



# PARKSIDE COMMUNITY PRIMARY SCHOOL

## About the Role

Parkside Community Primary School is a one-form entry school (with two classes in Year 5), proudly serving the Borehamwood community. In September 2026 we will be lowering our admissions age to two years old and as result, we are expanding our Early Years team. We were rated '**Good**' by Ofsted in February 2020, and our most recent short inspection in March 2025 confirmed that we continue to maintain these high standards.

At Parkside, we are committed to building an inclusive and ambitious school where every child is valued, supported, and inspired to achieve their very best. Our motto, "*Nurturing and inspiring young minds towards a bright future,*" is at the heart of everything we do.

We are seeking to appoint a level three Early Years Practitioner to join our dedicated Early Years team from September 2026 or sooner if possible. This is an excellent opportunity for a knowledgeable and vocationally qualified Level 3 early years practitioner to join Parkside Community Primary School and support our vision of "Nurturing and Inspiring Young Minds Toward a Bright Future." You will work alongside the early years lead to strengthen everyday practice, ensuring high-quality, inclusive early education that secures strong outcomes for our youngest pupils.

The successful candidate will be confident in delivering evidence-informed early years pedagogy, supporting planning and assessment, and modelling excellent adult-child interactions. You will contribute to a culture of reflective practice and high expectations, and help maintain robust safeguarding and welfare standards. A passion for inclusion, strong communication with parents, and a commitment to continuous improvement are essential.

As a level 3 Early Years Practitioner, you will:

- Lead high-quality day-to-day practice in line with the EYFS statutory framework, modelling excellent adult-pupil interactions.
- Plan, deliver and adapt play-based, evidence-informed learning activities that build language, early number and personal, social and emotional development.
- Observe, assess and record pupils' progress accurately; use assessment to shape next-step planning and to inform teacher/parent conversations.
- Support inclusive practice by identifying needs early, contributing to graduated support plans and working with the SENCO and external specialists where required.
- Maintain statutory ratios and keep accurate registers and records (including admissions details and safeguarding logs).



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- Maintain robust safeguarding practice: follow school procedures, report concerns promptly and contribute to multi-agency plans where appropriate.
- Build strong partnerships with parents and carers, communicating progress, offering practical strategies to support learning at home and involving families in transitions.
- Contribute to a reflective culture by participating in professional development, implementing agreed changes and evaluating their impact on pupil outcomes.
- Support smooth transitions (home→nursery, nursery→Reception) by sharing accurate information and planning joint activities with other settings.
- Use classroom organisation and resources effectively to promote curiosity, independence and sustained engagement.
- Promote high expectations of behaviour through consistent routines, clear boundaries and restorative approaches where needed.
- Organise and maintain the learning environment, ensuring health, safety and hygiene requirements are met and risk assessments are followed.

This post will suit someone who is eager to contribute towards a high-quality early years environment and provide the best possible start for Parkside's youngest learners.

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### **Why Join Parkside?**

- A committed, friendly and hardworking team of staff and governors
  - A strong culture of collaboration and professional development
  - Opportunities to make a meaningful impact on the lives of our pupils and families
  - A school community that values wellbeing, inclusion and high expectations for all
  - Enthusiastic, caring children who are eager to learn and proud of their school
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### **Next Steps**



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We are keen to make a successful appointment and may interview suitable candidates before the closing date. Early applications are therefore strongly encouraged.

Visits to the school are warmly welcomed and encouraged – we look forward to meeting you. To arrange a visit, please contact the school office at [admin@parkside.herts.sch.uk](mailto:admin@parkside.herts.sch.uk)