

# Nexus Education Schools Trust

## Marjorie McClure School



### Teacher Recruitment Pack



Nexus Education Schools Trust

# Job Advert

## Join Our Team at Marjorie McClure School!

Are you passionate about transforming the lives of children with special needs? Marjorie McClure School is searching for enthusiastic applicants to join our dynamic team!

**With this opportunity, you will be able to** Build your career from classroom to leadership with the Golden Thread of professional development

### What We're Looking for:

- Experience in settings that support children with special needs is a plus.
- Previous experience working with children.
- A proactive and compassionate individual ready to make a real impact.

**Join us in creating a nurturing and inclusive environment where every child can thrive. If you're ready to embark on this rewarding journey, apply now and be part of something truly special at Marjorie McClure School.**

<b>Salary</b>	£37,870 - £50,474 dependent on experience
<b>Location</b>	Marjorie McClure School 110 Slades Drive Chislehurst Kent BR7 6FG Tel: 020 8467 0174/020 8467 0175 <a href="http://www.marjoriemcclure.co.uk">www.marjoriemcclure.co.uk</a>
<b>Hours</b>	Full Time
<b>Reports to</b>	Senior Leadership
<b>Start Date</b>	September 2026
<b>Closing Date</b>	12 April 2026
<b>Interviews</b>	Week beginning 20 April 2026 - if you would like a tour of the school prior to interview please contact the school <i>We reserve the right to interview suitable candidates prior to the closing date.</i>

# Marjorie McClure School

Welcome to **Marjorie McClure School**, where learning is an exciting adventure filled with creativity, inspiration, and opportunities for every individual to grow and shine. As an **outstanding foundation special school** for students aged 4-19 with complex medical needs and physical disabilities, we provide a nurturing environment where every achievement, no matter how small, is celebrated. At Marjorie McClure, we are more than a school—we are a family that fosters growth, independence, and community connections.

Our personalised curriculum goes beyond academics, prioritising communication, life skills, and social development. Collaboration is key to our success, and we work closely with a dedicated team of healthcare professionals, including nurses, speech and language therapists, occupational therapists, and physiotherapists, all based on-site.

In April 2023, we entered an exciting new chapter by moving into our purpose-built school. This state-of-the-art facility is designed to meet the needs of our students, featuring a wheelchair-friendly playground, sensory and immersive rooms, soft play areas, and a rebound therapy room. We're also proud to showcase our **Chelsea Flower Show garden**, which has become a cherished highlight of our new campus.

At **Marjorie McClure School**, we believe in the power of education to transform lives, and we're excited to continue this journey with our students, families, and community.

**Nexus Education Schools Trust (NEST)** a rapidly growing Multi-Academy Trust with 20 vibrant primary schools across Bromley, Kent, Lewisham and Southwark. Over the past five years, we've invested in state-of-the-art facilities, ensuring our schools provide exceptional learning opportunities for every pupil.

We are proud partners with a number of multi-academy trusts and groups of maintained schools, creating a collaborative network that enhances educational experiences across the region. As part of our commitment to developing outstanding teaching, we also oversee the Thames South Teaching School Hub, delivering high-quality teacher training and professional development in Bromley, Bexley and Greenwich.

At NEST, we believe in the power of collaboration. Our schools are united by a shared dedication to creating a culture of continuous learning, where inclusion is at the heart of everything we do. Each school plays a vital role in building a strong, interconnected professional learning community, driving success across our entire trust.

We are driven by a clear, moral purpose:

**“To provide excellence and opportunity for all, transforming lives through education and inspiring the leaders of tomorrow”**

**Nexus Education Schools Trust** is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. The successful candidate will be required to undergo an enhanced DBS clearance.

