



Wrap Club Lead 26h per week Term time only

Honeybourne Primary School



Black Pear Trust

About Black Pear Trust

Welcome to the Black Pear Trust, rooted in the heart of Worcestershire. We are a dynamic and forward-thinking multi-academy trust where collaboration and innovation thrive. Since our establishment in 2014, we have been on a mission to transform education by fostering inclusive, high-quality learning environments where every child can excel.

Guided by our inspiring vision, "In unity; we broaden horizons, raise aspirations and impact generations," we work alongside a vibrant community of schools, educators, parents, and partners to create exciting opportunities for students. From nurturing curiosity to driving ambition, we ensure that every learner is empowered to reach their full potential.

With our growing family of schools, we cater for children age 2 - 18, each sharing a passion for excellence. We are shaping a brighter future for generations to come—right here in Worcestershire. Together, we're not just educating; we're inspiring!

Our Schools



Emma Pritchard Trust CEO

Miss Pritchards vast experience as a teacher and headteacher allows a fully child led trust strategy across all 8 schools.



Rachel Evans-Cook School Headteacher

Mrs. Evans-Cook guides Honeybourne School with both compassion and creativity, inspiring all students and colleagues to thrive.



Our Culture

At Black Pear Trust, we believe that care and compassion are the cornerstones of our educational culture. We are dedicated to nurturing not only the children in our schools but also our colleagues, fostering a supportive environment where everyone thrives. Our commitment to wellbeing extends beyond the classroom, creating a community where every individual feels valued and empowered. We pride ourselves on our authenticity and diversity. Bringing the spirit of the communities we serve into our schools to enrich every aspect of the educational journey.

Together, we build a brighter future for our children and a supportive workplace for our colleagues. The Black Pear Trust is where care meets excellence – we look forward to working with you!



Our School

'Turning Potential Into Success'

Our school motto is 'turning potential into success' and through a broad, balanced and varied curriculum, we aim to build pupils' self-esteem and confidence, broaden their experiences and nurture and challenge their skills. This supports every child to become happy, independent learners, keen to discover more about their world. Excellent activities enrich the curriculum within and beyond the school day.

Our Staff

Our staff are dedicated to children's education and have high expectations for all; we take pride in knowing each and every child as an individual. We believe in inspiring children to achieve well in all that they do and in nurturing their talents. It is the key in developing resilience and building their confidence which will enable them to develop and flourish.

Our Classes

Within this website you will find all the information you will need about our school. Please check regularly as information is updated frequently. Each class has its own page as a way to keep parents up to date with their child's learning and curriculum coverage for the weeks ahead. Our curriculum section provides a wealth of information including subject unit overviews, progression routes and information about how we teach across the range of subjects on offer.

Working Together

We hold a number of events each year, providing opportunities to meet with our parents and discuss the building of a successful partnership. I am looking forward to working with you all to continue to build a school with excellent and innovative teaching and learning, and to provide our children with every opportunity to turn potential into success.



Our Vision & Values

Our mission is to grow excellent learning communities together.

In order to achieve it we are guided by our overarching Trust vision:

In unity; we broaden horizons, raise aspirations and impact generations.



As a Trust we have 4 core values:

- Pride
- Excellence
- Achievement
- Respect

Which for our children translate to

- Proud to be me
- Enjoy Learning
- Achieve Success
- Respect for the World

Application Process

Please thoroughly read this information pack including the job description. If you think you would be a great fit for Black Pear Trust, complete your application via MyNewTerm.

We shortlist our applicants using a standard matrix for clarity and equity. The top candidates will be invited to interview. Please monitor your emails as all communication will be via MyNewTerm,

Successful candidates will receive a conditional offer of employment pending receipt of positive references, successful Right to Work checks and return of an acceptable DBS check and Child Barred List Check. Once all pre-employment checks have been completed and are compliant with our Safeguarding Policy, you will then receive an Employment Contract via email for signature.

At Black Pear Trust, we place paramount importance on safeguarding the children in our care. For further information on our safeguarding policy including Right to Work and DBS/Barred list checks, please contact HR@blackpearttrust.org.

Wrap club Lead Job description

Post title: Wrap club Lead
School: Black Pear Trust
Pay range: SCP 6
Line manager: Headteacher
Supervisory responsibilities: Wrap club
Contract: 26 hours per week, Term time only

Job Purpose

Acting as part of the wraparound care team, to lead and coordinate the delivery of safe, high quality after-school provision, ensuring a nurturing, stimulating and well supervised environment for all children attending the club.

Principal Accountabilities

To maintain the safety, welfare and good conduct of pupils during the before and after school/wraparound period.
To lead the day-to-day running of the club, ensuring high-quality play opportunities and positive experiences for all children.
To promote and safeguard the welfare of children and young people at all times, following school and statutory procedures including KCSIE.

Duties

Leadership & Coordination
To lead and supervise the team of Assistants, ensuring appropriate staffing levels and effective deployment.
To plan and deliver a range of safe, engaging and age appropriate activities for children attending the club.
To create and maintain a welcoming, positive and inclusive environment for all children.
To ensure effective communication with parents, carers and school staff.

Care, Safety & Behaviour

To supervise children during snack time, activities, outdoor play and transitions, ensuring safety and wellbeing at all times.
To ensure risk assessments are followed, updated and acted upon; report hazards and concerns promptly.
To maintain high standards of hygiene, safe food handling and careful use of equipment.
To promote positive behaviour, addressing incidents calmly and in accordance with school behaviour policies.
To act as first point of contact in emergencies and follow all safeguarding and emergency procedures.

Safeguarding & Welfare

To follow all safeguarding and child protection procedures, reporting concerns immediately to the designated staff.

To ensure that inclusive practices are in place so all children can participate fully in club activities.

To maintain confidentiality and ensure all data is handled in line with school policies. Level 3 childcare qualification required for this role.

Administration & Record Keeping

To maintain accurate records, including attendance, first aid, incidents and general club documentation.

To support the organisation of bookings, registers and other administrative routines.

To assist with ordering resources, equipment and consumables within agreed budget.

General

To attend relevant meetings and training as required.

To respect confidentiality at all times.

To participate in performance and development review processes, taking responsibility for own professional development.

To understand and apply school policies relating to health, safety, behaviour and safeguarding.

To ensure all duties are carried out in accordance with Equal Opportunities policies.

To follow safeguarding procedures and maintain up to date training.

The duties above are neither exclusive nor exhaustive and may be amended in line with the needs of the school.

The duties above are neither exclusive nor exhaustive and the postholder may be required by the Headteacher to carry out appropriate duties within the context of the job, skills and grade. The trust reserves the right to update this job description in line with business needs.

Key Dates

24 MARCH

27 MARCH

13 APRIL

Vacancy
Closing Date

Interview
Date

Start Date

Benefits

At Black Pear Trust we offer a wide range of benefits to support our colleagues including:

- Access to a nationally recognised suite of online learning;
- Apprenticeships;
- Free Parking;
- Employee Assistance Programme;
- Access to Nationally Recognised Discounts (Blue Light Card *£5 payable per 24 months)
- Secondments;
- Access to a supportive network and training days across all sites;
- In house HR and Finance advice;
- Local Government pension Scheme.

However, the biggest benefit of being part of Black Pear Trust is the real life impact we make to the children in our schools and the wider community. Our team know they are part of something bigger and feel this every day, Our work is truly rewarding,

Contact



01905 701120



hr@blackpeartrust.org



www.blackpeartrust.org