

Reintegration Support Worker Job Description

Team:	Hospital and Outreach Education
Responsible to:	Senior Leadership Team, Leaders of Learning and the Local Advisory Board
Supervisory responsibility:	None

Main purpose of the job:

- To support with the reintegration of pupils, from our CAMHS Unit education provision and The Bridge outreach programme, back to their main school or other identified placement
- To liaise with families, main schools and medical practitioners under the direction of the HOE leadership team
- To act as a HLTA to support lessons in the CAMHS Unit education provision and other parts of the school where needed
- To provide administrative support to HOE leaders in the CAMHS Unit education provision
- To support teaching staff and schools by working with designated pupils with complex medical and mental health needs in order to contribute to their physical, social, emotional and intellectual well-being and integration back to school.
- To teach small groups of pupils as directed by the teachers and Leader of Learning
- To safeguard and promote the welfare of children and young people educated through HOE
- To uphold the HOE core values

Duties and Responsibilities:

GENERAL

- To work within the ethos, philosophy, objectives, policies and protocols of HOE
- To understand and respect the ethos, philosophy, objectives, policies and protocols of NHFT
- To ensure the development and maintenance of high quality professional input to the work of HOE, including contributions to policy development
- To liaise with other agencies and services relevant to educational provision by HOE
- To ensure that reasonable care is taken at all times for the health, safety and welfare of yourself and other persons, and to comply with policies and procedures relating to health and safety within HOE and health specific policies
- Demonstrate awareness/understanding of equal opportunities and other people's behavioural, physical, social and welfare needs.
- To follow all HOE procedures for safeguarding which include working within the safeguarding framework of the NHFT

- To deliver support to families, schools and pupils who are in need of extra support to re-engage with education and to return to school as appropriate
- To discuss non attendance issues with parents/carers, and in liaison with other services, making assessments and implementing plans of action
- To work independently and flexibly as part of a team under the supervision of the Lead Teacher, Leader of Learning, Deputy Head or Head Teacher to provide effective liaison with HOE staff and pupils' home school for identified vulnerable pupils.
- To work in partnership with other professionals, family members and community groups to promote learning in the wider sense and specific action plans for young people
- To manage an agreed and monitored case load, which is allocated and discussed at weekly meetings.
 - To work directly with families
 - To keep accurate records
 - To undertake CPD in order to develop skills and abilities in identified areas
 - To participate in supervision and HOE performance appraisal system

Specific:

- To work directly with pupils to promote self-confidence and self-esteem through techniques such as Protective Behaviours and solution focussed approaches
- Generate and maintain positive relationships with pupils and parents/carers, developing coping and management strategies and enabling them to access and engage in services appropriate to need
- To encourage young people to form a more positive attitude towards mainstream service provision and to enhance pupils' personal skills in order to facilitate a fuller exploration of their potential.
- Maintain up to date accurate records of all interventions, contacts with other agencies and services in order to ensure consistency and to safeguard pupil welfare
- Provide professional assessments of the child's difficulties and the family's capacity to promote learning, work with them to improve, using behavioural approaches and strategies in order to influence and change beliefs
- Provide advice and support to team members in respect of strategies to maintain successful engagement with young people and their families
- Contribute to decisions on educational provision through panel discussions
- Contribute to the implementation of ILPs through the supportive participation of pupil and significant adults in the pupil's life, enabling pupils to re-engage with the learning process
- Contribute to pupil records and profiles to ensure that decision making is based on full knowledge
 - To complete one page profiles for pupils
 - To complete Individual Healthcare Plans for transitions
 - To undertake the role of Key Worker to pupils when appropriate
 - Give advice to parents on aspects of the team's work including integration strategies and signpost to other services

- Engage pupils in curriculum activities where appropriate, with the advice and guidance of a teacher, including the Personal Development Programme and AQA Unit Awards
- Ensure that transport arrangements are in place
- Visit Bridge pupils in their homes to identify barriers and prepare for reintegration
- Contribute to reintegration programmes back to school, college or work related learning, providing support where appropriate
- To liaise with other professionals in order to promote effective communication to ensure that pupils needs are met

Other:

- To undertake from time to time other duties as directed by the Lead Teacher, Leader of Learning, or Senior Leadership
- To be predominantly based at Berrywood Hospital in Northampton although will be required to work at Delapre Learning Centre in Northampton and visit other schools and locations around Northamptonshire.

Note: This job description is not your contract of employment, or any part of it. It has been prepared only for the purpose of The Trust and may change either as your contract changes or as the organisation of the Trust is changed. Nothing will be changed without consultation. This document must not be altered once it has been signed but will be reviewed annually

Signature of post holder		Date	
Signature of Headteacher		Date	