# Nexus Education Schools Trust

## We're proud to offer:

- **Endless Growth Opportunities:** Access to ongoing professional development to help you thrive in your career.
- **Thriving Partnerships:** Strong collaborations with schools to enhance your impact and network.
- **A Happy and Supportive Team:** Work alongside a motivated, friendly, and encouraging group of professionals. We are committed to helping you achieve your professional goals.
- **Comprehensive Training and Development:** NEST supports the continuous growth of all our staff.
- **Course and Qualification Opportunities:** Enhance your skills for your current role or prepare for future opportunities.
- **Career Advancement:** Gain qualifications that can help you progress within the organisation.
- **Resources You Deserve:** A well-equipped environment with the tools and support you need to succeed.
- **Innovative Culture:** Join an organisation that values creativity, teamwork, and fresh ideas.
- **Exclusive Perks:** Enjoy staff benefits like the Cycle to Work scheme and technology discounts.
- **Special Discounts:** Gain access to CSSC Benefits, BHN Extras and Blue Light Card savings, making your life outside work even better.

# Welcome from the CEO

Dear Candidate,

Thank you for expressing your interest in joining **Nexus Education Schools Trust**. We are delighted that you are considering becoming a part of our community.

This is an incredibly exciting time for our schools, as the Trust continues to grow and thrive. Currently, all our schools are rated as good or outstanding, with strong leadership teams dedicated to delivering a rich variety of opportunities and outstanding outcomes for every pupil.

At **Nexus Education Schools Trust**, we are guided by a vision to empower individual academies to flourish with true autonomy while fostering a strong culture of support and collaboration across all our schools. Central to everything we do is a commitment to making child-centred decisions and choices.

## Our mission is to:

- Nurture every individual,
- Provide exceptional educational opportunities and outcomes,
- Empower all to succeed, and
- Transform the life chances and aspirations of our pupils, equipping them to thrive as fulfilled individuals in an ever-changing world.

We also celebrate the uniqueness of each school's community and the vital contributions they make to ensuring the best education and experiences for our pupils. Every school is fundamental to our collective success. We firmly believe that, together, we can achieve more—delivering higher educational outcomes, broader opportunities for our pupils, and enhanced prospects for our staff and communities.

As a member of NEST, you will join a Trust that champions collaboration, mutual support, and a shared commitment to excellence. We are looking for individuals who:

- Share our values and vision,
- Are enthusiastic about working collaboratively with colleagues both within and beyond their school,
- Are dedicated to continuous development and professional excellence, and
- Are passionate about providing the highest standards and opportunities for all children.

We hope this information inspires you to take the next step in your career with us. We look forward to receiving your application and wish you the very best as you consider this exciting opportunity.

Regards

Paula Farrow OBE  
CEO  
Nexus Education Schools Trust



# Teacher - Job Description

## Main Purpose of the Role:

Under the direction of the Phase Lead and Deputy Head Teacher you will :

- have a subject leader responsibility
- have responsibility for planning and delivering learning, including producing resources and effectively assessing progress
- be an excellent classroom practitioner
- have pastoral responsibility for a form group
- be committed to ensuring the highest levels of safeguarding
- promote the school vision, aims and ethos.

## Duties and Responsibilities

### Teaching and Learning Responsibility

- Deliver the curriculum as relevant to the age and ability group/subject(s) that you teach
- Be responsible for the preparation and development of teaching materials, teaching programmes and pastoral arrangement as appropriate.
- Be accountable for the attainment, progress and outcomes of pupils' you teach
- Be aware of pupils' capabilities, their prior knowledge and plan teaching and differentiate appropriately to build on these demonstrating knowledge and understanding of how pupils learn
- Have a clear understanding of the many varied needs of our pupils, and demonstrate a commitment to continually improving understanding of special educational needs in order to become an expert practitioner.
- Demonstrate an understanding of and take responsibility for promoting high standards of literacy including the correct use of spoken English (whatever your specialist subject)
- If teaching early reading, demonstrate a clear understanding of appropriate teaching strategies e.g. systematic synthetic phonics
- Use an appropriate range of observation, assessment, monitoring and recording strategies as a basis for setting challenging learning objectives for pupils of all backgrounds, abilities and dispositions, monitoring learners' progress and levels of attainment
- Make accurate and productive use of assessment to secure pupils' progress
- Give pupils regular feedback, both orally and through accurate marking, and encourage pupils to respond to the feedback, reflect on progress, their emerging needs and to take a responsible and conscientious attitude to their own work and study
- Use relevant data to monitor progress, set targets, and plan subsequent lessons
- Set homework and plan other out-of-class activities to consolidate and extend the knowledge and understanding pupils have acquired as appropriate
- Participate in arrangements for examinations and assessments within the remit of the School Teachers' Pay and Conditions Document

