

## JOB DESCRIPTION

<b>Job Title</b>	Class Teacher	<b>Department</b>	
<b>Reports To:</b>	A Brown, Headteacher	<b>Grade</b>	MPS to UPS
<b>Responsible For:</b>		<b>Job Type:</b>	Class Teacher
<b>Hours</b>	13	<b>Weeks per year</b>	52 weeks
<b>Location</b>	Wantage CE Primary School		

### MAIN PURPOSE AND SCOPE OF THE JOB

This job description should be read in conjunction with the current School Teachers' Pay and Conditions document and the provisions of that document will apply to the post holder.

The performance of all the duties and responsibilities shown below will be under the reasonable direction of the Headteacher; and the Deputy Headteacher, or other Senior Manager if appropriate, who will be mindful of his/her duty to ensure that the employee has a reasonable workload and sufficient support to carry out the duties of the post.

This job description will be reviewed as least annually and any changes will be subject to consultation. The school's Grievance procedure will be used to resolve any dispute arising out of the job description. Other relevant policies may be the Stress at Work Policy and the Dignity at Work Policy.

The Cambrian Learning Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

### DUTIES AND KEY RESPONSIBILITIES

You will be expected to carry out the professional duties of a teacher as outlined in the School Teachers' Pay and Conditions document currently in operation, or any subsequent legislation.

#### Teaching and Learning:

Plan and teach well-structured lessons to assigned classes, following the school's plans, curriculum and schemes of work.

Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment.

Adapt teaching to respond to the strengths and needs of pupils.

Set high expectations which inspire, motivate and challenge pupils.

Promote good progress and outcomes by pupils.

Demonstrate good subject and curriculum knowledge.

## **Pastoral Care:**

To provide high quality pastoral care as a tutor to a group of students in one-year group.

## **GENERAL RESPONSIBILITIES**

- Being aware of and complying with policies and procedures relating to child protection, Health & Safety and security, confidentiality and data protection, reporting all concerns to <name>
- Ensuring compliance with the Trust's Equal Opportunities and Equalities Policies and taking an active role in promoting equality and diversity.
- Promoting the Trust's policies on behaviour for learning and demonstrating a commitment to providing a caring and stimulating environment and improving standards for all pupils within Trust.
- Undertaking such other duties as reasonably correspond to the general character of the post
- Whilst every effort had been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.
- Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description

*Cambrian Learning Trust is committed to safeguarding and promoting the welfare of all children and preventing extremism; all staff must ensure that the highest priority is given to following the guidance and regulations to safeguard children and young people. The successful candidate will be required to undergo an Enhanced Disclosure from the Disclosure and Barring Service (DBS) as part of their job role.*

## PERSON SPECIFICATION & SELECTION CRITERIA

Please indicate whether the criteria are essential, they “must have”. Or desirable, a “nice to have” or can develop the skills.

Specification (Job Related)	Essential	Desirable
<b>Education, Qualifications and Professional Development</b>	<p>Qualified Teacher Status</p> <p>Degree</p> <p>Successful primary teaching experience.</p>	
<b>Knowledge</b>	<p>Knowledge of the National Curriculum.</p> <p>Knowledge of effective teaching and learning strategies.</p> <p>A good understanding of how children learn.</p> <p>Ability to adapt teaching to meet pupils needs.</p> <p>Ability to build effective working relationships with pupils.</p> <p>Knowledge of guidance and requirements around safeguarding children.</p> <p>Good IT skills, particularly using ICT to support learning</p>	
<b>Personal qualities</b>	<p>A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school.</p> <p>High expectations for children’s attainment and progress.</p> <p>Ability to work under pressure and prioritise effectively.</p> <p>Commitment to maintaining confidentiality at all times</p> <p>Commitment to safeguarding and equality</p>	