

## Job Description

<b>Post Title:</b>	<b>Class Teacher</b>
<b>Location:</b>	<b>Chellaston Fields Spencer Academy</b>
<b>Salary/Pay Range:</b>	<b>M1 – M3</b>
<b>Hours of work:</b>	<b><i>Full Time</i></b>
<b>Reporting to:</b>	<b>Principal</b>

### Purpose of Role

As a Main Scale/Upper Scale Teacher you will be expected to carry out the professional duties of a school teacher under the relevant sections of the current School Teachers' Pay and Conditions Document.

You are required to carry out your duties in line with the stated ethos and principles of the school and in line with your responsibility for promoting and safeguarding the welfare of children and young persons for whom you are responsible or come into contact with.

Support and contribute to the school's commitment to enhancing the learning provision, experience and outcomes, enabling all children to have the best possible start and life chances.

In addition to the above you may be asked to undertake any other duties which may reasonably be regarded as within the nature of the duties and responsibilities/grade of the post.

### Nature and Scope

Working as part of this important team you will be required to carry out the following duties. The nature of the Academy Year requires some of these tasks to be done regularly whilst others will be on an annual cycle

The post holder will be expected to use all Trust standard computer hardware and software packages where appropriate.

Specific responsibilities include :

### Main Duties and Responsibilities

- Be a great role model as a teacher
- Ensure consistent approaches and strategies for teaching and learning are utilised
- Be committed to raising the quality of teaching and learning across school
- Building effective relationships with parents/carers and deal with day-to-day issues as they arise
- Ensure that parents/carers are well-informed about the curriculum, targets, children's progress and attainment
- Be outward-facing, reading and researching current evidence to inform practice and pedagogy
- Take risks to enable creativity and innovation in education
- Report to governors on relevant issues, particular to post
- Plan engaging and relevant lessons collaboratively with colleagues, respecting the thoughts of others and using our DREAM curriculum
- Plan and deliver CPD to staff, including INSET
- Uphold the Trust and Academies policies and equal opportunities
- Encourage excellent parental involvement within the daily routine

In addition to undertake such duties of a similar nature as may be reasonably directed by the Principal from time to time

Note:

The duties and responsibilities of the post may vary from time to time according to the changing needs of the school.

### **General**

- Work in a professional manner and with integrity and maintain confidentiality of records and information.
- Maintain up to date knowledge in line with national changes and legislation as appropriate to the role.
- Be aware of and comply with all Trust policies including in particular IT, Health and Safety and Safeguarding.
- Participate in the Trust Professional Performance Review process and undertake professional development as required.
- Adhere to all internal and external deadlines.
- Contribute to the overall aims and ethos of the Spencer Academies Trust and establish constructive relationships with nominated Academies and other agencies as appropriate to the role.

These above-mentioned duties are neither exclusive nor exhaustive, the post- holder maybe required to carry out other duties as required by the Trust.

### **Additional Information**

**The Spencer Academies Trust is committed to safeguarding and promoting the welfare of all our students and expects all employees and volunteers to share this commitment. All posts are subject to enhanced DBS checks and completion of Level 2 safeguarding training.**



<ul style="list-style-type: none"> <li>• Openness and willingness to address and discuss relevant issues, allied with an ability to inspire and challenge others and deal with challenging questions</li> <li>• To practice equal opportunities in all aspects of the role and around the work place in line with policy</li> <li>• To maintain a personal commitment to professional development linked to the competencies necessary to deliver the requirements of this post</li> <li>• Commitment to the highest standards of child protection and safeguarding</li> <li>• Recognition of the importance of personal responsibility for health and safety</li> <li>• Commitment to the Trust's ethos, aims and whole community.</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> <li>✓</li> <li>✓</li> <li>✓</li> <li>✓</li> <li>✓</li> </ul>	
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