

# Class Teacher

Closing Date: Wednesday 10<sup>th</sup> June 2026 – 9.00am

Interview Date: 15<sup>th</sup> June 2026 & 16<sup>th</sup> June 2026



**MOSAIC**  
LEARNING TRUST

Raising Aspirations,  
Empowering Futures



**Candidate  
Information Pack**

# WELCOME TO THE MOSAIC LEARNING TRUST

It is with great pleasure that I introduce you to Mosaic Learning Trust and I hope this information will enable you to decide on your suitability to join our journey and become part of our growing team. As a Trust, we are determined to challenge our students inside and outside the classroom to strive for individual excellence and to achieve the highest academic standards. Our Trust is committed to supporting every student to develop to their full academic potential whilst experiencing a wide and exciting range of opportunities to equip them with the skillset for a successful future as rounded, mature and confident members of modern society.



## **Aspirational Learning**

We aim to *Inspire Excellence* and *Unlock Potential* by creating high expectations and providing personalised learning opportunities for our children.



## **Empowering People**

*We Value Every Voice* and *Nurture Every Talent*. We prioritise wellbeing, inclusivity, and active community engagement, ensuring that each person feels respected, nurtured and supported.



**Collective Ambition** Our belief that *Together We Achieve More*. Through sharing resources, and expertise we support each school within the trust, encouraging staff learning and enhancing outcomes for children.



I am very proud of the Trust, its students, staff and Trustees. Education at Mosaic provides much more than exam excellence. It aims to develop and nurture our children to take their place as caring and confident young people in the outside world. Our staff have opportunities to engage in high quality Continuous Professional Development, and all staff have access to our supportive, well-being packages. We would like to invest in the long-term career of an exceptional candidate and would welcome visits from prospective applicants.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Neil Moore'.

**Neil Moore**  
Chief Executive Officer



# SCHOOL WELCOME



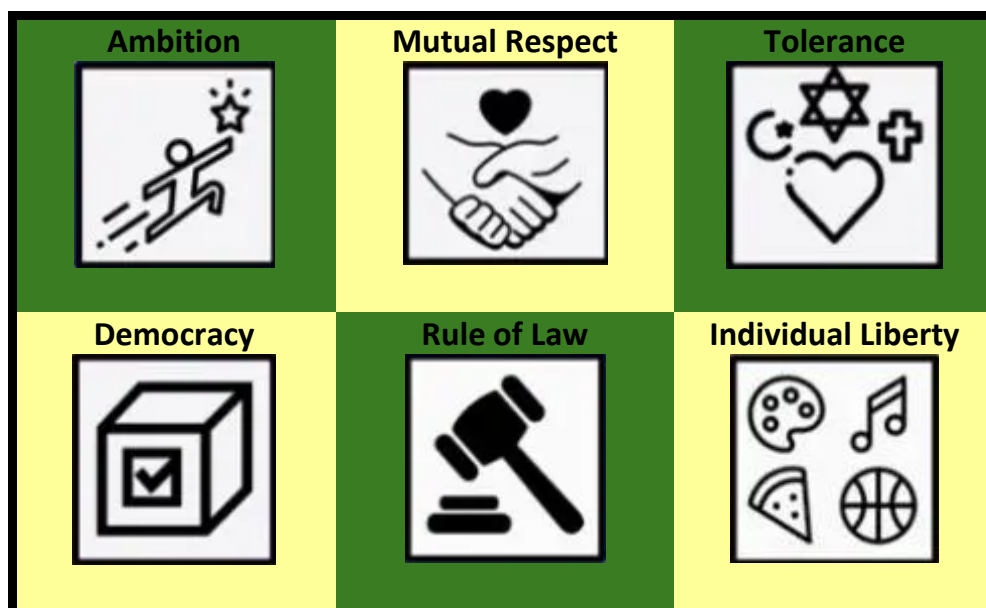
Dear Applicant,

Welcome to Golborne Community Primary School. Golborne Community Primary School is a popular community primary school located in the heart of Golborne. We are looking to appoint a Class Teacher.

