



GREATFIELDS SCHOOL

Dream it.  
Believe it.  
Achieve it.

Great Careers

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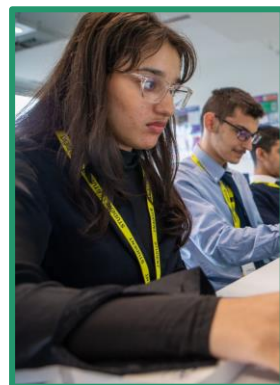
# JOB PACK

**POST:** EAL Teaching Assistant

**SALARY:** APT&C Scale 4 term time only, £26,051 actual salary

**CLOSING DATE:** Monday 29<sup>th</sup> June at 9am

**INTERVIEWS:** Thursday 2<sup>nd</sup> July 2026

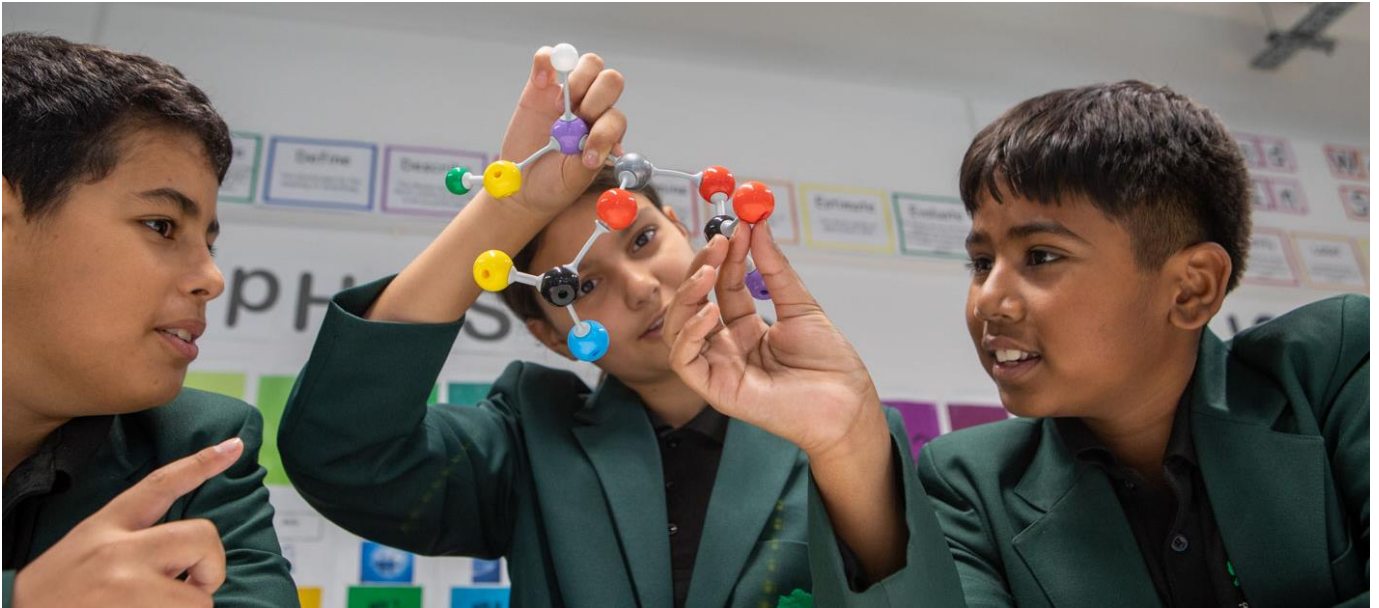


*The Governing Body is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. An Enhanced DBS check will be carried out for the successful candidate.*



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## The school

Greatfields School opened in September 2016. We are located in Barking, East London, and are proud to be the first secondary school to be built on the Gascoigne Estate. We have quickly established a positive reputation with our parents and local community, and are known for our excellent behavior and the high ambitions we have for the young people of this community. We currently have approximately 1250 students, and our Sixth Form opened in September 2022.

## Our vision

We believe that our young people can compete with any other child in the country and we do everything we can to ensure that they have the same opportunities as other young people across the country. It is incumbent upon us to give our students access to a broad, engaging and challenging curriculum; to give them access to a range of activities, trips and clubs outside of the classroom to develop their cultural capital.

We passionately believe in ensuring our young people feel safe and happy in school. This is done through the establishment of high expectations and clear routines and by taking a positive approach to behaviour at all times. This means that staff never shout at or demean our young people, and we understand the importance of mutual respect at all levels of the school.

We care deeply about and understand the responsibility we have towards our local community. This is a school embedded in the community and is one which we are proud to serve.



## Job description

**Line Manager:** EAL Co-ordinator

### Core responsibilities and duties:

- To work with the EAL co-ordinator to induct and assess newly arrived pupils to determine level of EAL support after entry into school.
- To work with the EAL co-ordinator to identify and prioritise pupils requiring EAL support and develop short-term induction.
- To work with the EAL co-ordinator to ensure that challenging and detailed schemes of work are in place for EAL students.
- To work with the year team and subject leaders to identify students that require EAL support.
- To support teachers in ensuring that needs of EAL students are being met in mainstream classes.
- To cover lessons as required.
- To look for CPD and other professional development opportunities in order to develop own practice and that of the school.
- Tailor support to match the learner's needs, adapt and customise curriculum materials.
- To support students to become independent, co-operative and collaborative learners.
- Contribute to assessing students' progress and support them in reviewing their own learning.
- Identify and remove barriers to students' learning.
- Work in both small groups and 1-on-1 to provide differentiated support for students.
- Encourage learners to interact and work co-operatively with others and engage all learners in activities.

**Notes:** The above mentioned duties are neither exclusive nor exhaustive and the postholder may be required to carry out other appropriate duties as may be required by the Head of Department or Head of School within the grading level of the post and the competence of the post holder.

***This job description will be reviewed regularly and may be subject to change at any time after consultation with the postholder.***