilities

- Prepare ingredients, materials, and equipment for practical food lessons
- Support teaching staff and students during practical activities
- Maintain a clean, safe, and well-organised food technology environment
- Ensure compliance with food hygiene and safety regulations (including HACCP)
- Monitor stock levels, manage storage, and assist with ordering supplies
- Wash, clean, and safely store equipment after use
- Assist with basic food testing, recording outcomes where required
- Contribute to the efficient day-to-day running of the department

### Person Specification

We are looking for someone who:

- Has an interest in food, nutrition, or food science
- Has strong organisational skills and attention to detail
- Works effectively both independently and as part of a team
- Communicates well with staff and students
- Is committed to supporting a positive learning environment

Previous experience in a school, catering, or food preparation setting is desirable but not essential. Full training will be provided.

**Notes:**

We value all members of the school community equally and work together for the educational progress of all our students in partnership with the whole community.

The above duties are not exhaustive and the post holder may be required to undertake tasks, roles and responsibilities as may be reasonably assigned to them by the Head of Technology.

This job description may be amended at any time in consultation with the postholder.