



## **Lincolnshire Gateway Academies Trust**

### **Name:**

This job description outlines the general duties and responsibilities of this post. The job description is not exhaustive; it fits with the Academy's ethos to promote performance management and quality service.

### **Job Title – Technology Technician**

### **Responsible to – CL Art and CL Technology**

### **Main Responsibilities**

Under the direct leadership and supervision of the line manager the postholder will undertake a range of duties, which may include:

1. Maintains working areas
2. Prepares apparatus, materials, tools and equipment on site
  - This includes weighing ingredients for food technology
  - Preparing materials for technology
  - Preparing materials for art
3. Will drive the Academy Minibus as required
4. Supervises the transportation of equipment
5. Cleans and maintains surfaces and equipment
6. Health and Safety
  - Including acting as a first aider as required

### **General**

7. The duties and responsibilities in this job description are not restrictive and the postholder may be required to undertake any other duties which correspond to the general character of the post and are commensurate with its level of responsibility.
8. The postholder must carry out his/her duties with full regard to the Trust's Equal Opportunities policy.
9. The postholder must carry out his/her duties with full regard to the Trust's Health and Safety procedures.