

Assistant Headteacher

Quality of Education & Outcomes

PORTFOLIO OF RESPONSIBILITIES

Core Purpose

To lead and secure high-quality education across the provision, ensuring that curriculum, teaching, assessment and intervention systems are responsive, flexible and result in strong outcomes for all pupils, including those with complex SEMH needs, disrupted educational histories and high levels of mobility.

Key Responsibilities

The portfolio is organised around eight connected areas of leadership responsibility. Together, they provide clear accountability for the quality of education and the outcomes achieved by pupils at ACE.

1 Curriculum Leadership

2 Quality Assurance

3 Assessment, Data & Progress

4 Outcomes & Standards

5 Intervention & Provision

6 Staff Development

7 Self-Evaluation & Improvement

8 Line Management

1 CURRICULUM LEADERSHIP

- Lead the development, implementation and ongoing refinement of a flexible, ambitious and responsive curriculum
- Ensure curriculum intent reflects the needs of pupils in Alternative Provision, including those on short-term placements
- Oversee a range of pathways, including GCSE, functional skills, vocational provision and personalised programmes
- Ensure curriculum design supports reintegration to mainstream where appropriate and strong post-16 transitions
- Adapt curriculum models to respond to changing cohorts and levels of need

2 QUALITY ASSURANCE (TEACHING & LEARNING)

- Lead a proportionate and context-appropriate quality assurance framework
- Monitor the quality and consistency of teaching and learning across the provision
- Use a range of evidence (learning walks, work scrutiny, pupil voice) recognising non-linear progress and engagement
- Ensure teaching approaches are aligned with trauma-informed and relational practice
- Ensure areas for development are addressed through clear follow-up, coaching and support

3 ASSESSMENT, DATA AND PROGRESS

- Lead the development of assessment systems appropriate for pupils with disrupted education and short stays
- Ensure accurate baseline assessment on entry and ongoing tracking of progress
- Develop systems that capture both academic progress and wider outcomes (engagement, behaviour, readiness to learn)
- Ensure data is used intelligently to inform teaching, intervention and placement decisions
- Ensure staff confidence in using assessment flexibly and appropriately

4 OUTCOMES AND STANDARDS

- Lead on pupil outcomes, recognising the varied starting points and pathways of AP pupils
- Monitor progress, attainment and reintegration outcomes for all pupils
- Track outcomes for key groups, including SEND, high mobility and pupils at risk of exclusion
- Ensure robust tracking of post-16 destinations and sustained placements
- Ensure expectations remain high whilst recognising individual pupil journeys

5 INTERVENTION AND PROVISION

- Design and oversee targeted and responsive intervention programmes
- Ensure interventions are tailored, time-limited and focused on impact
- Support provision for pupils at risk of placement breakdown or exclusion
- Align intervention with reintegration plans and individual pupil pathways
- Monitor and evaluate the effectiveness of provision regularly

6 STAFF DEVELOPMENT (TEACHING & CURRICULUM)

- Lead professional development focused on effective teaching in an AP context
- Support staff to develop strategies for engaging pupils with SEMH needs and disrupted education
- Provide coaching to ensure consistency of classroom practice and expectations
- Develop subject and phase leadership within a flexible and adaptive curriculum model
- Promote a culture of high expectations and professional consistency

7 SELF-EVALUATION AND SCHOOL IMPROVEMENT

- Lead on Quality of Education within the school's self-evaluation processes
- Ensure evaluation reflects the complexity of AP, including mobility and varied pupil journeys
- Contribute to and deliver priorities within the School Improvement Plan
- Ensure evidence is robust, triangulated and reflects real impact
- Support preparation for inspection, articulating the effectiveness of AP provision

8 LINE MANAGEMENT

- Line manage middle leaders and/or subject leads
- Hold staff accountable for the quality of provision and pupil outcomes
- Support performance management and professional development
- Ensure clarity of expectations and consistent follow-through

Accountability

The Assistant Headteacher will be accountable for:

- The quality and consistency of teaching and learning
- The effectiveness and adaptability of the curriculum
- The accuracy and intelligent use of assessment and data
- Pupil progress, attainment, reintegration and destinations
- The impact of intervention and provision

Wider Leadership Contribution

As a member of the Senior Leadership Team, the postholder will:

- Contribute to strategic leadership of the provision
- Promote a culture of high expectations, consistency and inclusion
- Work collaboratively to secure the best possible outcomes for all pupils

ACE Leadership Context

This portfolio sits within the wider Assistant Headteacher role and reflects ACE's commitment to high-quality provision, strong outcomes, inclusion, safeguarding and continuous improvement.