

Candidate application pack



**Lord Street
Primary School**
Class Teacher

A message from our Headteacher



We are a school in the heart of Colne who strive to ensure our pupils receive excellent educational experience.

Our mission is for our children to leave as well-rounded, confident individuals. By promoting our school values of Ambition, Respect and Collaboration, we promote a learning environment where our children are happy and safe. Our role is to shape every child and fill them with ambition and resilience so that they can succeed in later life.

Our teaching methods are evidence based, giving each child the tools needed to become the very best version of themselves. We, as a dedicated staff team, aim to Inspire, Include and Innovate each child and thrive on those lightbulb moments, giving them confidence to release their potential.

Whilst this application pack provides a lot of interesting information, it is no substitute for a visit to our school. We welcome you to talk with our pupils and the staff, to walk around our exceptional school, and to get a feeling for what it would be like to be a member of the community at Lord Street Primary School.

Chloe Whitaker
Headteacher

A message from the **Chief Executive**



I am both proud and excited to have been given the opportunity to lead the Trust in this next stage of its development, and to work with other school and trust leaders locally to ensure the very best education for young people in Craven, Pendle and across the wider region.

Apex Collaborative Trust is a vibrant, cross phase multi academy trust formed by the merger of the Pennine Trust and South Craven Academy Trust.

Our trust consists of 2 secondary schools and 3 primary schools. South Craven School also has a large sixth form. We are delighted that Pendle Vale College, in Nelson, will be an associate member of the trust and has indicated an intention to join fully within the next 12 months.

John Tarbox
Chief Executive Officer

Apex Collaborative Trust

Apex Collaborative Trust is a values-led organisation. Our core values of Ambition, Collaboration and Trust are fundamental to our approach and shape our culture. We believe establishing a strong culture is the most important ingredient for our success, so that we create an ideal environment for learning where all members of our trust community can flourish. We are also committed to providing fantastic opportunities for our young people, so that they can fulfil their aspirations now and in the future.

Ambition

Inspiring excellence & growth

- We set high expectations for our students, staff, and leadership.
- We challenge the status quo, encouraging innovation and creativity in education.
- We believe in potential empowering individuals to reach new heights in their learning and careers.
- We celebrate success, recognising achievements at every level.

In Action: We provide cutting-edge professional development, encourage students to dream bigger, and support schools in raising academic and personal aspirations.

Collaboration

Stronger together

- We share best practices, creating a network where knowledge flows freely.
- We support and challenge each other, working together to find solutions.
- We listen and respect diverse perspectives, ensuring every voice matters.
- We value teamwork, building relationships that foster trust and openness.

In Action: Schools under the trust work as partners, not competitors, pooling resources and expertise to deliver the best education possible.

Trust

Integrity, transparency, & accountability

- We do what we say we will do, building confidence in our leadership.
- We communicate openly and honestly, ensuring transparency in decision-making.
- We hold ourselves accountable, measuring success by our impact.
- We foster a culture of psychological safety, where staff and students can thrive without fear of failure.

In Action: We ensure clear communication with parents, staff, and students, always acting with honesty, fairness, and responsibility.

Our trust and our schools must be rooted in our community. Many local families have an association with our schools across many years and even generations. Deep relationships help us to develop knowledge and understanding of the community and to form effective partnerships with other institutions. These partnerships support holistic development of young people.

Staff benefits

All non-teaching employees will be enrolled into the Local government Pension Scheme which:

- is a secure pension that will keep up with the cost of living,
- provides life cover for your family and loved ones in the event of your death
- provides tax relief on any contributions deducted from your salary
- offers the option to decrease or increase your pension contributions
- offers the option to transfer in any previous pensions you hold within 12 months of joining.



Bike 2 work scheme



CPD opportunities



Employee assistance programme



Local discounts



Occupational health support

Safeguarding statement

At Apex Collaborative Trust, the welfare of children is paramount, and all schools are committed to safeguarding and promoting the welfare of children and young people. We expect all staff and volunteers to share this commitment.

All staff will be expected to take responsibility to safeguard and promote the welfare of children and young people. Staff are responsible for their own actions and behaviour and should avoid any conduct which would lead any reasonable person to question their motivation and intentions. Staff should work, and be seen to work, in an open and transparent way.

Attitudes towards promoting and safeguarding the welfare of children and young people will be scrutinised during the selection process for the post that you have applied for. If you are appointed to this post, information in relation to safeguarding and protecting children and young people will be provided at induction. This practical guidance for safe working practice will provide information about which behaviours constitute safe practice and which behaviours should be avoided.

All post holders are subject to an enhanced DBS check. Our policy and practice are in line with the current Department for Education's 'Keeping Children Safe in Education' statutory guidance.