### Leadership Responsibility

- Support and implement the vision and ethos of the school
- Work in a multi-disciplinary way to develop individualised plans and implement strategies to best support our pupils.
- Work closely with parents to best support our pupils needs
- Promote cross curricular approaches to teaching and learning
- Provide leadership for support staff to ensure the most effective practice within your lessons
- Effectively demonstrate positive behaviour management to foster an effective learning environment.
- Be an effective role model for your team in terms of teaching, behaviour and classroom management
- Participate in EHCP reviews and monitor the implementation of provision for your students.
- Take a lead role on an identified subject area across the whole school

# Teacher - Job Description

- Be responsible for the subject development plan for your identified subject.
- Where appropriate, take on an additional area of responsibility, to be mutually agreed
- Where appropriate, manage a departmental budget, ensuring value for money
- Support the continuing professional development of colleagues with Marjorie McClure and from partner schools.

## Wider Professional Responsibilities

- Uphold the school's safeguarding and health and safety procedures with vigilance and care, fully embracing your role in ensuring a safe and supportive environment for all.
- Act as a positive role model, fostering strong, respectful relationships with pupils, parents, and colleagues, and contributing to a harmonious school community.
- Provide supervision for pupils beyond the classroom as needed, ensuring their safety and well-being throughout the school day.
- Communicate and collaborate effectively with stakeholders, including parents, colleagues, and external partners, to support pupils' learning and development.
- Engage fully in professional development opportunities, reflecting on practice and responding to feedback to continually grow and improve in your teaching role.
- Liaise with advisory staff and external agencies as needed, ensuring pupils benefit from the full range of expertise and support available.
- Undertake other reasonable and relevant tasks as required by the Headteacher or Deputy Headteacher, contributing to the wider success of the school.

## Special Conditions of Service

This post is exempt from the Rehabilitation of Offenders Act (1974). The amendments to the Exceptions order 1975 (2013 & 2020) provide that certain spent convictions and cautions are 'protected' and are not subject to disclosure to employers and cannot be taken into account. Guidance and criteria on the filtering of these cautions and convictions can be found on the Ministry of Justice website. Because the post allows substantial access to children, candidates are required to comply with Trust safeguarding and DBS procedures.

## Policies and Procedures

Ensure full awareness of, compliance with, and adherence to all school policies and procedures relating to the management, teaching, and learning within the school.

## Contacts and Relationships

Deliver the expected standard and level of service, identifying and reporting any shortfalls or opportunities for improvement.

Consistently uphold high professional standards in attendance, punctuality, appearance, conduct, and maintaining positive, respectful relationships with pupils, parents/carers, and colleagues.

# Teacher - Job Description

## Equalities

Actively enforce the school's equal opportunities policies and fulfil all statutory responsibilities to ensure fairness, inclusivity, and respect for all individuals in every aspect of service delivery.

## Additional points

All staff are expected to comply with academy and Trust policies. Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.

The Trust will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition. The job description may be subject to amendment or modification, should circumstances change, changes will be discussed with you in the first instance. Should a disagreement arise, you will be afforded the opportunity of a meeting to resolve the matter with your line manager. You may wish to be accompanied at this meeting by a representative of your Trade Union if you so wish.

