



Person Specification: Assistant Headteacher

	Essential	Desirable
Qualifications and Experience	<ul style="list-style-type: none">• A good degree in a related subject• Qualified Teacher Status• Successful teaching in Key Stage 1 or 2 that meets the requirements as described in the Professional Teacher Standards• Experience in leading across the whole school setting	<ul style="list-style-type: none">• First Aid certificate
Knowledge and Skills	<ul style="list-style-type: none">• Organised, able to plan and prioritise• A secure knowledge of the National Curriculum and related pedagogy• Knowledge of a range of strategies to promote good behaviour in order to maintain a calm working environment• The ability to plan and teach engaging, challenging, motivational, and well-organised lessons• Know how to create a purposeful learning environment• English, maths, ICT skills to support teaching/professional activities• Able to relate well to children, be an effective role model and motivate children to achieve success• Ability to work on own initiative with minimum supervision• Professional manner at all times• Evaluate practice and refine approaches where necessary• Understanding of issues in relation to achievement and diversity• Awareness of policies and procedures relating to child protection, health and safety, confidentiality, data protection, safeguarding children	<ul style="list-style-type: none">• Experience of National Curriculum assessment
Other	<ul style="list-style-type: none">• Up-to-date knowledge / understanding of the professional duties of teachers• Can communicate well and work with children, staff, parents and others• Committed to personal professional development• Efficient and passionate subject leadership skills	<ul style="list-style-type: none">• Practising Christian



Personal Characteristics	<ul style="list-style-type: none">• Knowledgeable and highly competent• Approachable and empathetic• Enthusiastic and committed• Able to work on own initiative• Organised and resourceful• Of smart appearance• Maintains confidentiality at all times• Promote the school's aims positively• Demonstrates leadership and positive influence to children, staff, parents and others	
Special Requirements	<ul style="list-style-type: none">• Willingness to undergo an Enhanced DBS check• Willingness to undergo a pre-employment health check• Willingness to participate in appropriate training including Safeguarding and Child Protection• Willing to take an active part in the wider life of school and be supportive of the Catholic ethos of the school• <i>To be fully aware of and understand the duties and responsibilities with regards to child protection and safeguarding in schools and attend appropriate whole school staff training as and when required</i>	