



GRACE COLLEGE

Emmanuel Schools Foundation

CLEANING ASSISTANT

VALUED, CHALLENGED, INSPIRED

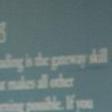
VALUED, CHALLENGED, INSPIRED

READING FOR INFORMATION



Reading is the gateway skill that makes all other learning possible. If you know how to read then the whole world opens up to you.

READING FOR KNOWLEDGE



Books are a friend, books are an escape, books are a means to empowerment and books are a means to understanding yourself. They are everything.

READING FOR INFORMATION



Without books is like a body without a soul.

Tullius Cicero

READING FOR CHALLENGE

One child, one teacher, one book, one pen can change the world.

Malala Yousafzai

READING FOR ADVENTURE



READING FOR KNOWLEDGE

Books are a friend, books are an escape, books are a means to empowerment and books are a means to understanding yourself. They are everything.

Emma Watson

READING FOR UNDERSTANDING



READING FOR UNDERSTANDING

The more you read, the more you will know. More learning, more places.

Dr Seuss



WELCOME

Dear Applicant,

I am delighted that you are interested in applying for the role of Cleaning Assistant at Grace College.

Grace College is a Christian ethos school of character for the whole community, everyone is welcome whatever their educational background, faith position, social or ethnic background. We serve students in the Low Fell and central areas of Gateshead, and we are passionate about transforming the lives of young people by supporting them to achieve their personal best and grow in character. We want our college to be a place of welcome, safety and opportunity for all students. We have high expectations of student behaviour and conduct, therefore, applicants to this post should be committed to upholding these and supporting the college to continue its rapid school improvement journey in doing so.

Grace College was adopted by Emmanuel Schools Foundation in 2019, and much progress was achieved despite the impact of the pandemic. Since 2023 I have co-led the school with Mr M Waterfield who as Executive Principal provided a wealth of experience and knowledge of school leadership having led Emmanuel College, an outstanding Gateshead secondary school since 2015. Since May 2023 I have been legal headteacher of Grace College and feel privileged to lead such a vibrant school community I have worked with Emmanuel Schools Foundation since 2019 previously as Vice Principal of Emmanuel College. I am motivated by the desire to see all of the 2800 young people of Gateshead that Emmanuel Schools Foundation serve have access to an outstanding education. In July 2023 Ofsted carried out a section 5 inspection of Grace College, the first since being adopted.

I am particularly pleased that inspectors recognised that 'Leaders and those responsible for governance have an ambitious vision for the school. They are making the school a better place for pupils'. They also commented on our drive to improve standards stating, 'Leaders are raising expectations of pupils' behaviour at Grace College' and that 'Pupils are safe at Grace College'. They further commented on the work that has taken place recently to improve students' attitudes towards each other stating that 'Leaders place a high priority on promoting tolerance and kindness among pupils.' The report reflects our ambition to ensure all students have an excellent quality of education stating, 'Leaders have high ambitions for what pupils should learn' and that 'Leaders are making some important improvements. These are beginning to gain traction'.

The inspection report represents a significant milestone on our journey towards outstanding and recognises the school improvement work that leaders have been engaged in since 2019. Inspectors also recognised that the current senior leadership had only been in place for a short period of time, but they were confident to be able to state that leaders are making the school a better place for pupils. Although there are still challenges, we are resolute in our ambition to ensure they are addressed quickly for the benefit of the whole community.

We are therefore looking a member of staff who aligns with our personal values, experience and ambitions then you are probably the right person for this role, and you will love working here.

Rachael Hooker
Principal

MISSION

CHARACTER EDUCATION

We build good character. We learn about good character, why it matters and how to develop it.

