



CHRISTOPHER NIEPER Education Trust

Developing Leaders & Achievers of the *future*

Trust IT Lead (Part time)

Job Specification

Job title:	Trust IT Lead (Part time)
Trust:	Christopher Nieper Education Trust (part of the central team)
Accountable To:	CEO/Chief Financial and Operations Officer (CFOO)
Salary:	Competitive, based on experience (in the range of £350 - £425 per day)
Position:	2-year fixed term
Working Hours:	One day per week for 44 weeks, with an option to extend as role develops.
Location:	David Nieper Academy and Trust office at Stonebroom Primary school, travel to all schools within the Trust is part of the role
Closing date for applications:	9:00am, Tuesday 5 th May 2026
Interview date:	Likely to be Friday 8 th May 2026
Start date:	As soon as possible
Trust website:	https://www.christopherniepereducation.org/
Contact information for enquiries:	Maria Barnes, 01773 832331 mbarnes@christopherniepereducation.org

Dear Applicant

Thank you for showing an interest in the post of Trust IT Lead at the Christopher Nieper Education Trust.

Our Trust was created in 2015 and took on its first school, the now David Nieper Academy in September 2016. The Trust is now undergoing growth with the second school, Stonebroom Primary & Nursery School having joined in October 2023 and the third school Shirland Primary School joined in November 2024. Mickley Village Primary & Nursery School are our latest primary school who joined us in May 2025. We anticipate that other schools will look to join the Trust in due course.

We are looking for an enthusiastic, hardworking person with a strong IT background who is happy to become involved in all aspects of the Trust and the individual schools in this currently small, growing and ambitious Trust. This is a developing role and will suit someone who is keen to be instrumental in the Trust growth and who is able and willing to review the current systems and set up strong systems, practices and strategy to suit our future growth.

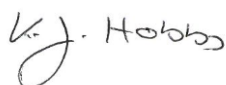
Christopher Nieper Education Trust, together with local employer partners, are highly committed in supporting the development and achievements of all our students. We believe that this is a truly exciting time to join the Trust.

Our aim is to raise standards, expectations, inspire excellence and to encourage students to achieve their full potential. We will help them develop confidence and key lifelong learning skills and to obtain the qualifications required as they look to future careers and explore the many opportunities in further education, apprenticeships, university and beyond.

The Trust has a clear distinctive character due to the integrated involvement of its prestigious business partners. High profile local businesses, most being either international or national household names such as Denby Pottery, Owen Taylor & Sons Ltd, Bowmer & Kirkland, Places for People, Equip UK alongside David Nieper Ltd, are committed to bringing the world of work and 21st Century employment practices into every classroom. Practical contextual applied learning has been proven to assist all students in retaining and understanding more fully the concepts and principles taught in the classroom.

If you like the sound of the Trust and are keen to be instrumental in its future success, then we would like to hear from you and look forward to receiving your application by **9.00am Tuesday 5th May 2026**. Interviews are likely to be **Friday 8th May 2026**. If you have any queries please contact Mrs Maria Barnes, Trust HR Manager, via email at mbarnes@christopherniepereducation.org

Yours faithfully



Dr Kathryn Hobbs
CEO

Trust IT Lead

Purpose

The Trust IT Lead will be responsible for the strategic planning, development, management and implementation of IT and Digital infrastructure, systems, and services across the Trust's schools. This includes overseeing IT support teams, ensuring cybersecurity, IT replacement plan, managing budgets, and aligning technology with educational and operational goals. Liaising with existing external Trust IT support and ensuring value for money. Keeping abreast of IT, Digital and AI developments and preparing IT reports for CEO/CFOO, Headteachers and Trustees. Champion excellent customer service through effective Incident Management process and dynamic leadership.

Safeguarding

The Trustees are committed to the safeguarding of children and young people, so all staff appointments are subject to employment checks and a satisfactory enhanced DBS check.

Candidates should indicate an acceptance of, and a commitment to, the Trust's policies in relation to equality and safeguarding and promoting the welfare of children. It is an offence to apply for this role if an applicant is barred from engaging in regulated activity relevant to children.

Please follow the below link to view the Christopher Nieper Education Trust Safeguarding/Child Protection Policy <https://davidnieper.academy/about-us/academy-policies/>

How to Apply

CV's will not be accepted so please apply via our recruitment site, My New Term which can be found <https://mynewterm.com/jobs/16293/EDV-2026-CNET-39229>

The statement in your application should focus on:

- Candidate's previous experience which will help in successfully undertaking the role,
- Personal skills to benefit the Trust.

The academy operates a NO SMOKING policy on site.

Interviews - Candidates invited to interview will:

- (a) Have the opportunity to tour the Trust
- (b) Have the opportunity to meet with key staff
- (c) Have a formal individual interview with the selection panel.

The post holder will be required to provide evidence of qualifications at the point of interview.

An enhanced DBS check is required for all successful candidates that are offered a position within our Academy. If you are successful at the interview stage and you have accepted our offer of employment, then a DBS check will be started. If you subsequently withdraw from the position after accepting our employment offer, then you may be required to pay for the DBS check charge.

