

PERSON SPECIFICATION

Job Title: IT Technician

MOA (Method of Assessment)

AF: Application Form I: Interview T: Test, task or presentation

	Essential	Desirable	MOA
Qualifications and Professional Development			
• Good general level of education, with GCSE grades A-D or equivalent in English Language and Mathematics'	✓		AF
• Evidence of continued professional development		✓	AF/I
Knowledge & Experience			
• Previous experience of working in a IT support role.	✓		AF/I
• Working knowledge of Microsoft Office365 and associated cloud-based management tools.	✓		AF/I
• Working knowledge of networking, e.g. IP, DNS, DHCP	✓		AF/I
• Working knowledge of Windows 11 desktop support, Office365, Azure AD, Intune, SharePoint, OneDrive and Exchange.	✓		AF/I
• Be able to think creatively about current and potential future issues that will affect education IT.	✓		AF/I
• Research and evaluate existing IT solutions with a constant eye towards future trends	✓		AF/I
• Previous experience of IT support in an education setting		✓	AF/I
Skills and Abilities			
• Creative, and able to 'think differently'	✓		AF/I
• Good level of written and oral communication skills	✓		AF/I
• Good organisational and administrative skills	✓		AF/I
• Good inter-personal skills and the ability to relate effectively to YP, staff and parents and other stakeholders	✓		I
• Ability to work in a team reliably and with flexibility	✓		I
• Ability to work under pressure	✓		AF/I
• Ability to be flexible and work across different sites	✓		I
• Drives own car	✓		AF/I
Other			
• An awareness of procurement in Education		✓	AF/I
• An awareness of the issues involved in the education of children with medical conditions or SEN and/or a willingness to develop knowledge / experience in this area	✓		AF/I

The Think Differently Education Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.