



L3 Apprentice Teaching Assistant

Level 3 Apprenticeship Teaching Assistant

Dear Applicant,

Thank you for expressing an interest in our teaching vacancy. We are delighted that you are considering joining our team.

We are proud of our one-form entry primary school, nestled in the heart of the village of Harpole, conveniently located near M1 junction 16 and close to Duston. Our school is a place where relationships matter, between staff, children and families and where every member of the community is valued.

We believe in creating a nurturing and inclusive environment where children feel happy, safe and inspired to learn. Our dedicated team works collaboratively to support one another and we are committed to staff wellbeing and professional growth.

If you would like to find out more about our school and what makes us special, I encourage you to contact the school office to arrange a visit or a conversation with me.

Warm regards, Alex Owens Acting Headteacher

Acting Headteacher Welcome

Our school



About Our School

We are a one-form entry primary school located in the village of Harpole. Our recently refurbished building offers a warm and welcoming environment for children and staff alike, with thoughtfully designed spaces that support both wellbeing and learning. **Reading at the Heart** Our school library spans across the building and is championed by our dedicated Reading Champion, who ensures that reading is embedded in every aspect of school life.

Spaces That Support Every Child We have two small group rooms used throughout the week for phonics groups, targeted interventions and sessions with our school counsellor and Family Support Worker. These spaces allow us to provide personalised support and care for our pupils.

Enrichment Through the Arts and Sport Thanks to generous funding from a local village charity, we are proud to offer a rich and varied curriculum. Our children benefit from:

- Weekly PE lessons led by dedicated sports coaches
- Specialist art teaching

- Music lessons through our partnership with NMPAT, including learning instruments and participating in a whole-school choir session

A Skilled and Supportive Team Our experienced support staff work closely with teachers to ensure every child receives the attention they need to thrive. Collaboration and teamwork are central to our ethos.

Resources That Empower Learning We are well-equipped with banks of laptops and a half class set of iPads for each class, refreshed book collections and all the essentials, ready to support creative and engaging lessons. We also have access to a large playing field opposite the school, perfect for outdoor learning and play.

We are proud of our school and the opportunities we provide.

Job Description



Job Description: L3 Apprentice Teaching Assistant

Details of the Job

Post Title Key L3 Apprentice Teaching Assistant **Reporting to** Headteacher/Deputy Headteacher

Salary: Apprenticeship Year 1 (12 months) based on current Government Apprenticeship Salary - £8 per hour, final 6 months are paid at £10.85 if aged between 19-20 or £12.71 if aged 21 or over

Hours: 08:35-15:15 with a 30 minute unpaid lunch

Contract Type: Term time only, fixed term 18 months contract starting ASAP

Location: Harpole Primary School

Purpose of the Role:

To support the learning and development of pupils across Years R to 6, working alongside class teachers to deliver high-quality education. The post holder will provide support within classrooms and lead or assist with small group and individual intervention sessions to help pupils reach their full potential.

Key Responsibilities:

- Support pupils' learning in class under the direction of the class teacher, reinforcing positive behaviour and engagement;
- Assist in the planning and delivery of specific interventions in English, Maths and other curriculum areas;
- Work with individual pupils or small groups to provide targeted support and encouragement;
- Support the emotional and social development of pupils, fostering a positive and inclusive classroom environment;
- Prepare learning materials and resources as directed by teaching staff;
- Provide feedback to teachers on pupils' progress and behaviour;
- Assist in maintaining a safe and stimulating learning environment;
- Supervise pupils during transitions, playtimes or other non-classroom activities as required;
- Contribute to school life and ethos, participating in relevant meetings, training and professional development opportunities;
- Uphold the school's safeguarding and child protection policies at all times.

Person Specification - L3 Apprentice Teaching Assistant



Experience

Essential Criteria

- A good standard of education, including strong English and Maths skills (GCSE Grade 4/C or above or equivalent) ✓
- Enthusiasm for working with children and supporting their learning ✓
- Ability to work effectively as part of a team and take direction from teachers ✓
- Good communication and interpersonal skills ✓
- A positive attitude, flexibility and a commitment to promoting inclusion and equal opportunities ✓
- Willingness to undertake relevant training and professional development ✓

Desirable

- Experience of working or volunteering in a school setting

- ### Additional Information

Useful information



Applications

Please complete the application form which is available online (see MyNewterm, TeachNorthants or school website).

Pay scale

Apprenticeship Year 1 (12 months) based on current Government Apprenticeship Salary - £8 per hour, final 6 months are paid at £10.85 if aged between 19-20 or £12.71 if aged 21 or over.

Start date

Ideally October 2026

Closing date

Applications must be received by 12 noon 16th September 2026 . All applications need to be made via MyNewTerm.

Shortlisting and Interviews

Shortlisted candidates will be contacted on 17th September 2026 with interviews planned for **23rd September 2026.**

We reserve the right to withdraw this advert prior to the closing date should a suitable candidate be found.

Safeguarding

The school is committed to safeguarding and promoting the welfare of children and safer recruitment practice. Where a role involves engaging in regulated activity relevant to children, it is an offence to apply for the role if the applicant is barred from engaging in regulated activity relevant to children. This post is therefore exempt from the Rehabilitation of Offenders Act 1974 and the amendments to the Exceptions order 1975, 2013 and 2020.

All applicants must be able to provide evidence of their 'Right to Work' in the UK prior to commencement of employment. Appointments will also be subject to satisfactory outcomes of our Safer Recruitment practices including satisfactory references (which will be requested prior to interview for short-listed candidates), an enhanced DBS check and the completion of a medical questionnaire.