



Felsted

FELSTED SCHOOL JOB DESCRIPTION

Persian Language Tutor

The Role

Accountable to: HoD MFL

To provide support for students studying GCSE & A Level Persian language by providing marking, assessment and feedback to ensure the best possible student outcomes. The role may be teaching native speakers and to students learning an additional language.

Role Responsibilities (illustrative, not exhaustive, list):

- Set and mark regular assessments of pupils' knowledge and progress, recording attainment data and giving detailed and careful targets for improvement to pupils
- Undertake and assess students in oral examinations including public exams and mock public exams
- To be flexible, reliable and keen to respond to the needs of the students
- Provide one-to-one sessions and, potentially, some small groups
- Apply school policies such as the Behaviour Policy, Assessment, Teaching & Learning Policies appropriately and consistently
- Attend compulsory safeguarding and whole school training, and to engage with professional development opportunities as agreed with the Deputy Head or line manager
- Any other reasonable ad-hoc duties as requested

Skills, Knowledge and Experience

Essential:

1. Hold a relevant degree or native-level Persian
2. Experience teaching Persian across a range of ages and abilities

Desirable:

1. Experience of preparing students for GCSE & A Level Persian
2. Experience of preparing students for GCSE & A Level Pearson Edexcel Persian specifications
3. Previous experience of working in an Educational environment, preferably an Independent School

Terms of Employment

- Casual Contract
- The number of available hours will depend on the number of students wishing to study Persian and may vary across the academic year.
- Term-time only (34 weeks per year)
- Location of work will be Felsted School, Felsted, Essex, CM6 3LL
- Rate of pay of £35.32 per hour (£31.52 plus £3.80 holiday pay)

Felsted is committed to equal opportunities and maintaining a safe and secure environment for all pupils and a 'culture of vigilance' to safeguard and protect all in its care, and to all aspects of its 'Safeguarding (Child Protection and Staff Behaviour) Policy'. Please note, it is an offence to apply for this position if barred from engaging in regulated activity relevant to children. All employees are subject to pre-employment checks including a Disclosure and Barring Service check.

Signed: _____ Date: _____