

## Teaching Assistant GRADE 4 - PERSON SPECIFICATION

| Qualifications & Training  | Essential | Desirable | How Assessed                 |
|--|-----------|-----------|------------------------------|
| * Maths & English Language GCSE Grade 4 or above   | X         |           | Application Form             |
| * Good standard of basic spoken and written English  | X         |           | Application Form             |
| * Experience of working with children with special educational needs   |           | X         | Application Form             |
| Professional Qualities, Skills & Knowledge   | Essential | Desirable | How Assessed                 |
| * Experience of working with children of relevant age in a learning environment  | X         |           | Application Form             |
| * Ability to communicate effectively with children and adults  | X         |           | Application Form             |
| * Ability to use initiative, within framework of policies and procedures   |           | X         | Application Form & Interview |
| * A commitment to high quality inclusive learning  | X         |           | Application Form & Interview |
| * Can use ICT effectively to support learning  | X         |           | Application Form & Interview |
| * Constantly improve own practice/knowledge through self-evaluation and learning from others                                   | X         |           | Application Form & Interview |
| * Work constructively as part of a team, understanding classroom roles and responsibilities and your own position within these | X         |           | Application Form & Interview |
| * Ability to attend work regularly and on time   | X         |           | Application Form & Interview |
| Safeguarding   | Essential | Desirable | How Assessed                 |
| Understanding of current statutory processes, procedures and associated documentation  | X         |           | Application Form & Interview |
| Personal attributes  | Essential | Desirable | How Assessed                 |
| * A positive approach to learning and gaining new skills through teamwork and training opportunities.                          |           | X         | Application Form & Interview |
| * Ability to maintain confidentiality  | X         |           | Application Form & Interview |
| * A calm approach  | X         |           | Interview                    |

|                          |   |  |           |
|--------------------------|---|--|-----------|
| * Resilience             | x |  | Interview |
| * A good sense of humour | x |  | Interview |

**Safeguarding Statement**

Charlbury Primary School and The River Learning Trust are committed to safeguarding and promoting the welfare of all children and preventing extremism; all staff must ensure that the highest priority is given to following the guidance and regulations to safeguard children and young people. The successful candidate will be required to undergo an Enhanced Disclosure from the Disclosure and Barring Service (DBS) and obtain any other statutorily required clearance. Employment will also be conditional on the receipt of at least two acceptable references (1 from current/latest employer) and evidence of the formal qualifications required for the role.