

## Person Specification – Meal Time Assistant (MTA)

| No.      | Area   | Essential | Desirable |
|----------|--|-----------|-----------|
| <b>1</b> | <b>Qualifications and Training</b>   |           |           |
| 1.1      | Level 2 Numeracy and Literacy Qualifications   |           | ✓         |
| 1.2      | First aid / basic food hygiene qualification, or willingness to undertake training                     |           | ✓         |
| <b>2</b> | <b>Experience</b>  |           |           |
| 2.1      | Experience of working with children  | ✓         |           |
| 2.2      | Experience of working in a team environment  | ✓         |           |
| <b>3</b> | <b>Skills</b>  |           |           |
| 3.1      | Ability to plan and deliver play activities that are child led   | ✓         |           |
| 3.2      | Ability to develop good personal relationships within the wider school.                                | ✓         |           |
| 3.3      | Ability to communicate effectively with children and adults.   | ✓         |           |
| 3.4      | Ability to use your initiative to ensure a safe caring environment is always provided to the children. | ✓         |           |
| 3.5      | Ability to manage children's behaviour effectively.  | ✓         |           |
| <b>4</b> | <b>Personal qualities and characteristics</b>  |           |           |
| 4.1      | Approachable, with good interpersonal and communication skills   | ✓         |           |
| 4.2      | Motivated and enthusiastic, to inspire children's play   | ✓         |           |
| 4.3      | A caring and positive nature   | ✓         |           |
| 4.4      | Positive and supportive in their relationship building with children, staff and parents                | ✓         |           |
| 4.5      | Resourceful and creative   | ✓         |           |
| 4.6      | Willing to undertake necessary training relevant to the role   | ✓         |           |
| 4.7      | Physically able to take part in young children's games and activities                                  | ✓         |           |
| <b>5</b> | <b>School Ethos and Values:</b>  |           |           |
| 5.1      | Support the Ethos and values of our Church of England Primary School                                   | ✓         |           |
| 5.2      | A commitment to safeguarding. health and safety and promoting the welfare of all our children          | ✓         |           |