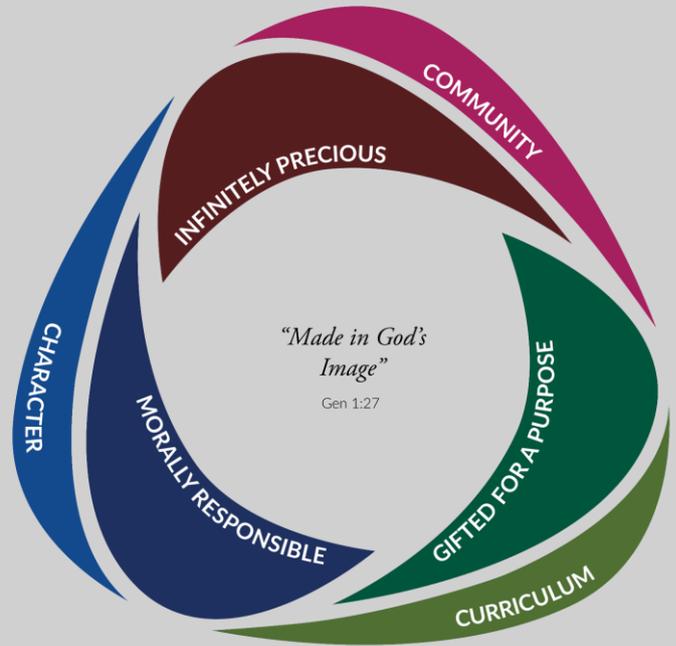
CURRICULUM EXCELLENCE

We are determined to achieve a personal best. We provide a broad ambitious curriculum that ensures excellent student learning, progress and future destinations.

COMMUNITY ENGAGEMENT

We serve with gratitude. We use our gifts to benefit the community and the environment.

OUR CORE VIRTUES





GRACE COLLEGE
All our staff work with
the following values:

COURAGE
We are determined to achieve
even in the face of difficulty.

HUMILITY
We avoid arrogance, being real
strengths and weaknesses.

INTEGRITY
We are honest with ourselves
our words and actions agree.

VALUES CHALLENGED. INSPIRED.

“

**ALL PEOPLE ARE INFINITELY
PRECIOUS, MORALLY
RESPONSIBLE AND GIFTED
FOR A PURPOSE”**



“

**SUPPORTING STUDENTS
AND STAFF TO BECOME
THE PERSON THEY HAVE
THE POTENTIAL TO BE”**

THE ROLE

Reporting to the Cleaning Team Lead, the Cleaning Assistant will work as part of a Cleaning Team to ensure the cleanliness of the college is maintained throughout the school day with deep cleans being carried out at specific times of the year. The main responsibilities include:

- working as part of the Cleaning Team to carry out duties as required;
- demonstrating a willingness to fulfil duties as requested (including dusting, sweeping, vacuuming, mopping, restroom cleaning, office cleaning, corridor cleaning etc);
- maintaining a standard of cleanliness on a daily, weekly and periodic basis as seen to be acceptable by the Facilities Manger ;
- ensuring the safe use and storage of cleaning chemicals;
- maintaining a safe and secure working environment in line with college Health & Safety procedures;
- attending appropriate training courses as requested by the college;
- building positive and professional working relationships with all colleagues;
- any other reasonable tasks as requested by the Facilities Manager, Cleaning Team Lead or Senior Management throughout employment.

THE PERSON

Ideally the successful candidate will be able to evidence through their application form and at interview the following attributes:

- willingness to serve and work as part of a team;
- customer focussed approach;
- ability to keep calm under pressure;
- excellent communication and interpersonal skills;
- positive attitude;
- ability to work unsupervised and prioritise workload;
- willingness and ability to establish and maintain good working relationships;
- a positive, flexible 'can do' attitude with enthusiastic approach.

Whilst training will be given, a strength of the candidate will be to have knowledge and experience of:

- up-to-date knowledge of regulations e.g. COSHH and Health and Safety legislation;
- knowledge of Health and Safety for the role;
- experience of cleaning on a large scale;
- experience of working in a school environment.





APPLICATION DETAILS

Vacancy Details

Salary: NLW £12.21 per hour (£11,184 annual)

Location: Grace College, Gateshead

Working Terms: Term time plus 10 days. Mon – Thurs 15:20 – 19:20, Friday 14:20 – 18:20

Deadline

Closing date: 20 March 2026.

Interviews to be held w/c 23 March 2026

How to apply:

For further information, please visit www.esf-web.org.uk or call HR on **0191 442 2000** or . A CV may be submitted to supplement your application but will not be accepted instead of a completed on-line application

[APPLY ONLINE HERE](#)

We are committed to safeguarding and promoting the welfare of children and young people and expect all staff to share this commitment. This post will involve daily contact with children and is subject to an enhanced DBS check. In addition, as part of the shortlisting process, and in accordance with statutory guidance, we may carry out an online search (for publicly available material) to help identify any incidents or issues that have happened which we may want to explore with shortlisted applicants at interview.

Please note that this detail is indicative and can be amended, updated or replaced as felt appropriate at any time and in order to remain in line with any future legal requirements or expectation.

