

**The Keys Academy Trust**

**SENDCo**

**Person Specification**

**Knowledge and qualifications**

Qualified teacher status

National Award for SEND Co-ordination

Up to date Safeguarding Training

Specific SEND qualifications

**Skills/Abilities:**

Good knowledge of the SEND Code of Practice

Good knowledge of classroom strategies for specific SEND needs e.g. Dyslexia, ASD, ADHD, Attachment

Understanding of what makes 'quality first' teaching, and of effective intervention strategies

Ability to plan and evaluate interventions

Data analysis skills and the ability to use data to inform provision planning

Effective communication and interpersonal skills

Good organisational and personal management skills

Effective planning, teaching, observation and assessment

Ability to work independently and be a team player

Establish and develop close relationships with parents/carers, governors and the community

Ability to enthuse and direct pupils and staff towards raising expectations and levels of achievement

The ability to meet deadlines

Good IT skills

Good record-keeping skills

Communicate effectively (both orally and in writing) to a variety of audiences

**Experience:**

Teaching experience in Primary

Developing whole school strategies linked to SEND



The Keys Academy Trust is a company limited by guarantee and an exempt charity registered in England and Wales under company number 10818575 with registered office at Church Road, Earley, Reading, Berkshire RG6 1EY.

Saint Sebastian's C of E Primary School is a business name of the company.

Involvement in self-evaluation and development planning

Experience of working alongside and collaborating with external agencies

**Personal qualities:**

Commitment to equal opportunities and securing good outcomes for pupils with SEND

Positive, caring attitude

Takes initiative and is self-motivated

Works in ways that promote equality of opportunity, participation, diversity and responsibility

A commitment to the Christian ethos and values of The Keys Academy Trust and its schools

An ability to respect sensitive and confidential work

Commitment to own personal development and learning



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