



JOB DESCRIPTION:

# Student Wellbeing Lead



learning  
to realise  
potential

Post Title	Student Wellbeing Lead
Grade	(PO1) £39,973 - £42,758 - pro-rata
Reporting to	Assistant Head Teacher - Inclusion

## PURPOSE OF JOB

The postholder will work closely with the Assistant Headteacher - Inclusion, Child Protection Officer and the Pastoral Team, implementing strategies to promote wellbeing, resilience, safeguarding awareness and positive mental health across the school community.

The postholder will be responsible for developing, leading and coordinating a whole-school approach to student wellbeing, ensuring that wellbeing is embedded within behaviour policies, curriculum design, pastoral support and engagement with students and parents/carers. The postholder will maintain regular liaison and review meetings with the Assistant Headteacher - Inclusion, Child Protection Officer and School Counsellor to ensure effective identification, support and referral pathways for vulnerable students.

The postholder will lead the school's wellbeing provision, overseeing the delivery, quality and impact of wellbeing interventions and support programmes. They will line manage and support a team of Wellbeing Mentors, ensuring high standards of practice, effective case management, appropriate supervision and continuous professional development.

The postholder will upskill and train staff so that they feel confident in supporting students' wellbeing, promoting safeguarding awareness and contributing to a positive and inclusive school culture.

## Main Duties and Responsibilities:

- To line manage, supervise and support a team of Wellbeing Mentors, ensuring effective delivery of interventions, monitoring performance, maintaining accurate records and promoting best practice in student wellbeing support.
- To lead and coordinate the school's wellbeing provision, ensuring that support services are appropriately targeted, monitored and evaluated, and that effective partnerships are maintained with safeguarding staff, counselling services, external agencies and families.
- To meet regularly with the Assistant Headteacher for Inclusion, Child Protection Officer and School Counsellor to review student wellbeing needs, coordinate interventions, monitor impact and ensure a joined-up approach to student support and safeguarding.
- To use up to date research and government recommendations to identify and implement school-wide evidence based interventions, for example 'The Five Ways to Wellbeing'
- To evaluate the efficacy of interventions, on students and young people's education and wellbeing
- To provide guidance and support to help students lead healthier, more balanced lives and make positive lifestyle choices
- To facilitate workshops and group sessions to educate students on various aspects of wellbeing, for example; healthy eating, exercise, stress reduction, mindfulness, self-care practices, sexuality and gender, resilience, conflict resolution and social skills

- To create and maintain a comprehensive range of evidence based resources to help students and parents/carers to manage their wellbeing
- To build links with appropriate wellbeing services and work with external agencies to deploy additional provision across the school
- To offer one-to-one coaching for students who require more personalised support
- To provide guidance and encouragement to help overcome challenges faced by students and help them achieve their goals
- To work with relevant members of staff to review the school's curriculum and ensure that there are cross curricular approaches that promote positive wellbeing
- To access and use tools, strategies and resources to support their own mental health so that they can look after themselves
- To reflect on personal development needs, including the needs of the school, and attend relevant training in order to be effective in the role in the school
- To attend conferences and/or workshops to acquire new knowledge and maintain understanding of best practice in students' wellbeing.

Any other duties commensurate with the role as directed by the Headteacher

### **Equal Opportunities**

The School is committed to achieving equality of opportunity in its service provision and amongst the workforce. All employees are, therefore, expected to understand, comply with and promote the School's policies in this respect and, in particular, take care not to commit any acts of unlawful discrimination.

### **Health & Safety**

The postholder shall ensure that the duties of the post are undertaken with due regard to the Council's, the Education, Children's Services & Leisure Department's, and the School's Health & Safety Policy statements. S/he shall also have regard to his/her personal responsibilities under the provisions of the Health & Safety at Work Act 1974 and all other relevant legislation. You should, therefore, ensure that you familiarise yourself with these documents.

In general, all staff are required to take due care for their own safety and the safety of their fellow employees at all times.

### **Safeguarding of Children and Young People**

All schools in Enfield are committed to safeguarding and promoting the welfare of children and young people and anyone applying to work in our schools is expected to share this commitment.