



**Baildon Church of England
Primary School and Nursery**

www.baildonce.co.uk

Required from September 2026

Level 3 Teaching Assistant Apprenticeship

2 years Fixed Term

Apprenticeship Salary – Year 1 – £10486.00– Year 2 – TBC as dependant on age

30 hours per week – TTO

Number on Roll: 451 including Nursery

We are looking for someone who:

- Will actively contribute to the ethos and vision of our school.
- Is creative and able to motivate and inspire our children
- Is passionate about meeting the needs of children with additional learning needs on a 1:1 basis
- Has excellent interpersonal skills and recognises the importance of good relationships
- Is enthusiastic and flexible with their time
- Will enhance the work of our hardworking and dedicated staff team

We can offer you:

- An attractive, well -resourced and positive learning environment
- Children who enjoy school, have outstanding behaviour and are eager to learn
- Hard working, supportive and welcoming colleagues
- A commitment to your continued professional development

'The school creates a strong sense of community, where every pupil is valued and respected. Deep mutual respect between pupils and staff creates a safe and supportive environment. Pupils trust the adults around them, knowing they genuinely care about their well-being and success. This enables them to thrive, both personally and academically. Parents and carers value the care, support and opportunities that their children receive'

Ofsted December 2024

Interested candidates are requested to apply online for this post: to download the job details and apply please visit <https://mynewterm.com/jobs/149161/EDV-2026-BCEPS-18201>

Closing date: 07/07/26 9am

Shortlisting: 09/07/26

Interviews: 16/07/26

We are committed to safeguarding and promoting the welfare of children. The successful candidate will be subject to an enhanced DBS check and there will also be a probationary period of 3 months.

Person Specification – L3 Teaching Assistant Apprentice ATTRIBUTES	ESSENTIAL	DESIRABLE
QUALIFICATIONS	Able to demonstrate a commitment and ability to undertake GCSE English and Maths or equivalent as part of the apprenticeship course	<i>(Certificates must be available at interview)</i> English (grade 4/C) Mathematics (grade 4/C) Level 3 qualifications eg A-Levels, BTECs or equivalent.
EXPERIENCE/ SPECIAL KNOWLEDGE	Experience of working with young children	Experience of working in a team Basic knowledge of child protection and health and safety
TRAINING		Willingness to participate in development and relevant training opportunities
EQUALITY	Candidates should indicate an acceptance of and commitment to the principles underlying the schools Equal Opportunities policies and practices	
DISPOSITION - ADJUSTMENT/ ATTITUDE	Approachable, courteous and able to present a positive image of the school to all stakeholders. Demonstrate good communication skills. Demonstrate effective listening skills. Ability to be flexible. Maintain confidentiality in matters relating to the school, its pupils, parents and carers	
PRACTICAL & INTELLECTUAL SKILLS		Good IT skills Good literacy and numeracy skills
CIRCUMSTANCES - PERSONAL	Must be legally entitled to work in the UK (Asylum & Immigration Act 1996) No contra-indications in personal background (Enhanced clear DBS required)	
PHYSICAL/SENSORY	Must be able to perform all duties and tasks with reasonable adjustment, where appropriate, in accordance with the DDA 1995.	

Job Description: Teaching Assistant Apprentice

Job Title: Teaching Assistant (Apprentice)

Hours/week: 30 hrs T.T.O

Job Purpose:

The main purpose of this role is to offer children a safe, secure, caring and supportive environment, providing opportunities to foster their growth and development within the school.

Duties:

Support for pupils

- be ready to receive pupils on arrival to school and from break or lunchtime
- support individual pupils' learning activities, attend to additional learning needs, and help in development
- help with the personal care and support of pupils
- contribute to the health and well-being of pupils;
- establish and maintain relationships with individual pupils and groups;
- be an effective model for pupil behaviour;
- support pupils in achieving daily targets
- support pupils' in their individual learning and development, for example, in their acquisition of cognitive and learning skills;
- help pupils to develop their literacy and numeracy skills, and thus to improve their attainment across the curriculum.

Support for the teacher

- help to prepare classroom resources and records for pupils
- contribute to the management of pupils' behaviour, both in the classroom and on the playground, as required;
- support the school curriculum, especially literacy and numeracy activities;
- provide support for learning activities;
- support the use of ICT in the classroom;
- assist in the maintenance of a safe environment for pupils and staff;
- assist in the presentation of display materials;
- support teaching staff or senior colleagues with routine administration.
- contribute to the planning and evaluation of learning activities
- support teachers in planning and preparing lessons, resources and the classroom during weekly planning meetings;
- assist in the recording of pupils' progress.

Support for the school

- monitor effective working relationships with colleagues and parents;
- attend weekly staff Briefing Meeting;
- contribute to the maintenance of pupils' safety and security;
- review and develop their own professional practice;
- recognise confidentiality, child protection procedures, Health & Safety, and the policies of the Governing Body and the MAT.
- assist the teaching staff in the smooth transition between educational phases;
- liaise effectively with parents and other parties, as required.