



Teaching Assistant Level 3
(SEND)

June 2026

The
Boulevard
Academy



Thank you for enquiring about the position of Teaching Assistant Level 3 - SEND Provisions at The Boulevard Academy.

As the newly appointed Headteacher, I feel immensely proud to be working with a talented and dedicated team of colleagues who work tirelessly to support our students and to forge strong links with our families and the wider community. To realise the very best possible experience for our students we are driven to recruit the very best staff ; those who want to harness their skills, experiences, energy and tenacity to get the very best from our students. In return we will offer an environment where there is a strong sense of team and where we will value your well-being, ideas and professional development.

The Boulevard Academy opened in September 2013 and has enjoyed many periods of significant success and growth underpinned by stable leadership. We are hugely ambitious for our pupils and are currently on an exciting improvement journey underpinned by strong support from our own Trust. We are a highly reflective, outward facing school who pride ourselves on working alongside many other highly regarded organisations and leaders nationwide.

I firmly believe that we are here to provide every pupil with the maximum number of keys to the maximum number of doors into their future, irrespective of starting point. I also believe that we are here to provide a positive daily school experience that goes far beyond examination results.

A recent physical expansion has led to increased student numbers and wider specialist provision for specific students.

We welcome visits prior to application.

If you decide that you want to be part of Team Boulevard on its exciting journey then I will look forward to reading your application and meeting with you.

Mr Fenna - Headteacher





Welcome to The Boulevard Academy

Our Mission Statement:

To work with all our students to assist them to develop the high expectations, academic and life skills that will best help them to be successful. Fostering personal confidence and happiness, we will challenge students to take responsibility for building a better world for the next generation.

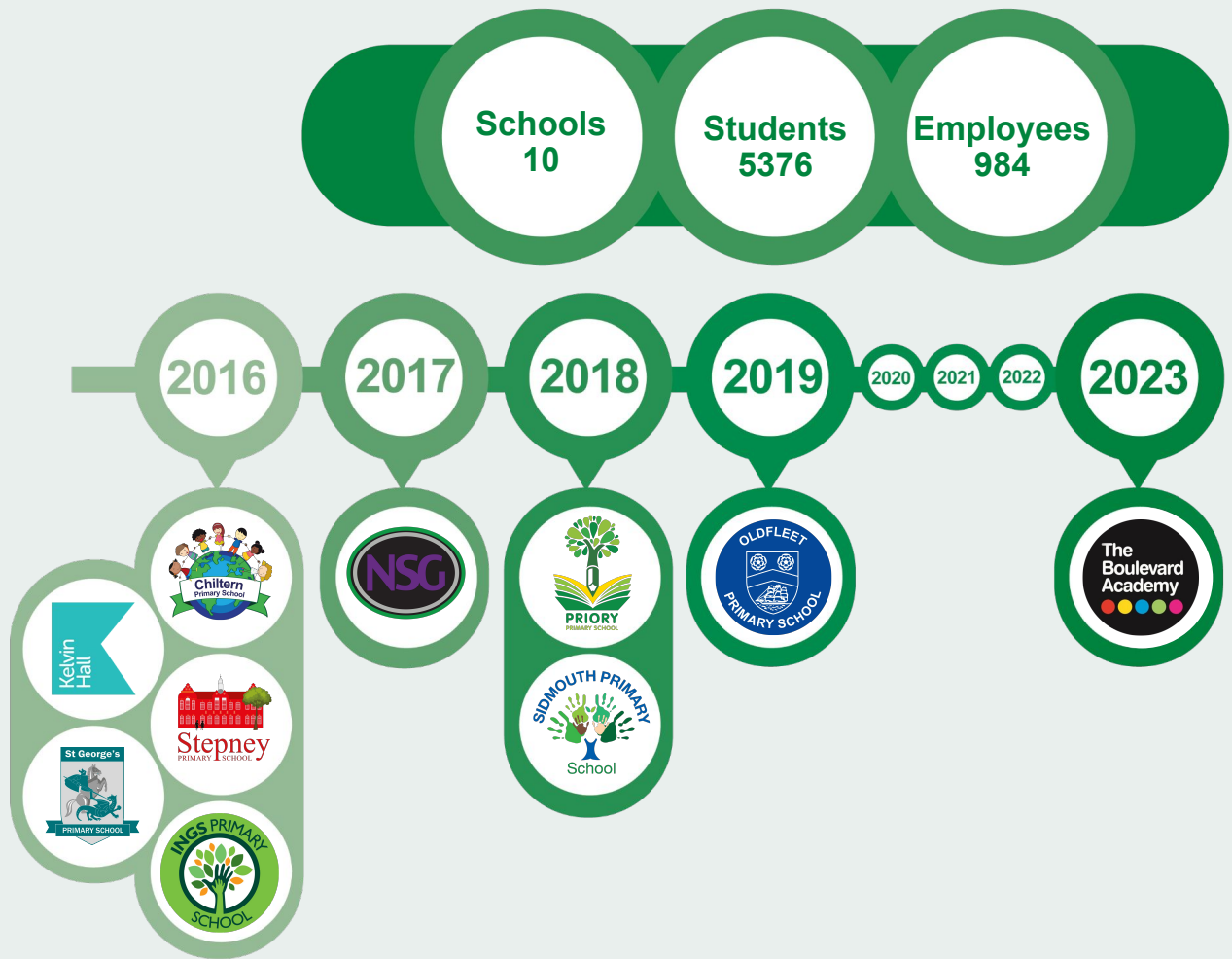
We are one of three secondary schools in a developing Multi-Academy Trust (Thrive Co-operative Learning Trust) that currently consists of 10 schools.



