



# Beechwood Primary School

Linden Road  
Luton, LU4 9RD

**Mrs M Breen-Smith**  
Headteacher  
**Mr Paul Simmonds**  
Deputy Headteacher

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September 2026

Dear Applicant

## RE: Application for Cleaning Operatives – Evening

Thank you for your interest in joining the team here at Beechwood.

Beechwood serves a multi-cultural community in the Leagrave area of Luton. We currently have 825 pupils on roll, including nursery pupils. Our pupils are friendly, polite, co-operative and keen to learn and our parents are supportive and welcome good home school liaison. You will be joining a committed, hardworking staff team who work well together to achieve improved outcomes for pupils. Please visit our website at [www.beechwoodprimary.org.uk](http://www.beechwoodprimary.org.uk) to find out more about the life and work of the school.

Our aim is to ensure that pupils leave us as well-rounded individuals who achieve their potential and have ambitions and aspirations for the future. If you feel that you could help us achieve our goal, I would be delighted to hear from you.

Please find enclosed:

- The Person Specification which will be used to shortlist applicants
- Job description
- An application form – to apply through My New Term

Interviews for the position will be held week commencing **Monday 12<sup>th</sup> October 2026**.  
The closing date for applications is Midday on **Monday 28<sup>th</sup> September 2026**.

Thanks again for your interest.

Yours sincerely

Mrs M Breen-Smith  
Headteacher

