

Person Specification

Catering Assistant



Factor	Essential	Desirable	Assessment*
Qualification	<ul style="list-style-type: none"> • Be able to read and write. 	<ul style="list-style-type: none"> • Maths/English GCSE or equivalent. • Food Hygiene Certificate. • Certificate in First Aid. 	A, I, D
Experience	<ul style="list-style-type: none"> • Recent experience of working in a catering kitchen. • Good food preparation techniques. 	<ul style="list-style-type: none"> • Experience of working in a school kitchen. • Experience of serving meals. 	A, I, R
Skills and Knowledge	<ul style="list-style-type: none"> • Ability to assist in promoting the school's ethos, values and aims positively. • Ability to manage time effectively and remain calm under pressure. • Ability to communicate effectively and maintain good relationships with a wide range of people including colleagues, pupils, parents, governors and suppliers. 	<ul style="list-style-type: none"> • Knowledge and understanding of School Food Standards. 	A, I, R
Personal Attributes	<ul style="list-style-type: none"> • A commitment to developing their own skills and professional development. • Reliable. • Keen attention to detail. • Flexible; prepared to respond to requests at short notice. 	<ul style="list-style-type: none"> • Ability to work independently, using your own initiative. • Willingness to participate in and support the life of the school. 	A, I, R

*Assessment Method – details how the criteria will be assessed

A = Application Form, **I** = Interview, **R** = References, **D** = Documentary Evidence