

# Wrestlingworth Infant and Dunton Junior CofE Schools Federation



<b>Job Title:</b>	Class Teacher	<b>Job Category:</b>	Teaching
<b>Location:</b>	Dunton Junior School	<b>Position Type:</b>	Permanent
<b>Year Group:</b>	KS2	<b>Start date:</b>	September 2026
<b>Level / Salary Range:</b>	Main Pay Scale	<b>Hours:</b>	Full-time

## Job Purpose:

- Be responsible for the education and welfare of a designated class of children in accordance with the requirements of the Conditions of Employment of School Teachers, having due regard for the requirements of the curriculum, the school aims, values and the policies of the governing body.
- To take responsibility for the development, well-being and discipline of all pupils.
- To manage the teaching and learning of a class within the school in accordance with school policy and in pursuit of high standards of achievement for all pupils.
- To promote good relationships with parents and the community.

## Job Description:

### Main duties and responsibilities:

#### Teaching & Learning:

- Have high expectations of all pupils, including a commitment to ensuring that they achieve their full potential and to establish fair, respectful, trusting, supportive and constructive relationships with them.
- Know how to make effective personalised provision for all pupils, including those who have special educational needs or disabilities, and how to promote equality and inclusion in your teaching.
- Implement the school's aims and values, as outlined in policies, and the teaching and learning policy in particular.
- Work with colleagues within the school and Federation to plan tasks in order to meet the individual needs of pupils.
- Have a secure knowledge and understanding of the relevant curriculum, including any recent developments.
- Use an appropriate range of teaching strategies and resources, including e-learning, which meet pupils needs and take practical account of diversity and promote equality and inclusion.
- Teach engaging and motivating lessons informed by well-grounded expectations of pupils and designed to raise attainment.
- Use assessment as part of your teaching to identify pupils' needs, set realistic and challenging targets for improvement and plan future teaching.

- Set home learning and plan other out-of-class activities to consolidate and extend pupils' knowledge and understanding as appropriate.

### **Assessment, Recording & Reporting:**

- Give pupils regular feedback, both orally and through quality marking, and encourage pupils to respond to feedback and reflect on their learning.
- Complete assessment records, including on-line systems.
- Participate in assessment arrangements agreed by the school and as legally required.
- Communicate effectively with parents and carers, conveying timely and relevant information about attainment, objectives, progress and well-being, including mid-year parents' evenings and end-of-year reports.
- Know a range of approaches to assessment, including the importance of formative and summative assessment.
- Know how to use local and national statistical information to evaluate the effectiveness of your teaching, to monitor the progress of your pupils and to raise attainment.
- Know how to use reports and other sources of external information related to assessment in order to provide pupils with accurate and constructive feedback on their strengths, weaknesses, attainment, progress and areas for development, including action plans for improvement.

### **Effective Management of Resources**

- Take responsibility for the work of additional adults within your room.
- Make effective use of ICT in teaching and learning.
- Manage and maintain physical resources within the teaching area.

### **Behaviour and Safety**

- Be able to hold positive values and attitudes and adopt high standards of behaviour in your professional role.
- Know the current legal requirements, national policies and guidance on the safeguarding and promotion of well-being of children and young people.
- Know the local arrangements concerning the safeguarding of children and young people.
- Know how to identify potential child abuse or neglect and follow safeguarding procedures.
- Know how to identify and support children and young people whose progress, development or well-being is affected by changes or difficulties in their personal circumstances and when to refer them to colleagues for specialist support.

### **Professional Development**

- Attend staff meetings as required in order to develop and review school policy.
- Be able to evaluate performance and be committed to improving practice through appropriate professional development.
- Have a creative and constructively critical approach towards innovation, being prepared to adapt your practice where benefits and improvements are identified.
- Act upon advice and feedback and be open to coaching and mentoring

### Strategic Direction and Development of a Curriculum Area

- Develop, promote and ensure implementation of the whole school policy for a curriculum area.
- Use national, local and school data effectively to monitor standards of achievement across the school in the allocated curriculum area.
- Produce subject action plans to develop the curriculum area in relation to targets for improvement, resources and staff professional development requirements.
- To support the school in ensuring personal development is highly effective including planning and delivering extra-curricular activities, trips and residential.
- Monitor progress towards achieving actions identified in the curriculum area action plan and use this information to plan future developments.
- Lead by example, deliver professional development activities, including INSET, and provide support to colleagues.
- Ensure newly qualified teachers and staff new to the school, receive appropriate support.

*Please note, whilst every effort has been made to explain the duties and responsibilities of the post, each individual task undertaken may not be identified. Employees will be expected to comply with any reasonable request from the Headteacher to undertake work of a similar level that is not specified in this job description.*

### Person Specification:

Attributes	Essential	Preferred
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• Qualified Teacher Status</li> <li>• Evidence of continuing professional development</li> </ul>	
<b>Professional Experience</b>	<ul style="list-style-type: none"> <li>• Experience teaching across KS2</li> <li>• Able to create a stimulating and challenging working environment for the class</li> <li>• Able to promote good discipline in line with the ethos of the school</li> <li>• Experience incorporating Teaching and Learning styles</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of working within an upper KS2 class.</li> <li>• Experience of working within a Church school with Christian Values</li> <li>• Experience of leading a curriculum area</li> </ul>
<b>Professional Knowledge</b>	<ul style="list-style-type: none"> <li>• Secure knowledge of the primary National Curriculum</li> <li>• Knowledge of effective strategies to include and meet the needs of all pupils, including those with SEN and EAL.</li> </ul>	<ul style="list-style-type: none"> <li>• Working knowledge of Upper KS2 curriculum</li> </ul>

	<ul style="list-style-type: none"> <li>● Sound and secure knowledge of Safeguarding practices and promoting the welfare of young people</li> <li>● Able to use assessment for learning effectively to set individual targets for children</li> </ul>	
<b>Professional Skills</b>	<ul style="list-style-type: none"> <li>● Able to promote good home/school relationships</li> <li>● Ability to work collaboratively with others</li> <li>● Ability to help pupils become independent learners</li> <li>● Competency in ICT and have the ability to use ICT across the curriculum</li> <li>● Excellent organisational and communication skills</li> </ul>	
<b>Personal Qualities</b>	<ul style="list-style-type: none"> <li>● Effective communication and interpersonal skills, including the ability to converse at ease in accurate spoken English with adults and children</li> <li>● Flexible approach to adapt to a changing environment</li> <li>● Able to demonstrate high standards of integrity, confidentiality and reliability</li> <li>● Commitment to equality and inclusion principles</li> <li>● Able to meet deadlines and manage time efficiently</li> </ul>	<ul style="list-style-type: none"> <li>● Willingness to undertake further training if necessary</li> <li>● Willingness and ability to contribute to extra-curricular activities</li> <li>● Willingness to attend weekly after school staff meetings</li> <li>● Willingness to attend school residential trips</li> </ul>
<b>Physical</b>	<ul style="list-style-type: none"> <li>● Ability to perform all the physical duties and responsibilities of the post</li> </ul>	

	<ul style="list-style-type: none"> <li>● To work inside and outside in all weather conditions</li> </ul>	
<b>Other</b>	<ul style="list-style-type: none"> <li>● Willingness to occasionally work at our other school where the need arises</li> <li>● Appropriate DBS Clearance before post is taken up</li> </ul>	<ul style="list-style-type: none"> <li>● Driving Licence due to our rural village locations</li> </ul>

*Our schools are committed to safeguarding and promoting the welfare of children and young people and requires all staff to share this commitment.*