



Yealmpton Primary School - Part of Westcountry Schools Trust

Job Description

Job Title:

Part Time Class Teacher (0.4) Maternity Cover

Location:

Across the Trust (currently based at Yealmpton Primary School)

Grade/Salary:

MPS1 to UPS3

Hours:

Full Time

Reports to:

Headteacher

Responsible for:

No direct line management responsibilities

Key Relationships:

Pupils, Parents/Carers, Class Teachers, SENCO, Teaching Assistants, Headteacher, External Agencies

Job Purpose

The **Class Teacher** supports the effective operation of the Trust and works to uphold and promote its vision and values. The postholder is responsible for delivering high-quality teaching and learning to ensure the progress and well-being of all pupils in their care. They will work collaboratively with colleagues and contribute to the wider life of the school and Trust.

Duties and Responsibilities

1. **Trust Values and Conduct**

- At all times, demonstrate and uphold WeST's core values, ensuring that behaviour, actions and decisions align with the principles that guide our work.

2. **Key Role Responsibilities** The postholder will:

- Be responsible for the learning, progress, and achievement of all pupils in the allocated class, ensuring equality of opportunity for all.

- Plan and deliver engaging and differentiated lessons in line with the national curriculum and school policies.
- Use assessment data effectively to inform planning, monitor progress, and provide feedback to pupils and parents.
- Maintain a safe, inclusive, and stimulating learning environment that promotes positive behaviour and mutual respect.
- Collaborate with colleagues, support staff, and external professionals to meet the needs of all learners, including those with SEND, EAL, or other additional needs.
- Exercise professional judgement and autonomy within the framework of school and Trust policies, with responsibility for short- and medium-term planning and classroom-based decision-making.
- Communicate effectively with pupils, parents, and colleagues, including the handling of sensitive or complex information.
- Contribute to the development of curriculum and school improvement initiatives as appropriate.
- Participate in school duties and contribute to the wider life and ethos of the school.

3. Safeguarding and Welfare

- Take responsibility for promoting and safeguarding the welfare of children and young people within the school.
- Maintain appropriate professional boundaries and relationships with pupils.
- Follow school and Trust safeguarding procedures, reporting concerns promptly and appropriately.

4. Trust-Wide Responsibilities

- Act in accordance with, and actively promote, all Trust policies, including Safeguarding, Health and Safety, and Equality & Diversity.
- Participate in Continuing Professional Development (CPD) relevant to the role and engage in Performance Development Reviews (PDRs).
- Prepare and contribute to Trust-wide development by sharing best practice and delivering/receiving professional feedback.
- Retain confidentiality and maintain data and/or files in accordance with Trust policies for data governance, as appropriate for the role.
- Assist with the production and analysis of reports and maintain designated databases/files as required.

Method of Assessment - The table indicates the possible method/s by which the skills/knowledge/level of competence in each area will be assessed.	Essential or Desirable	Application Form	Interview (or other section activity)
Qualifications			
First degree with QTS or First degree & Post-graduate Certificate in Education or equivalent	E	E	E
QTS/QTLS	E	E	E
English and Maths GCSE	E	E	E
Experience		E	E
Teaching experience with the age range applying for	E	E	E
Professional knowledge, understanding and skills			
Create a stimulating and safe learning environment	E	E	E
Establish and maintain a purposeful working atmosphere	E	E	E
Plan, prepare and deliver the curriculum as relevant to the age and ability group/subject that you teach, other relevant initiatives and the school's own policies	E	E	E
Assess and record the progress of pupils' learning to inform next steps and monitor progress	E	E	E
Demonstrate a commitment to equal opportunities and use a variety of strategies and practices to promote the diverse cultural and equality issues in the classroom	E	E	E
Teach using a wide variety of strategies to maximise achievement for all children including those with special education needs and high achievers, and to meet different learning styles	E	E	E
Encourage children in developing self-esteem and respect for others	E	E	E
Deploy a wide range of effective behaviour management strategies successfully	E	E	E
Communicate to a range of audiences (verbal, written, using ICT as appropriate)	E	E	E
Use ICT to advance pupils' learning and use common ICT tools for their own and pupils' benefit	E	E	E

Evidence of a commitment to promoting the welfare and safeguarding of children and young people	E	E	E
WeST Values Based Behaviours			
Compassion			
Acting with positive intentions and real concern for others to create higher level of performance and well-being in a safe and stimulating way	E		E
Aspiration			
Works to high expectations, modelling the delivery of high quality outcomes	E		E
Showing passion, persistence and resilience in seeking creative solutions to strive for continuous improvement and excellence	E		E
Integrity			
Acting always in the interests of children and young people, and with a consistent and uncompromising adherence to strong moral and ethical principles	E		E
Communicating with transparency and respect, creating a working environment based on trust and honesty	E		E
Collaboration			
Creating a shared vision and working effectively across boundaries in an equitable and inclusive way to skilfully influence and engage others	E		E
Building and securing value from relationships, developing self and others to achieve positive outcomes	E		E

Additional Information

Safeguarding Statement

Westcountry Schools Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. This post is subject to an enhanced DBS check and other relevant pre-employment checks.

Equal Opportunities

WeST actively promotes equality of opportunity and treatment for all. We are committed to fostering a culture of respect and inclusion, and to eliminating discrimination in all its forms.

Pre-Employment Checks

All appointments are subject to:

- Verification of identity and qualifications
- Satisfactory references covering the last 3–5 years
- Enhanced DBS check and checks against relevant barred lists
- Online search in line with Keeping Children Safe in Education (KCSIE)
- Verification of employment history and right to work in the UK

Review of Duties

This job description provides a general reflection of the main duties and responsibilities of the post at the date of production. You may be expected to take on other reasonable activities deemed to be within the character of the post to assist in efficient service delivery. The duties may change over time as requirements and circumstances evolve without changing the general character of the post or level of responsibility.

Signed:

Employee Name:

Signed:

Managers Signature: