

**CLEANER**

Contract Type:	Permanent
Working Hours:	8 hours 45mins per week - 38 Weeks – AM/PM Shifts available
Salary:	Grade 1 Pt 2-3
Location:	Spilsby Primary Academy
Key Relationships:	Estates Team and Headteacher

Working closely with the Site Manager and wider estates team, the School Cleaner plays a vital role in maintaining a safe, clean, and welcoming environment for pupils, staff, and visitors. This position supports the effective day-to-day operation of the school by ensuring that all classrooms, corridors, communal areas and facilities are cleaned to a high standard and in line with health, safety, and hygiene regulations.

The role contributes directly to the smooth running of the school and helps create an environment where teaching, learning, and pastoral care can thrive.

Primary Responsibilities and duties

- To be responsible for cleaning a specified area in the school and to cover other areas if another member of staff is absent.
- Deep cleaning during school holiday periods.
- To report to the Caretaker any problems relating to cleaning equipment or materials and any issues which may affect the safety or security of the school or its users.
- Some lone working in the school may be necessary.
- There will be possible exposure to human waste and/or bodily fluids.
- Physical effort will be necessary in carrying out this role – bending, manual handling etc.
- Ensure that Health & Safety responsibilities are carried out
- Ensure safe and effective use and storage of all equipment
- Be aware of Health and Safety at Work regulations and COSHH guidelines
- To maintain personal and professional development to meet the changing demands of the post, participating in appropriate training activities.
- To adhere to the Schools' policies
- Other duties as may be determined from time to time within the general scope of the post. Duties and responsibilities outside of the post will only be required with the agreement of the post holder.



Person Specification

Essential	Desirable	Measure
• Basic standard of literacy to read instructions • Effective communication skills. • Able to follow procedures effectively • Ability to act on own initiative, dealing with any unexpected problems that arise • Able to clean all designated areas in accordance with the school quality controls and standards • Ability to undertake all the physical aspects of the post • Ability to move and use domestic cleaning equipment (vacuum cleaners etc) • Commitment to achieving high standards of cleanliness and hygiene • Ability to work on own initiative as well as part of a team • Ability to maintain confidentiality at all times • Ability to work in an organised and methodical manner • Flexible approach to duties • Support the Academy policies on safeguarding and child protection	• Knowledge of cleaning equipment and chemicals • Knowledge of COSHH (Control of substances hazardous to health) regulations • Good knowledge and understanding of school, its organisation, activities and policies • Knowledge and understanding of GDPR	Application Form/Interview