The Boulevard Academy, 75 Massey Cl, Hull HU3 3QT
Tel: (01482) 217898 | Email: people@thrivetrust.uk



Our Journey so far...



Our Partners

Our ongoing partnerships with the following organisations



Our partnership with the Reach Foundation is leading us to develop a 'Cradle to Career' model across our three schools in HU3 - and later across the whole of Thrive.



Our recent partnership with C3 Group has brought us closer to achieving our goal of net-zero emissions, reinforcing our pledge to create a more sustainable future for our students, staff, and the wider community.



Yorkshire 100 aims to identify 100 future school leaders and take them on a development journey of peer-led support and cutting edge national and international school development.



Coop Schools provides services and support for the network of cooperative schools, strengthening school improvement and local accountability.



Teaching Assistant Level 3 (SEND)
Salary: Grade 6 SCP 13-29 (£23,721 - £26,167)
35 Hours Monday to Friday 8:30am until 16:00pm (30-minute unpaid break)
Term Time only plus 5 days
Permanent
Start - ASAP

Thrive Co-operative Learning Trust is a vibrant family of ten schools across Hull – three secondary and seven primary – united by a shared purpose: to inspire pupils to thrive in life. Each Thrive school is a dynamic community of staff, pupils, and families working together to unlock every child's potential.

The opportunity

To work under the guidance of the Lead Teacher within an agreed system of supervision, to implement agreed work programmes with individuals/groups, in or out of the Base. This could include those requiring detailed and specialist knowledge in particular areas and will involve assisting the teacher in the whole planning cycle and the management/preparation of resources.

To deputise for the Lead Teacher and to supervise the pupil cohort on occasion. The primary focus will be to maintain good order and to keep pupils on task.

What We Offer

- An inclusive and forward-thinking Multi-Academy Trust
- Opportunities for professional growth and development
- Access to our staff benefits platform, including retail discounts, gym membership offers, and savings schemes such as cycle-to-work
- Membership of the Local Government Pension Scheme/ Teachers Pension

Next Steps

We recognise the importance of a visit when considering an application. Should you wish to have an informal and completely confidential discussion or to arrange a visit, please contact Karen Jude via email at judek@thrivetrust.uk or telephone The Boulevard Academy on 01482 217898 to arrange this.

Closing date: Wednesday 24th June, 12pm

Interviews: Wednesday 1st July 2026

Please note, we do not accept CVs, applications must be submitted using our recruitment platform application form.

Our commitment to Safeguarding: Thrive Co-operative Learning Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Each school has a robust Safeguarding Policy and all staff receive training relevant to their role at induction and throughout their employment.

