



Job Description

PE/Sports Coach

Reporting to:	Head teacher
Liaising with:	Teaching staff, support staff, parents, trust PE lead.
Grade/Salary:	Grade 5 - £22,174.47-£25,240.20
Hours of work:	35 hours per week
Location:	St James Academy

Core Purpose:

To support the delivery of physical education, sport and physical activity across the school by delivering agreed activities and sessions under the direction of teaching staff. The postholder will promote participation, physical wellbeing and positive behaviour while ensuring a safe and inclusive environment for pupils. The Sports Coach will enhance pupils' physical literacy and contribute to a positive school culture.

Specific areas of responsibility and key tasks:

- Deliver PE lessons
- Delivering physical activity and engagement at break and lunch times
- Deliver extra-curricular clubs
- Assist with school games competitions

Responsibilities

- Deliver planned physical activity and sports sessions in accordance with guidance provided by teaching staff or the PE Lead.
- Lead PE lessons by assisting with activities, demonstrations and supervision of pupils.
- Lead structured physical activities at breaktimes and lunchtimes.
- Deliver extracurricular sports clubs and targeted intervention sessions.
- Assist with the organisation and supervision of school sports events and activities.
- Encourage pupils' engagement, teamwork and enjoyment of physical activity.



- Promote positive behaviour in line with the school's behaviour policy.
- Ensure the safety and wellbeing of pupils by following safeguarding and health & safety procedures at all times.
- Prepare, set up and store sports equipment safely.
- Communicate appropriately with pupils, staff and parents.
- Assist with basic record keeping as required.
- Attend training and meetings relevant to the role, including safeguarding and health & safety.
- Contribute positively to the ethos and values of the school.
- Undertake any other reasonable duties consistent with the grade of the post, as directed by the Headteacher or line manager.
- Support and coordinate intra-school and inter-school competitions.
- Maintain pupil progress data and contribute to reporting.
- Promote physical activity and wellbeing across school.
- Follow safeguarding and health & safety procedures at all times.

Local Academy

- Liaise with staff, parents and external partners.
- Implementing strategies to achieve 30 minutes of activity objectives
- Coordination of Play Leaders programme
- Supporting competitive sports events at school, MAT, and regional levels
- Safeguard children always
- Contribute to the overall ethos and working values of the school
- Contribute to raising standards by ensuring high expectations are shared with children
- Supervise and support pupils ensuring their safety, by complying with good H&S practice
- Support the teachers and coach in managing pupil behaviour, reporting difficulties as appropriate
- Attend training sessions as required for CPD purposes
- May be required to attend events and/or training across local schools within the Multi-Academy Trust in line with organisational need

Other tasks:

- To attend meetings as required, which at times may involve travel to Academy sites within the trust.
- To take action to improve outcomes for young people to support all academies in the Trust to be outstanding.
- To perform any task or duty under the reasonable direction of senior staff within the Multi-Academy Trust.



The Lighthouse Multi-Academy Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. This post is subject to satisfactory references, which will be requested, prior to interview, an enhanced Disclosure and Barring Service (DBS) check, medical check, evidence of qualifications plus verification of the right to work in the UK.

The Trust will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition.

Whilst every effort has been made to outline the key duties and responsibilities of the role, it is not an exhaustive list. The duties and responsibilities of the role may vary from time to time, commensurate with and without changing the general character of the duties or the level of responsibility entailed and would not in itself justify a reconsideration of the grading of the post.