



Grestone Academy

Part of Hamstead Hall Academy Trust



Maths Subject Lead

Reports to: SLT Line Manager

Location: Grestone Academy

Salary: TLR 2b

Purpose:

To lead and take responsibility for providing leadership and management of Maths to secure:

- High-quality teaching
- Effective use of resources
- Improved standards of learning and achievement for all

Duties and responsibilities:

- Develop and implement policies for Maths in line with our school's commitment to high-quality teaching and learning
- Promote the subject, its importance, and the value that it brings across the school
- Have a good understanding of how well the subject is being delivered and the impact it has on pupil achievement
- Use this understanding to feed into the school development plan and produce an action plan for the subject
- Promote pupils' spiritual, moral, social, cultural, physical, and mental development in the teaching of the subject
- Consult pupils, parents and staff about the subject and its effectiveness, and assess the feedback against the school's values, visions and aims
- Work with the special educational needs coordinator (SENCO) to ensure the curriculum matches the needs of different pupils, such as disadvantaged pupils and those with special educational needs and/or disabilities (SEND)
- Work with the Early Years Foundation Stage (EYFS) leader to understand how the subject is developed at the EYFS and to support the EYFS
- Organise and lead subject specific events at school

Leading the curriculum:

- Develop and review regularly the vision, aims and purpose for the subject area
- Oversee the planning of the curriculum content, ensuring it is well sequenced to promote pupil progress
- Ensure the planned curriculum is effectively and consistently implemented across the school
- Have a good understanding and up to date knowledge of the Mastery Approach for Maths
- Make sure there is an effective system of assessment that oversees the progress of pupils to ensure the curriculum has a positive impact on pupils' learning

- Have an overarching responsibility for pupils' achievement and standards in the subject area

Leading and managing staff:

- Deliver staff INSET meetings on the subject (termly or as needed) to keep staff informed of any developments or changes
- Provide support to staff regarding teaching and learning, resources, and planning in the subject area
- Monitor teaching and learning by visiting lessons, scrutinising books, and talking with pupils to assess how well the subject area is being implemented and how well it is delivered across the school
- Provide feedback to staff based on the above observations to identify training needs and provide continuing professional development (CPD) in the subject area
- Coach and model team teaching
- Deliver training and provide support for the Teaching Support Team
- Support teachers to make accurate assessments, manage internal and external moderation, and complete external moderation exercises in line with school assessment procedures
- Support teachers to incorporate effective formative assessment and active learning strategies within lessons, that support the engagement in learning and progress of all pupils

Efficient and effective deployment of resources:

- Create a safe, welcoming environment and take care of the classroom accommodation
- Provide support with classroom displays for the subject area across the school to ensure they are stimulating, of high quality, and inspire curiosity in pupils
- Audit, check and manage resources to ensure they are up to date and match pupil and curriculum needs, in line with school procedures
- Manage the subject budget effectively, in liaison with the curriculum budget holder to ensure it is spent on resources that add value and enhance the learning experience

Please note that this list of duties is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the subject leader will carry out. The postholder may be required to do other duties appropriate to the level of the role. This job description is subject to an annual review. It may be amended at the request of the CEO, Headteacher or the post holder after consultation.

Signed Head teacher: _____

Signed Postholder: _____

Date: _____



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Person Specification: Classroom Teacher

Qualification Criteria

- Graduate in subject to be taught
- Qualified to teach and work in the UK

Experience

- Successful experience of teaching in a secondary school
- Evidence of successful completion of initial teacher training

Skills and Abilities

- Teaching to a high standard
- Relates to and motivates students
- Works well within and contributes to team development
- Understands and values the processes of planning as an aid to raising standards
- Good classroom management
- Evidence of a commitment to an equal opportunities policy both in service delivery and employment
- To be able to teach up to KS4
- Knowledge of the Curriculum requirements in KS5 (desirable)
- Understands and is familiar with teaching and learning strategies
- To use ICT to enhance the quality of T&L

Other

- Willingness to undertake relevant training to improve existing skills and develop new ones
- "...maintain high standards in their own attendance and punctuality" (Teacher's standards)
- This post is subject to an enhanced Disclosure and Barring Service check