

Purpose of Job:

- To support the classroom teacher in securing excellent progress -mainly in the oral skills - of all students.
- To deliver a high quality learning experience, the effective use of resources and improved standards of learning and achievement of all students.

Key Accountabilities

1. Attainment and Progress

- Support the class teacher in ensuring that all students, including those with SEND make at least good progress across the four skills, with an emphasis on speaking.
- Use data effectively to track and monitor student progress and communicate concerns and progress to the class teacher
- Deliver effective, targeted interventions that have a positive impact on student progress
- Ensure all learners develop literacy, communication and numeracy skills.
- Monitor and record student attendance at interventions.

2. Teaching, Learning and Assessment

- Teach and plan high quality sessions in which students make at least good progress including use of authentic target language materials.
- Deliver consistently good or better sessions (monitored by session observations)
- Promote consistently high expectations of all students and apply whole school policies.
- Acquire and maintain excellent and up to date subject knowledge.
- Ensure students have a joyful experience of the culture of the countries that speak the language including supporting the planning and delivery of enrichments, competitions, events and ELD sessions with the class teacher.
- Systematically and effectively check students' understanding throughout the session.
- Use well judged and imaginative teaching strategies to provide support and intervention to meet the needs of individual learners in order that they make at least good progress relative to their starting point.
- Promote and generate high levels of enthusiasm for, participation in and commitment to learning amongst all students.
- Promote students confidence and independence so that they are able to tackle challenging activities and can display high levels of resilience.
- Provide students with impactful verbal and written feedback according to the Curriculum Area feedback policy.

3. Personal Development, Behaviour and Welfare

- Take a lead role in establishing a positive learning environment.
- Ensure all students in the session show high levels of engagement, courtesy, collaboration and cooperation.
- Ensure student behaviour is managed through a systematic, consistent approach to behaviour management, in line with whole school policy, within all lessons.

- Be aware of what constitutes an unsafe situation and know how to keep themselves and others safe.
- Adhere to the school staff expectations and personal and professional conduct as set out in the Teaching Standards.

4. Leadership and Management

- Lead by example and demonstrate passion and ambition for the school, subject and its students.
- Provide highly positive, memorable and rich experiences for high quality learning which contributes to student achievement within the subject area and their spiritual, moral, social and cultural development.
- Employ highly effective strategies to improve achievement and progress by: seeking out and modeling best practice, reflecting on the quality of teaching, learning, behavior and progress, being open to coaching, dialogue, mentoring and support.
- Take part in staff appraisal and an ownership over professional development including attending CPD courses relevant to the role.
- Use appropriate strategies to tackle student underperformance and celebrate student achievements.
- Work effectively and positively with the curriculum team and other staff in the school.
- Meet the statutory requirements for safeguarding.

General responsibilities

- To establish links with other school(s) in other countries and develop activities and projects between schools such as pen pals.
- To have an overview of resources (books, magazines, revision guides etc.) in the Learning Hub and to select and share authentic target language materials that can be used in KS3 and KS4.
- Encourage students to read full, or extracts from, authentic target language literary texts as well as English texts that develop students' cultural knowledge.
- Support staff during Mock Exams and Exams. This may include invigilating and supporting cover lessons during speaking mock exams.
- To look after and create displays in the learning area.
- To research websites and resources that can be used in the area.
- To research for cultural events in London and to suggest visits and trips to teachers.
- Other duties as the teachers may reasonably require.

EQUALITY, DIVERSITY, SOCIAL JUSTICE, ANTI-RACISM

We are committed to and champion equality, diversity, social justice, and anti-racism in all aspects of employment within the Trust. All employees are expected to understand and promote these principles in the course of their work.

SAFEGUARDING CHILDREN

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment and uphold all relevant procedures

I have read the Job Description and agree to all the terms and conditions set out. I also agree to comply with all School Policies, Child Protection and Health and Safety regulations. I understand that this Job Description is not an exhaustive list and I agree, when required, to undertake any reasonable request made by the Leadership Team.	
Name:	Signature:
Date:	