## Data Protection

Nexus Education Schools Trust (NEST) is committed to protecting your privacy when you apply for a position with us. It is important to us that you can trust us to keep your information safe and to use it in ways that you will think are reasonable and ethical. NEST are the data controller for the information we hold about you, this means we control how your personal information is processed and for what purposes.

For further information please refer to our Data Protection Policy <http://nestschools.org/nest-policies/>

# Teacher - Person Specification

## Qualifications and Training

Essential:

- Qualified teacher status
- Degree
- Willingness to undertake ongoing professional development

Desirable:

- Relevant postgraduate professional qualification
- Previous experience teaching special educational needs
- Previous experience working with a variety of agencies

## Experience

- Previous experience working in a school
- Experience specifically related to subject specialism either within a school or professional environment

## Skills and Abilities

- Knowledge and understanding of how to adapt curricular issues for pupils with a range of Special Educational Needs.
- Understanding of quality in special educational provision and strategies for raising pupil performance
- Ability to lead, motivate and inspire children with special educational needs and staff.
- A passion for continuous improvement.
- Excellent written and oral communication skills.
- Understanding of high-quality teaching, and the ability to model this for others and support others to improve
- Effective communication and interpersonal skills
- Ability to use ICT to support the curriculum effectively

## Personal Qualities

- A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school
- Ability to work under pressure and prioritise effectively
- Ability to build effective working relationships
- Commitment to maintaining confidentiality at all times
- Commitment to safeguarding and equality



Nexus Education Schools Trust

## The application process

**Nexus Education Schools Trust** is committed to safeguarding and promoting the welfare of children and young people in its schools. We comply with the statutory legislative requirements and guidance, including 'Keeping Children Safe in Education', and we follow a rigorous selection process which seeks to discourage and screen out unsuitable applicants.

### Safer Recruitment

Our job descriptions and person specifications confirm individual responsibility for safeguarding the welfare and well-being of children and young people. All posts are subject to Enhanced Disclosure and Barring (DBS) checks.

### Application Stage

We require all applicants to complete our Application Form which seeks to elicit the information we require to undertake the shortlisting process and to assess the applicant's suitability for the post they have applied for. We do not accept CVs in place of a completed Application Form. We reserve the right to reject any applicant who has failed to fully complete our Application Form.

### Shortlisting

Only those candidates who meet the criteria outlined in the person specification will be shortlisted. We carry out online and social media searches as part of our due diligence on shortlisted candidates. If we identify any of concern to us, then this will be raised and explored during the interview.

### Interview

1. Shortlisted candidates will take part in an in-depth interview and selection process.
2. Employment references will be sought before an interview.
3. Candidates will be asked to complete a Self Declaration Form in respect of their criminal record and to return this prior to the interview.
4. Candidates will be asked to address any discrepancies, anomalies, or gaps in employment in the application form including their employment history. Candidates will be invited to discuss any disclosures in their self-declaration form and any queries we have arising from the information provided in their employment references and/or our online and social media searches.
5. Proof of right to work in the UK and any relevant qualifications must also be provided at the interview.

### Appointment

An offer of employment is conditional upon us being satisfied with the outcomes of all the following checks:

- Verification of the candidate's identity.
- An Enhanced Disclosure and Barring Service Certificate (DBS) including a Children's Barred List check
- An assessment of fitness to work to ensure that a candidate has the health and physical capacity for the job
- Overseas criminal record and overseas professional registration checks where a candidate has lived, worked or qualified overseas
- Verification that the candidate is not the subject of a prohibition order or section 128 direction made by the Secretary of State
- Compliant employment references
- Verification of qualifications and professional registrations relevant to the candidate's role
- Verification of the candidate's right to work in the UK
- Verification that candidates employed in reception classes, or wraparound care for children up to the age of 8, are not disqualified from working in these settings under the 2018 Childcare Disqualifications Regulations.

