

Job Description

Job Title	Associate Assistant Headteacher – Assessment and Data Strategic Lead
Salary	R& R £3,600
Responsible To	Headteacher/ Deputy Headteacher
Staff Manage	None
Primary purpose of the role:	<ul style="list-style-type: none"> • To lead on the development and implementation of the use of the Key Stage 3 assessment strategy • To analyse patterns and trends in data across the school and to contribute to effective plans to respond to emerging patterns • To monitor the progress of students from all groups, including those who are disadvantaged and liaise with Heads of Faculty following data collection points • To ensure that identified academic interventions are tracked and their effectiveness evaluated
Accountabilities / Main Responsibilities	
Key Responsibilities	<ul style="list-style-type: none"> • To develop a coherent and effective strategy for embedding Key Stage 3 assessment plans • To lead on pattern identification and analysis of patterns and trends in academic data • To engage with up to date research and evidence informed work around best practice in assessment • In liaison with appropriate colleagues, to analyse data related to progress (and, where appropriate, attainment) to identify students who require academic intervention • To review the effectiveness of interventions received by students • To undertake duties and activities in line with the expectation of those on the school leadership team • To undertake any reasonable task as requested by the headteacher