A candidate's suitability to work with children will be explored at all stages of the recruitment process. The successful applicant will, in accordance with statutory guidance, be subject to a comprehensive pre-employment checking process including receipt of a satisfactory enhanced disclosure from the Disclosure and Barring Service (DBS), a Children's Barred List check, a Section 128 Management Check if relevant, Prohibition check and overseas checks as applicable, identity check, medical clearance, proof of qualifications, satisfactory references and a check regarding their eligibility to work in the UK.

This role involves contact with children and provides regular access to children, therefore it is 'regulated activity'. As such, this post is exempt from the Rehabilitation of Offenders Act - 1974 and the amendments to the Exceptions Order 1975, 2013 and 2020.

Our commitment to equality and diversity: Thrive Co-operative Learning Trust recognises and celebrates the diversity of its schools and their communities. There is a shared commitment across the Trust to develop further a culture of respect, where discrimination is not tolerated, and individuals are treated equitably and fairly and feel a sense of belonging.

Please visit [Thrive Trust website](#) to view our Job Applicants Privacy Notice, which explains how we collect, store, and use personal data about individuals applying for jobs at our school.



Job Description

Post Title	Teaching Assistant Level 3
Grade	6
Location	SEND Department
Reporting to	Teaching Staff/SENCo and SLT

Purpose of Role

To work under the guidance of the Lead Teacher within an agreed system of supervision, to implement agreed work programmes with individuals/groups, in or out of the Base. This could include those requiring detailed and specialist knowledge in particular areas and will involve assisting the teacher in the whole planning cycle and the management/preparation of resources. To deputise for the Lead Teacher and to supervise the pupil cohort on occasion. The primary focus will be to maintain good order and to keep pupils on task.

Key Responsibilities

SUPPORT FOR PUPILS

1. Provides skilled support to pupils with SEN including learning, behavioural, communication, social, sensory or physical difficulties, ensuring their safety and access to learning activities
2. Use specialist (curricular/learning) skills/ training/experience to support pupils in order to guide and assist each child's language, numeracy, other curriculum area development
3. Assists with the development and implementation of Individual Provision Maps / Behaviour Management Plans, and Personal Support programmes
4. Establishes constructive and positive relationships with pupils and interacts with them according to individual needs
5. Run timetabled sessions for small groups of students with CESN to address their specific needs. This will include the use of existing commercial packages such as 'Socially Speaking, Lego Therapy, ELSA' as well as the production of bespoke resources for particular students or groups.
6. Promotes the inclusion and acceptance of all pupil
7. Support pupils consistently, including behavioural, social and welfare matters, whilst recognising and responding to their individual needs
8. Encourage pupils to interact and work co-operatively with others and engage all pupils in activities
9. Promote independence and employ strategies to recognise and reward achievement of self-reliance
10. Provide feedback to pupils in relation to progress and achievement under the guidance teachers

SUPPORT FOR TEACHERS

1. Work with the teacher to establish an appropriate learning environment
2. Work with the teacher in lesson planning, evaluating and adjusting lessons/schemes of learning as appropriate
3. Monitor and evaluate pupils' responses to learning activities through observation and planned recording of achievement against pre-determined learning objectives
4. Provide objective and accurate feedback and reports to the teacher as required regarding pupil achievement, progress and other matters, ensuring the availability of appropriate evidence
5. Be responsible for keeping and updating records as agreed with the teacher, contributing to reviews of systems/records as requested
6. Undertake marking of pupils' work and accurately record achievement/progress
7. Promote positive values, attitudes and good pupil behaviour, dealing promptly with conflict and incidents in line with policy and encourage pupils to take responsibility for their own behaviour
8. Liaise sensitively and effectively with parents/ carers and participate in feedback sessions/ meetings with parents.

1. Administer and assess routine tests and invigilate exams/tests
2. Provides clerical/administrative support e.g. photocopying, typing, filing and administer coursework etc.

