

Role Profile: Trust Safeguarding Lead

- The Wensum Trust
- Job Title: Trust Safeguarding Lead
- Pay Grade: Scale K, £43,822, pro-rata
- Term of Employment: Permanent
- Hours: 22.5 hours per week (3 days per week) / Term Time +1
- Responsible To: Primary Strategic Lead and Secondary Strategic Lead

1. Purpose

The Trust Safeguarding Lead is a strategic safeguarding expert who will help build and maintain a robust and compliant safeguarding culture across all Wensum Trust schools. The role's purpose is to provide oversight, expert guidance and quality assurance, ensuring that all trust schools meet their statutory duties and that children are kept safe.

This role involves working with our Strategic Leads, to deliver our overarching strategy for Safeguarding at Scale, promoting a unified approach, and adapting to the complexity of modern safeguarding issues by supporting the implementation of consistent systems that can be applied uniformly across schools.

As a part-time role, the successful candidate will focus on leadership rather than day-to-day operational management, supporting the school-based Designated Safeguarding Leads (DSLs) and central leadership team.

2. Key Responsibilities

Strategic Leadership & Management

- Support the strategic leaders in the delivery of the Trust's Safeguarding Strategy 2025-2028, helping to mobilise trust and school leadership teams.
- Provide oversight of the Trust's safeguarding functions, ensuring all policies and practices are fit for purpose and fully compliant with national and local guidance, including Keeping Children Safe in Education (KCSiE).
- Act as the expert source of advice and guidance for the CEO, Primary and Secondary Strategic Leads and school-based DSLs on complex and challenging safeguarding issues ranging from local to national context.
- Advise on and help project manage the Trust's response to significant legislative and statutory changes in safeguarding.
- Offer support and advice for time-sensitive, critical situations.

Quality Assurance & Data Analysis

- Organise regular safeguarding audits and reviews across the Trust's schools to ensure consistent, high-quality practice.
- Work with our HR team to ensure robust Safer Recruitment practices are in place across the Trust, including providing oversight and quality assurance of the Single Central Record (SCR) in all schools.
- Work with our strategic leads to analyse safeguarding data to identify trends, vulnerabilities, and areas for strategic intervention.
- Provide regular reports on safeguarding performance to the Trust Board and relevant committees.
- Liaise with the Trust's Safeguarding Trustee to support their fulfilment of their governance responsibilities effectively.
- Quality assure the use of safeguarding management systems (e.g., SCR tracker, CPOMs) and attendance coding where appropriate.

Training & Professional Development

- In collaboration with the Trust's leadership, support the development of a unified approach to safeguarding across all schools.
- Support the PSL and SSL to lead the Designated Safeguarding Lead (DSL) network, ensuring all DSLs are kept up to date on local and national safeguarding priorities.
- Help deliver training for DSLs and senior leaders to ensure a consistent, professional approach to safeguarding.
- Support the professional development of DSLs.

Collaboration & Partnership

- Support our DSLs to build and maintain effective professional relationships with key external agencies, including Children's Services, Local Authority Designated Officer (LADO) teams, the Police, and other partners.
- Provide guidance and support on appropriate communication with parents and carers in complex safeguarding situations.
- Offer expert advice on the management of allegations against staff, including low-level concerns.

3. Person Specification

Category	Essential	Desirable
Qualifications	<p>A relevant professional qualification (e.g., QTS, Social Work).</p> <p>Recent formal Designated Safeguarding Lead (DSL) training.</p>	<p>NSPCC or other 'Train the Trainer' qualification.</p> <p>Safeguarding supervision training.</p>
Experience	<p>Experience as a Designated Safeguarding Lead in an educational setting or local authority.</p> <p>A proven track record of successfully working with vulnerable children, families and external agencies.</p> <p>Experience in providing advice on complex safeguarding cases.</p>	<p>Experience in leading and conducting safeguarding reviews or audits.</p> <p>Experience of writing and reporting on safeguarding policy at a board level.</p>
Knowledge & Understanding	<p>Up-to-date knowledge of relevant legislation and guidance (e.g., KCSiE, Working Together to Safeguard Children).</p> <p>Detailed understanding of key safeguarding issues such as online safety, radicalisation, and county lines.</p> <p>Knowledge of Ofsted's inspection framework relating to safeguarding. Thorough understanding of the Prevent Duty and its practical application in a school context.</p>	<p>Familiarity with a range of safeguarding platforms such as CPOMs.</p>

Skills Attributes

& A credible and resilient person with excellent interpersonal and communication skills.

The ability to work strategically with leaders, using data to identify and address trends.

A commitment to the Trust's vision and the principle that every child deserves a safe environment.

A full driving license to travel between schools.

The ability to work flexibly and respond to critical issues as they arise.