



St Matthew's C of E Primary School
Reception Teacher with PPA cover - Job Description

Post Title: Reception Teacher with PPA cover

Responsible to the Headteacher

Main purpose of the job:

- To fulfil the professional responsibilities of a class teacher as set out in the School Teachers' Pay and Conditions document.
- To meet the expectations set out in the Teachers' Standards.
- To work as a job share in Reception and to cover PPA across years 1 to 3.
- To deliver high-quality, personalised learning to our pupils.

Teaching

- Plan and teach well-structured lessons to Reception and Key Stage 1 classes following the school's plans, curriculum and schemes of work.
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
- Adapt teaching to respond to the strengths and needs of pupils.
- Set high expectations, which inspire, motivate and challenge pupils.
- Promote good progress and outcomes by pupils.
- Demonstrate good subject and curriculum knowledge.
- Promote positive behaviour taking into account the personal, social and emotional needs of pupils.

Other duties and responsibilities:

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's values and vision
- Make a positive contribution to the wider life and ethos of the school.
- Work with others on curriculum and pupil development to secure co-ordinated outcomes.
- Promote and safeguard the welfare of all children.
- Promote the general progress and wellbeing of all pupils.
- Take part in the school's appraisal procedures
- Take part in further training and development in order to improve own teaching

- Communicate effectively with all stakeholders including pupils, parents and carers and governors
- Develop effective professional relationships with colleagues
- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school