If you have not heard from us within 2 weeks of the closing date, please assume that unfortunately, on this occasion, your application has not been successful.

This job description sets out the duties and responsibilities of the post at the time when it was drawn up. Such duties and responsibilities may vary from time to time without changing the general character of the duties or the level of responsibility entailed. Such variations are a common occurrence and cannot themselves justify a reconsideration of the grading of the post.

Key Responsibilities

Key Relationships

- Trust Central Team
- School Headteachers and Office Managers
- IT Support Staff – External IT provider and Trust based staff
- External Vendors and Service Providers

Strategic Leadership

- Develop and implement the Trust-wide IT/Digital and AI strategies aligned with educational and operational objectives.
- Advise senior leadership on emerging technologies and digital transformation opportunities.
- Lead on digital safeguarding and work alongside our external Data Protection Officer
- Liaise with third party vendors and existing IT providers to ensure objectives for the Trust are met.

Operational Management

- Oversee the delivery of reliable, secure, and scalable IT services across all schools.
- Oversee IT service desk operations, ensuring timely and effective support.
- Standardize systems and software across the Trust to ensure consistency and efficiency.
- Secure available IT grant funding to support IT replacement plans

Team Leadership

- Line manage IT technicians
- Provide professional development and training opportunities for IT staff
- Foster a collaborative and innovative IT culture.

Infrastructure & Systems

- Maintain and upgrade network infrastructure, servers, and cloud services
- Ensure robust cybersecurity measures are in place and regularly tested in line with DFE core technology principles and standards.
- Develop IT replacement plans and manage procurement and vendor relationships for IT hardware, software, and services.

Budget & Compliance

- Develop and manage the IT budget, ensuring cost-effective solutions.
- Ensure compliance with relevant legislation, policies, and best practices.
- Conduct regular audits and risk assessments.

Other Duties

- Carry out any additional duties as reasonably requested by CEO

Person Specification

ESSENTIAL	DESIRABLE
QUALIFICATIONS AND EXPERIENCE	
<ul style="list-style-type: none"> 5 A*-C GCSE's or equivalent including English and Mathematics 	<ul style="list-style-type: none"> Educated to degree level.
<ul style="list-style-type: none"> Experience working in a Multi-Academy Trust or public sector. 	<ul style="list-style-type: none"> Experience of working in the Education sector.
<ul style="list-style-type: none"> Relevant certifications (e.g., ITIL, Microsoft, Cisco). 	<ul style="list-style-type: none"> Certification in Microsoft server technologies
<ul style="list-style-type: none"> Understanding of safeguarding and data protection in education. 	<ul style="list-style-type: none"> Membership of relevant professional body (e.g. BCS)
<ul style="list-style-type: none"> Experience of leading an IT support function 	<ul style="list-style-type: none"> Knowledge of ITIL processes
<ul style="list-style-type: none"> Experience of managing IT support across multiple sites, with a large number of front end users 	
<ul style="list-style-type: none"> Demonstration of commitment to on-going professional development 	
<ul style="list-style-type: none"> Experience in a role where accuracy and attention to detail are essential. 	
<ul style="list-style-type: none"> Experience in maintaining confidentiality. 	
<ul style="list-style-type: none"> Experience of managing staff 	
KNOWLEDGE	
<ul style="list-style-type: none"> Firewall management. 	<ul style="list-style-type: none"> Knowledge of Keeping Children Safe in Education.
<ul style="list-style-type: none"> Office 365 administration 	
<ul style="list-style-type: none"> Strong technical knowledge of server hardware and software technologies, networking, Microsoft server and desktop environments including Windows Server, Exchange, SQL, Windows Client OS, and Office 	
<ul style="list-style-type: none"> Proven experience in IT leadership, preferably in an education or multi-site environment. 	
<ul style="list-style-type: none"> Strong technical knowledge of networks, cloud services (e.g., Microsoft 365, Google Workspace), and cybersecurity. 	
<ul style="list-style-type: none"> Excellent project management and communication skills 	
<ul style="list-style-type: none"> Experience managing teams and budgets maintained within agreed remit. 	
<ul style="list-style-type: none"> Providing MIS and measurable data enabling measurement of objectives 	
SKILLS AND ABILITIES	
<ul style="list-style-type: none"> Excellent interpersonal skills, able to communicate effectively with a range of audiences. 	

· Ability to work proactively to develop strong relationships e.g. with other educational establishments, the Local Authority and other Partners.	
· Able to work well under pressure, to tight deadlines and across several diverse areas simultaneously.	
· Excellent organisation skills, to be able to prioritise work and meet deadlines and manage expectations of key stakeholders.	
· Flexibility and adaptability in changing situations.	
· A commitment to an excellent standard of customer service.	
· Think creatively and imaginatively to solve problems and identify opportunities.	
· Demonstrate a high level of computer literacy including experience in the use of Microsoft Office, inc. Teams, Word, Excel and PowerPoint.	
WORK RELATED PERSONAL REQUIREMENTS	
· Think creatively and imaginatively to solve problems and identify opportunities.	
· Demonstrate a high level of computer literacy including experience in the use of Microsoft Office, inc. Teams, Word, Excel and PowerPoint.	