On appointment and annually thereafter, all colleagues are required to undertake Safeguarding training, Cyber Security training, GDPR training and to reaffirm and disclose any changes to their criminal record, and to read and confirm their adherence to Part 1 of Keeping Children Safe in Education, our child protection and safeguarding policy, behaviour policy and code of conduct (which includes our requirements in respect of ethical and professional standards and professional boundaries). All school based staff will be required to undertake first aid training.



Nexus Education Schools Trust

Our contracts of employment place an ongoing requirement on all colleagues to immediately notify us if they are the subject of a police investigation, are released under investigation, or receive a caution or conviction.

### **Recruitment of Offenders**

All posts within NEST are, (by the reason of The Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended) exempt from the provisions of the Rehabilitation of Offenders Act 1974. This means that all applicants for employment with the Trust must disclose all unspent cautions and convictions and all unprotected spent cautions and convictions. An explanation of when a spent conviction is unprotected is available on the Ministry of Justice website.

- If relevant information (whether concerning previous convictions or otherwise) is volunteered by an applicant during the recruitment process or obtained through a DBS check, we will consider the following factors before reaching a recruitment decision:
- whether the conviction of other matter revealed is relevant to the position in question;
- the seriousness of any offence or other matter revealed;
- the length of time since the offence or other matter occurred;
- whether the applicant has a pattern of offending behaviour or other relevant matters; and
- the circumstances surrounding the offence and the explanation(s) offered by the convicted person.

If the post involves regular contact with children, it is our normal policy to consider it a high risk to employ anyone who has been convicted at any time of any of the following offences: murder, manslaughter, rape, other serious sexual offences, grievous bodily harm or other serious acts of violence, class A drug-related offences, robbery, burglary, theft, deception or fraud.

If the post involves access to money or budget responsibility, it is our normal policy to consider it a high risk to employ anyone who has been convicted at any time of robbery, burglary, theft, deception, or fraud.

If the post involves some driving responsibilities, it is our normal policy to consider it a high risk to employ anyone who has been convicted of dangerous driving or of an offence of driving under the influence of alcohol or drugs, within the last 10 years.

### **Probation**

All new colleagues will be subject to the NEST probation procedure for six months. The probation procedure is to enable the assessment of a colleague's suitability for the job for which they have been employed, which includes the monitoring and review of their performance of their duties, skills, qualifications, and experience outlined in the job description and person specification and their suitability to work with children and young people.

### **Equal Opportunities**

NEST recognises the value of, and seeks to achieve, a diverse workforce that includes people from all backgrounds. We take positive steps to create an employment culture in which people feel confident about being treated with fairness, dignity, and tolerance irrespective of their differences. This commitment extends beyond the relationship between the conduct of colleagues, potential colleagues, and the whole community. We are committed to the elimination of unlawful discrimination and the promotion of good relations between all.

### **General Data Protection Regulations**

NEST is committed to ensuring that your privacy is protected. By signing a contract of employment, you understand that NEST, and/or agents appointed by the trust, process your personal data, including "special category personal data" as defined in the General Data Protection Regulations (GDPR), for the purposes of the operation, management, security and/or administration, as well as, complying with applicable laws, regulations, and procedures. The information you provide (except equality monitoring information) may be shared with partner organisations that provide services to NEST. Further information on our data protection policy and privacy notices can be found on the NEST website.

[www.nestschools.org](http://www.nestschools.org)

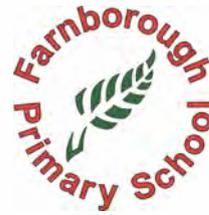
# Our Trust



Alexandra  
Infant  
School



CHILDERIC  
PRIMARY SCHOOL



HIGHFIELD

Infants' and Junior Schools



John Keats  
Primary School



PERRY HALL  
PRIMARY SCHOOL



WORSLEY BRIDGE  
PRIMARY SCHOOL



Thames South  
TEACHING SCHOOL HUB

[www.nestschools.org](http://www.nestschools.org)