

Person Specification: Higher Level Teaching Assistant – Level 4

	Essential	Desirable
Qualifications and Training	<ul style="list-style-type: none"> English GCSE or equivalent qualification at Grade C/Grade 4 or above Maths GCSE or equivalent qualification at Grade C/Grade 4 or above or Level 2 Basic Skills literacy/numeracy 	<ul style="list-style-type: none"> Other relevant GCSE (or equivalent) Grade C o/Grade 4 or above in at least three other academic subjects Current First Aid certificate or a willingness to complete this training An NVQ Level 2 Qualification
Experience	<ul style="list-style-type: none"> Experience working in a school environment or other educational setting Ability to successfully support pupils working in either Key Stage 1 or Key Stage 2 Current experience of working in a setting subject to Health & Safety, Hygiene and Child Welfare & Protection regulations Experience planning and delivering learning activities Some understanding of the basic milestones of child development 	<ul style="list-style-type: none"> Experience working with children with SEN
Skills	<ul style="list-style-type: none"> Have a good level of knowledge and understanding of teaching and learning Understanding of effective teaching methods Ability to build effective working relationships with pupils and adults Knowledge if how to adapt and deliver teaching to meet individual needs Able to exercise initiative and independent action Be able to transfer theory/training into practice and demonstrate skills of problem solving, drawing on relevant experience The ability to remain calm in stressful situations 	<ul style="list-style-type: none"> Ability to carry out duties without supervision Be able to present information effectively, verbally and in writing for others Confident at using ICT, particularly to support learning Be creative and versatile Have an understanding of medical needs

Qualities	<ul style="list-style-type: none">• Be able to exercise initiative and independent action• Be proactive in offering ideas• A good sense of humour• A calm and patient manner• Flexible and adaptable• Ability to form positive relationships with children and colleagues• Commitment to maintaining confidentiality at all times• Commitment to safeguarding pupil's wellbeing and safety	<ul style="list-style-type: none">• Ability to contribute effectively to the workload and responsibilities of a team• To have a good record of attendance
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