Golborne Community Primary School is a nurturing and high performing school, where children are at the heart of everything we do. Our extremely high quality indoor and outdoor learning environments, create memorable experiences that enable all children to flourish, in every year at the school. This is across all curriculum subjects too which are continuously enhanced even more, through trips and welcoming visitors into school to share their skills and experiences.

Our high expectations enable our children to excel academically, as well as develop a love of learning, ensuring they are fully prepared for high school. Our mission statement of '*Enjoy each day as we learn along the way*' emphasises how we strive for all children to be happy in school whilst making outstanding progress.

Our school values of Ambition, Mutual Respect, To be Tolerant, Respect Democracy, Rule of Law and Respect Individual liberty. Pride permeate through our curriculum and school ethos. These ensure all our children develop into positive citizens and confident learners.



**'Pupils behaviour is exemplary at all times of the day. They are polite, kind, patient and respectful. They appreciate being able to talk to staff if anything worries them. Pupils know that staff will do their best to help. This makes them feel safe.'** OFSTED



We would hope to work with someone who:

- Is honest and fully adapts to what our shared vision is
- Has experiences of working with children
- Has the skills and knowledge and initiative to support children with a range of needs, particularly around Communication and Language
- Works well with other staff and agencies and has a positive attitude
- Is able to inspire, support, motivate and challenge others
- Has a passion for working with children, is open, honest and has a good sense of humour
- Is supportive of and cares for our fantastic children
- Is an outstanding Class teacher, with ambition for all pupils
- Is an excellent practitioner and professional role model
- Is approachable on both a personal and professional level
- Is able to listen to others' points of view
- Is able to recognise that each child is unique, has individual needs and receives a good education
- Is charismatic and promotes the school to others

In return we offer you:

- Wonderful children to teach and staff to work with
- An exciting and challenging professional opportunity and the chance to make a difference in a uniquely diverse setting in the borough
- A dedicated, hardworking team of teachers, support staff, office staff and site team committed to achieving the highest standard for all pupils
- Enthusiastic, positive and happy children with good attitudes to learning and to their personal development
- Strong and positive relationships with parents, the community, a wide range of agencies and the LLG (Leigh, Lowton and Golborne) schools' partnership
- Committed and supportive governors
- A strong, effective and experienced senior leadership team
- Good achievement and standards
- An excellent level of care
- A friendly, happy and supportive atmosphere within a caring and friendly school with a strong Community Ethos
- A commitment to your continuous professional development (CPD)

Yours faithfully,

*A. Hunt*

Mr A. Hunt  
Headteacher



Thursday 21<sup>st</sup> May 2026

Dear Applicant,

**Class Teacher – 1 year contract in the first instance, required for 1<sup>st</sup> September 2026**

Many thanks for your interest in the above position. Please find enclosed the following documents:

- Job Description
- Person Specification
- Application Process

Golborne Community Primary School is advertising for a Class Teacher to commence employment **1<sup>st</sup> September 2026**. We are looking to appoint an outstanding teacher to support the Headteacher and staff in continuing to rapidly develop our school. This full-time role will be based at Golborne Community Primary School, however as we are part of Mosaic Academy Trust, there may be occasions when you will be required to work at other schools within the trust. This post is for 1 year in the first instance.

We encourage applicants to apply through [TES](#). Applicants can also apply through [Teacher Vacancies](#) and [MyNewTerm](#). Completed application forms can be forwarded by email to [d.brownbill@golborneprimary.wigan.sch.uk](mailto:d.brownbill@golborneprimary.wigan.sch.uk). applications will not be considered.

Applications will be considered as soon as they are received, and the closing date will be Wednesday 10<sup>th</sup> June 2026 at 9.00am. Interviews are scheduled to take place on Monday 15<sup>th</sup> June for a lesson visit in your current setting and Tuesday 16<sup>th</sup> June 2026 for an interview. Online searches will be carried out on shortlisted candidates (in line for the KCSIE 2023 guidance). Any offer of employment is subject to a satisfactory enhanced criminal record check with barred list check through the Disclosure and Barring Service (DBS), medical clearance, references, and verification of qualifications satisfactory to the Trust.