Class Teacher (Fixed term)



- Salary Range:** MPS/UPS
Contract Type: Full time
Contract Term: Fixed term September 2026 – August 2027 in the first instance.
Closing Date: 26.6.26

Apex Collaborative Trust

Apex Collaborative Trust offers:

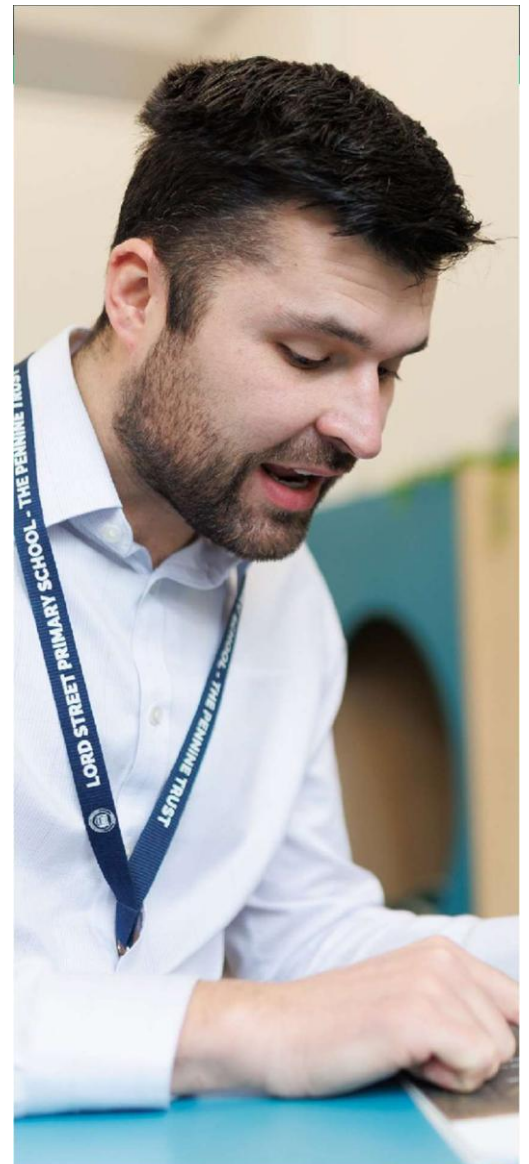
- A **strong culture driven by values**, where **Ambition, Collaboration and Trust** are at the heart of everything we do.
- A **supportive Central Trust team** committed to improving outcomes for all children through meaningful **collaboration**.
- Access to **cutting-edge professional development opportunities** to help you grow.

Why Choose Lord Street Primary School

- A culture where individuals can thrive - where innovation is encouraged and there is no fear of failure.
- An ambitious, happy and vibrant place to work with a family of supporting colleagues who are committed to promoting a warm and friendly atmosphere.
- A strong team of staff who work together with a common goal

The ideal candidate will:

- **Align with our culture and values**, contributing positively to our team dynamic.
- **Proven track record of high-quality teaching and learning**, with consistent evidence of raising attainment
- **An individual** who models the school's values and fosters a positive, inclusive and nurturing school culture.



Job Description

POST:	Primary School Teacher
GRADE:	Main Pay Scale/ Upper Pay Scale
REPORTS TO:	Headteacher
HOURS/DAYS	32.44 hpw / Monday to Friday
CONTRACT TYPE	Fixed term
JOB PURPOSE:	<p>Promote effective learning, appropriate achievement and educational, social and personal progress of all pupils for whom the teacher is designated as being responsible, consistent with the aims of the school and Trust and the individual needs of each individual.</p> <p>Context:</p> <p>This school is committed to safeguarding and promoting the welfare of our pupils and young people. We have a robust Child Protection Policy and all staff will receive training relevant to their role at induction and throughout employment at the School/Trust. We expect all staff to share this commitment.</p>
DUTIES & RESPONSIBILITIES	
Main Teaching Duties	
<ul style="list-style-type: none"> • Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document • Meet the expectations set out in the Trust's Teacher Standards • Plan and teach well-structured lessons to assigned classes, following the school's plans, curriculum and schemes of work • Use different teaching methods, including whole class, group work, independent research, demonstrations, experiments and play, to motivate and encourage interaction in the class. • Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment • Set expectations for discipline including dealing with inappropriate behaviour according to school policy • Appropriately deploy teaching assistants who are assigned to work within the class. • Organise the classroom and learning resources to create a pleasant, stimulating and positive learning environment. • Work and effectively engage parents to support their children's learning • Identify SEND pupils and ensure appropriate support is in place 	
Other	
<ul style="list-style-type: none"> • Be committed to and promote the mission, vision and values of the Trust and School • Comply with policies and procedures relating to child protection, inclusion, health, safety and security, confidentiality, and data protection, reporting all concerns to an appropriate person without delay • Establish effective working relationships and set a good example through your presentation and personal and professional conduct • Participate in training and other learning activities and performance development as required 	
Communication	<ul style="list-style-type: none"> • Liaising with leaders to ensure teaching is delivered in line with school expectations and goals. • Working with the SENCO to ensure pupils with SEND are appropriately supported. • Working with the DSL and their deputies to ensure safeguarding is promoted. • Working with the designated teacher for LAC to support LAC and previously LAC.

