



CANDIDATE BRIEF

HEAD OF COMPUTER SCIENCE



LETTER FROM THE HEAD TEACHER



Dear Applicant

I am delighted that you are expressing an interest in working at Queensmead. I took up the position of Head Teacher in 2009 and it fills me with pride when I reflect on what we have achieved in this time and how we continue to build on our outstanding work. We are committed to ensuring that every student at Queensmead excels and has the very best start in life. Our standards are high and our expectations are clear and consistent.

During my time I have seen some exceptional teachers and also witnessed remarkable growth in teachers. I am proud that several members of my leadership team started their careers as ECTs in our school. We are committed to your development and providing you with the opportunities and support to progress in your career.

I wish you luck with the application process and invite you to visit us and see the school for yourself. Indeed, it was the students and the team that inspired me and many others to join Queensmead!

If you have any questions on the recruitment process, please email recruitment@qmschool.org.uk or visit our website:- www.queensmeadschool.org.uk

Yours sincerely

Rhona Johnston
Head Teacher

HOW TO APPLY



Applications must be received by **9am on Tuesday 20th January 2026**.

Please apply using the **MyNewTerm application form**.

If you have any questions, please email recruitment@qmschool.org.uk

DEPARTMENT OVERVIEW



Overview

Computer Science is a leading department within the school and has been successful year upon year, achieving incredible results, 80% Grade 5+ in GCSE Computer Science and 100% Distinction* - Pass in ICT. At A-Level, we regularly see similar success, with 91% achieving A*-C in Computer Science.

The Department consists of a strong team who are committed to working together. Staff are keen to collaborate in the planning and preparation of resources to develop enjoyable and creative lessons which meet the needs of all students.

Staffing and Resources

The Department currently consists of four full-time members of staff. The computer rooms used by the department allow for the appropriate use of up-to-date hardware, software and interactive Smartboards.

We continue to lead the way with the use of Google Apps for Education, encouraging students to utilise the Google software suite to produce work, and to collaborate with staff and other students.

The Courses

At KS3 (Years 7 to 9), pupils are taught discrete Computing lessons.

At KS4 (Years 10 and 11), we currently offer OCR GCSE Computer Science and Cambridge Nationals IT.

At KS5 (Years 12 and 13), we currently offer OCR A Level Computer Science and Cambridge Advanced Nationals in IT: Data Analytics.

Students at Queensmead enjoy studying all the courses we have to offer. All courses are popular as KS4 and KS5, with 60 students currently studying with us at KS4, and 30 at KS5.

All classes are mixed ability and, therefore, teachers are expected to show high levels of adaptive teaching to meet the needs of all learners.

PERSON SPECIFICATION

- To establish departmental aims and objectives and to review, evaluate and develop the curriculum to meet these objectives
- To ensure that syllabi, schemes of work and lesson plans are produced, monitored, evaluated and further developed to cater for all ranges of ability
- To take a lead in promoting and implementing School Policies and Procedures and School Aims
- To develop and implement assessment, marking, recording and reporting processes which are in line with school policy, where necessary contacting parents in order to address learning outcomes
- To manage and oversee the setting of progress targets for individual students and to formally review performance regularly, ensuring that base lines and data assessment inform teachers' planning
- To produce, monitor and evaluate improvement plans for the department on an annual basis
- To produce evaluations of student performance at public examinations against targets, for presentation to the Leadership Group and Governors
- To establish high standards of expectation with regard to behaviour and achievement within the department
- To implement the school behaviour management policy within the department and, with the subject teacher, to act as the first stage of the school disciplinary system
- To build a successful team
- To assist with the recruitment and appointment of staff
- To manage staff, students and resources efficiently within the department with due regard to the school's equal opportunities policy
- To support staff in their professional development
- To monitor and review the performance of staff within the department
- To liaise effectively with appropriate outside institutions, e.g. exam boards, partner primaries and local colleges and secondary schools
- To promote the subjects effectively both inside and outside the school
- To ensure that the school policy regarding Health and Safety is implemented within the department
- To attend, organise and contribute to departmental meetings and maintain clear and effective channels of communication
- To delegate and monitor the work of staff with Teaching and Learning responsibilities within the department
- To oversee and delegate as appropriate the mentoring of ECTs and PGCE Students within the department
- To liaise with School Business and Premises Managers to create a positive learning environment and to maintain high standards in the subjects environment including classrooms and corridors
- To ensure appropriately annotated student work is visible on department's displays and is updated at least every half term
- To perform the duties as outlined in the School Teachers Pay and Conditions Document
- To perform in line with the Teachers' Standards
- To undertake any other duties from time to time, as may reasonably be required by the Head Teacher
- The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment



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