Yours faithfully,



Miss R Atherton

Trust H.R. Manager

# JOB DESCRIPTION



INTRODUCTION	
<b>Post Title:</b>	<b>Class Teacher (Full time 1.0 FTE)</b>
<b>Status:</b>	Fixed-Term 1 <sup>st</sup> September 2026 1 Year in the first Instance
<b>Job Overview:</b>	<p>Under the reasonable direction of the Head teacher, carry out the professional duties of a schoolteacher as set out in the current School Teachers' Pay and Conditions Document (STPCD).</p> <p>Implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for students.</p> <p>Monitor and support the overall progress and development of students as a teacher.</p> <p>Facilitate and encourage a learning experience which provides students with the opportunity to achieve their individual potential.</p> <p>Contribute to raising standards of student potential.</p> <p>Share and support the school's responsibility to provide and monitor opportunities for personal and academic growth.</p>
<b>Line Management:</b>	<p>Reporting to – Headteacher</p> <p>Responsible for – No line manager responsibly.</p>
<b>Liaising with:</b>	Headteacher, Senior Leadership Team, Local Governing Board, teachers and support staff, trustees, external agencies and parents / carers.
<b>Working time:</b>	Full time (1.0 FTE) as specified within the STPCD
<b>Salary /Grade:</b>	Teaching Staff Main Pay Scale (M1 – M6).
<b>Disclosure Level</b>	Enhanced
<b>Conditions of Employment</b>	No holidays are permitted during the 190 day teaching year.
2. TEACHING	
2.1	To carry out duties in accordance with the Teachers Standards.
2.2	Work positively to the implementation of Teaching and Learning developments in line with the school SSDP and current Teaching & Learning foci.
2.3	Teach, students according to their educational needs, including the setting and marking of work to be carried out by the student in school and elsewhere.
2.4	Assess, record and report on the attendance, progress, development and attainment of students and to keep such records as are required.
2.5	Provide, or contribute to, oral and written assessments, reports and references relating to individual students and groups of students.
2.6	Ensure that Literacy and Numeracy are promoted and reflected in the teaching / learning experience of students.

- 2.7 Undertake a designated programme of teaching.
- 2.8 Ensure a high quality learning experience for students which meets internal and external quality standards and ensures all students make progress.
- 2.9 Prepare and update subject materials.
- 2.10 Use a variety of delivery methods which will stimulate learning appropriate to student needs and demands of the syllabus.
- 2.11 Maintain discipline in accordance with the school's procedures, and to encourage good practice with regard to punctuality, behaviour, standards of work and homework.
- 2.12 Undertake assessment of students as requested by external examination bodies, departmental and school procedures.
- 2.13 Mark, grade and give written / verbal and diagnostic feedback in line with the school policy.
- 2.14 As part of your contractual obligations you may be required to teach identified classes in our partner primary and high schools as part of our outreach work. This may be done either here at Standish or in those schools.

### **3. STRATEGIC / OPERATIONAL PLANNING**

- 3.1 Assist in the development of appropriate syllabuses, resources, schemes of work, marking policies and teaching strategies in the curriculum area and department.
- 3.2 Contribute to the curriculum area and department's development plan and its implementation.
- 3.3 Plan and prepare courses and lessons.
- 3.4 Contribute to the whole school's planning activities.

### **4. CURRICULUM PROVISION**

- 4.1 Assist the Senior Leadership Team, to ensure that the curriculum area provides a range of teaching which complements the school's strategic objectives.

### **5. CURRICULUM DEVELOPMENT**

- 5.1 Assist in the process of curriculum development and change so as to ensure the continued relevance to the needs of students, examining and awarding bodies and the school's mission and strategic objectives.

### **6. STAFFING**

- 6.1 Take part in the school's staff development programme by participating in arrangements for further training and professional development.
- 6.2 Continue own professional development in the relevant areas including subject knowledge and teaching methods.
- 6.3 Engage actively in the performance management review process.
- 6.4 Ensure the effective / efficient deployment of classroom support.
- 6.5 Work as a member of a designated team and to contribute positively to effective working relations within the school.

### **7. QUALITY ASSURANCE**

- 7.1 Help to implement school quality procedures and to adhere to those.
- 7.2 Contribute to the process of monitoring and evaluation of the curriculum area / department in line with agreed school procedures, including evaluation against quality standards and performance criteria. To seek / implement modification and improvement where required.

