



PERSON SPECIFICATION
Assistant Early Years & Childcare Practitioner

Criteria	Qualities	Evidence
Qualifications and Training	<p>Essential:</p> <ul style="list-style-type: none"> ● GCSEs (or equivalent) in English and maths ● Willingness to undertake relevant training (e.g., safeguarding, first aid) ● Level 2 Early Years qualification (desirable but not essential) 	Application form
Experience	<p>Essential:</p> <ul style="list-style-type: none"> ● Previous experience working with children in an educational or care setting 	Letter of Application Interview
	<p>Desirable:</p> <ul style="list-style-type: none"> ● Experience working or volunteering in a school ● Experience supporting children across a range of ages ● Experience assisting in clubs or extracurricular activities 	
Skills & knowledge	<p>Essential:</p> <ul style="list-style-type: none"> ● Understanding of the EYFS framework and safeguarding requirements ● Ability to support children’s learning and development ● Good communication and interpersonal skills ● Ability to follow instructions and use initiative ● Understanding of appropriate safeguarding practices during intimate care ● Knowledge of hygiene and infection control procedures ● Basic IT and record-keeping skills 	Letter of Application Interview
	<p>Desirable</p> <ul style="list-style-type: none"> ● Use of school specific software 	

This Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Successful candidates will be subject to an enhanced DBS check and medical questionnaire.

Soke Education Trust is committed to creating a diverse workforce. We’ll consider all qualified applicants for employment without regard to sex, race, religion, belief, sexual orientation, gender reassignment, pregnancy, maternity, age, disability, marriage or civil partnership.

<p>Personal Qualities</p>	<p>Essential:</p> <ul style="list-style-type: none"> ● Enthusiastic, reliable, and flexible ● Commitment to supporting the needs of all children ● Team player with a positive attitude ● Willingness to uphold the values and ethos of the school ● Commitment to confidentiality and safeguarding ● Comfortable providing personal care while maintaining children's dignity ● Respectful approach to children's privacy and individual needs 	<p>References Interview</p>
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Soke Education Trust is committed to safeguarding and promoting the welfare of children. All appointments will be subject to a satisfactory completion of safeguarding checks.