Safeguarding	<ul style="list-style-type: none"> • To be committed to safeguarding and promote the welfare of children, young people and adults and raising concerns as appropriate. • Have in depth knowledge of safeguarding legislation including working together to safeguard pupils and KCSiE.
Data Protection	<ul style="list-style-type: none"> • To comply with the Trust's policies and supporting documentation in relation to GDPR, Data Protection, Information Security and Confidentiality. • Share information confidentially about pupils other professional as required. • Pay due regard to professional boundaries, maintaining appropriate levels of confidentiality.
Health and Safety	<ul style="list-style-type: none"> • Be aware of and implement your health and safety responsibilities as an employee and where appropriate any additional specialist or managerial health and safety responsibilities as defined in the Health and Safety policy and procedure.
Equalities	<ul style="list-style-type: none"> • Promote inclusion and acceptance of all pupils. • Within own area of responsibility work in accordance with the aims of the equality statement, treating individuals with respect for their diversity, culture and values.
Customer Service	<ul style="list-style-type: none"> • The Pennine Trust requires that all employees offer the best level of service to customers and behave in a way that inspires excellence and enthuse confidence. Customers will be treated as individuals, with respect for their diversity, culture and values. • The Pennine Trust requires a commitment to its mission, vision and values and to always have due regard to equality, diversity, dignity and respect.

Person Specification

Person Specification		Role: Classroom Teacher	
	Essential	Desirable	How measured
Qualifications	<ul style="list-style-type: none"> Degree level qualification Qualified teacher status (QTS) 		A/C/I A/C/I
Experience	<ul style="list-style-type: none"> Successful experience of teaching within Key Stage 1 or 2 Experience of delivering high quality, well planned primary curriculum Experience of using data to identify underachievement and inform classroom practice Experience of parental engagement strategies 		A/R/I A/R/I A/R/I
Attributes	<ul style="list-style-type: none"> Ambitious and reflective of own strengths and areas for development Respectful of others Collaborative with own team members and wider school community Shows initiative Ability to work successfully in a team Maintains confidentiality A good attendance and punctuality record Excellent verbal and written communication skills. High expectations of self and others The ability to maintain successful working relationships with other colleagues. 		R/I I/R I/R A/I/R I/R I/R A/I/R A/I/R A/I/R A/I/R
Knowledge & Skills	<ul style="list-style-type: none"> Knowledge of the National Curriculum Knowledge of effective teaching and learning strategies A good understanding of how children learn Ability to adapt teaching to meet pupils' needs Ability to build effective working relationships with pupils Knowledge of guidance and requirements around safeguarding children Knowledge of effective behaviour management strategies Good ICT skills, particularly using ICT to support learning 		A/I/R A/I/R I/R I/R I/R A/I/R I/R A/I/R I/R
Key A – Application R – Reference I – Interview C – Certificate			

How to Apply

If you share our core values and meet the criteria for the role, please apply by following the process below.

Follow the link to complete an application form:
<https://mynewterm.com/jobs/145818/EDV-2026-CLSS-09574>

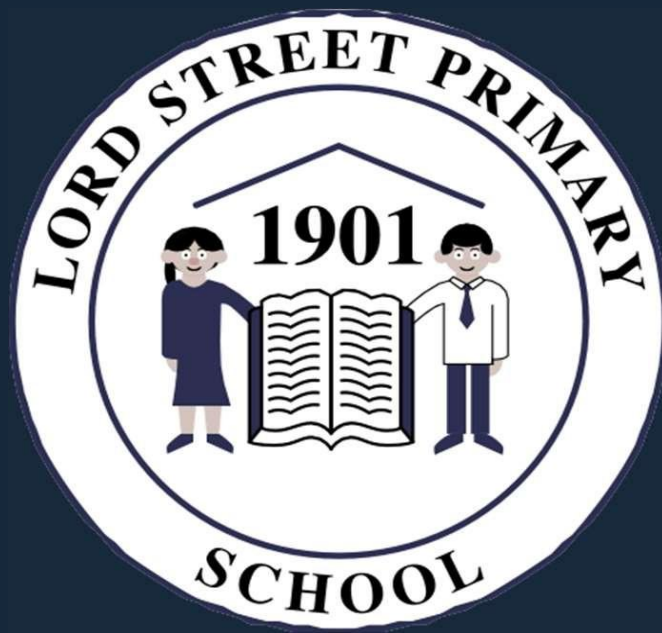
- In your personal statement, please include how your skills and experiences have prepared you for this post. Please pay particular attention to the job description and person specification whilst completing this section with a focus on your suitability for the post gained from past experiences.

**Closing date for applications is noon on:
Friday 26th June at 12pm.**

CVs will not be accepted. It is standard practice in the education sector to seek references for shortlisted candidates prior to interview.

The Apex Collaborative Trust is committed to safeguarding children and young people. All post holders are subject to a satisfactory enhanced Criminal Records Bureau disclosure. Our policy and practice is in line with the Department for Education's 'Keeping Children Safe in Education' Guidance'.





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