

# Southfield School

Woods Avenue  
Hatfield  
AL10 8NN

[www.southfield.herts.sch.uk](http://www.southfield.herts.sch.uk)  
Headteacher: Angela O'Rourke



## Midday Supervisory Assistant

**To start ASAP**

**Full time, term time only**

**£22,413.00 annually (FTE)**

Due to expansion, we are looking to recruit a **Midday Supervisory Assistant**. Your role will be every day, two hours a day, to support the busiest, but most fun time of the school day. Children are at the heart of this role, so someone who is comfortable assisting with children doing physical tasks is going to be a great fit.

The ideal candidate will have an enthusiasm for play, and who are willing to use their initiative to make the lunch break fun, enjoyable and safe for our children.

The role will involve working as part of an established skilled team to support pupils with complex learning difficulties. It will involve supervising children in their outside play and in the dining room, promoting social and self-help skills. Some pupils will also require support with their personal care.

Experience of working with children with SEN would be an advantage as would a first aid qualification but is not essential as we will offer training. You will be required to attend training sessions / days when necessary to ensure pupils receive the highest quality care and support.

The school is committed to safeguarding children and young people.  
This role is working 7.5 hours a week, term time only.

We believe that schools can and do make a difference in shaping lives, and that the most important resource in any school is its staff. At the heart of this belief is the recognition that people are the school's greatest asset. The success of Southfield School is built upon the dedication, commitment, expertise, and enthusiasm of our highly skilled team. Their passion and professionalism create a supportive and inspiring environment in which our children can thrive and achieve their full potential.

Southfield School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful applicant will be required to demonstrate that they meet the criteria outlined in the person specification to be offered the post and will be subject to an enhanced DBS check.

We welcome applications from all members of the community.

We warmly welcome the opportunity for prospective applicants to visit our school, meet our dedicated staff, and experience our vibrant community of pupils. To arrange a visit, please contact the school office on 01707 276 504 to schedule an appointment with the Headteacher.

Applications are invited via the MyNewTerm portal: <https://mynewterm.com/school/Southfield-School/130362>

**Closing date:** 15<sup>TH</sup> May 2026

Prospective candidates are encouraged to submit their applications as soon as possible, as we reserve the right to shortlist, interview, and appoint prior to the advertised closing date.