SUPPORT FOR CURRICULUM

1. Implement agreed learning activities/teaching/ well-being support programmes, adjusting activities according to pupil responses/needs
2. Implement local and national learning strategies e.g. literacy, numeracy, national curriculum and make effective use of opportunities provided by other learning activities to support the development of relevant skills feedback to the teacher
3. Support the use of ICT in learning activities and develop pupils' competence and independence in its use
4. Help pupils to access learning activities through specialist support
5. Determine the need for, prepare and maintain general and specialist equipment and resources

1. SUPPORT FOR THE SCHOOL

2. Be aware of and comply with policies and procedures relating to Safeguarding, health, safety and security, confidentiality and data protection, reporting all concerns to the appropriate person
3. Be aware of and support difference and ensure all pupils have equal access to opportunities to learn and
4. Develop
5. Contribute to the overall ethos/work/aims of the Base and the school
6. Establish constructive relationships and communicate with other agencies/ professionals, in liaison with the teacher, to support achievement and progress of pupils
7. Attend and participate in regular meetings
8. Participate in training and other learning activities as required
9. Use own strengths and areas of expertise, use these to advise and support others
10. Provide appropriate guidance and supervision, assist in the training and development of staff as appropriate
11. Undertake planned supervision of pupils' out of school hours learning activities
12. Supervise pupils on visits, trips and out of school activities as required.

Safeguarding Children

Thrive Co-operative Learning trust is committed to safeguarding and promoting the welfare of our pupils and young people. Each school has a robust Safeguarding Policy and all staff will receive training relevant to their role at induction and throughout employment at the school. We expect all staff to share this commitment. All post holders are subject to a satisfactory Enhanced disclosure from the Disclosure & Barring Service (DBS) and satisfactory employment references, as well as identification and qualification checks which will be required before commencing duties.

Responsibilities for Staff:	None
Responsibilities for Customers/Clients:	Safeguarding and promoting the welfare of children.
Responsibility for Budgets/Financial Resources:	None
Responsibility for Physical Resources:	None



		E	D	How Identified
Qualifications	NVQ Level 2 for Teaching Assistants or equivalent qualification	✓		AF, QC
	GCSE in English & Maths at Grade C or above	✓		
	SEN training courses		✓	
	Team -Teach Training		✓	
	Level 1 Safeguarding Training	✓		
	ELSA Trained		✓	
Relevant Experience	Previous successful work with children with SEN	✓		AF, I
	Previous successful work with children with autism	✓		
	Experience of using behaviour management plans	✓		
	Experience in taking the lead in teaching groups / classes of pupils		✓	
Skills & Abilities	Motivation to work with children and young people	✓		AF, I
	Ability to form and maintain appropriate relationships and personal boundaries with children and young people	✓		
	Good ICT skills to promote pupils' learning	✓		
	Ability to deal with a physically and emotionally demanding job	✓		
	Ability to lead / direct other support staff	✓		
	Ability to both follow direction and show initiative	✓		
	Commitment to offer high quality education and care to children with SEN	✓		
Knowledge	A knowledge and commitment to safeguarding and promoting the welfare of children and young people	✓		AF, I
	Knowledge of behaviour management strategies and promoting the emotional well-being of vulnerable children and young people	✓		
	General understanding of the curriculum and basic learning programmes / strategies	✓		
	Appropriate approaches / methods to teaching pupils with autism		✓	
Interpersonal/ Communication Skills: Verbal Skills	Ability to establish professional, effective working relationships with a range of partners/colleagues and children & young people	✓		AF, I
	Ability to relate well to vulnerable children & young people	✓		
	Very good communication skills	✓		
	Ability to show respect and courtesy at all times, and form good relationships, and with other professionals, pupils and parents	✓		
Written Skills	Highly competent written skills, including spelling and grammar, including use of ICT	✓		AF, I
Personal Qualities	Ability to deal robustly with challenging situations	✓		AF, I
Disclosure & Barring Service	The successful candidate's appointment will be subject to the School obtaining a satisfactory Enhanced disclosure from the Disclosure & Barring Service and Children's Barred list check	✓		DBS
	This post is exempt from the Rehabilitation of Offender Act 1974 the candidate is required to declare full details of everything on their criminal record.	✓		(after short listing)