7.3 Review from time to time methods of teaching and programmes of work.

7.4 Take part, as may be required, in the review, development and management of activities relating to the curriculum, organisation and pastoral functions of the school.

## **8. MANAGEMENT INFORMATION**

8.1 Maintain appropriate records and to provide relevant accurate and up-to-date information for MIS, registers, etc.

8.2 Complete the relevant documentation to assist in the tracking of students.

8.3 Track student progress and use information to inform teaching and learning.

## **9. COMMUNICATION AND LIASON**

9.1 Communicate effectively with the parents / carers of students as appropriate.

9.2 Where appropriate, communicate and co-operate with persons or bodies outside the school.

9.3 Follow agreed policies for communications in the school.

9.4 Take part in liaison activities such as parent's evenings and liaison events with partner schools.

9.5 Contribute to the development of effective subject links with external agencies.

## **10. MANAGEMENT OF RESOURCES**

10.1 Contribute to the process of the ordering and allocation of equipment and materials.

10.2 Assist the Head of Department to identify resource needs and to contribute to the efficient / effective use of physical resources.

10.3 Co-operate with other staff to ensure a sharing and effective usage of resources to the benefit of the school, department and the students.

## **11. PASTORAL SYSTEM**

11.1 Promote the general progress and well-being of individual students and of the class as a whole.

11.2 Evaluate and monitor the progress of students and keep up-to-date student records as may be required.

11.3 Contribute to the preparation of action plans and progress files and other reports.

11.4 Alert the appropriate staff to problems experienced by students and to make recommendations as to how these may be resolved.

11.5 Communicate as appropriate, with the parents / carers of students and with persons or bodies outside the school concerned with the welfare of individual students, after consultation with the appropriate staff.

11.6 Apply the behaviour for learning policy so that effective learning can take place.

## **12. SCHOOL ETHOS**

12.1 Play a full part in the life of the school community, supporting its distinctive mission and ethos and encouraging staff and students to follow this example.

12.2 Promote actively the school's corporate policies.

12.3 Comply with the school's health and safety policy and undertake risk assessments as appropriate.

12.4 This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

## SIGNATURES

The school will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition.

This job description is current at the date below but will be reviewed on an annual basis and, following consultation with you, may be changed to reflect or anticipate changes in the job requirements, which are commensurate with the job title and grade.

Whilst every effort has been made to explain the duties and responsibilities of the post each individual task undertaken may not be identified. Employees are expected to comply with any reasonable request from the Headteacher / SLT link to undertake work of a similar level that is not specified in this job description.

Signed.....  
(Class Teacher)

Signed.....  
(Headteacher)

Dated.....  
(Class Teacher)

Dated.....  
(Headteacher)

## SAFEGUARDING OF CHILDREN AND YOUNG PEOPLE

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

# PERSON SPECIFICATION



Requirements:	Essential / Desirable
<b>Qualifications</b>	
Qualified teacher status.	<b>E</b>
Evidence of continuing professional development.	<b>E</b>
One to One tuition training.	<b>D</b>
<b>Experience and Skills</b>	
Teaching experience within the primary age range.	<b>E</b>
Knowledge of Special Needs Education.	<b>E</b>
Awareness of literacy and numeracy initiatives.	<b>E</b>
Knowledge of formative and summative assessment strategies.	<b>E</b>
Ability to analysis data to monitor the progress of vulnerable children.	<b>E</b>
Teacher of ability, skill and expertise.	<b>E</b>
A strong practitioner of Languages, Physical Education or Information or Computing Technology.	<b>D</b>
Recent teaching experience in Key Stage 1 and Key Stage 2.	<b>D</b>
Experience of team teaching.	<b>D</b>
Experience of Assessment for Learning in practice.	<b>D</b>
Experience of supporting children with SEN.	<b>D</b>
Target Tracker experience.	<b>D</b>
Ability to cater for a range of individual children's needs.	<b>E</b>
Able to plan and deliver lesson/group sessions to meet the needs of all identified needs.	<b>E</b>
Commitment and confidence in meeting the needs of vulnerable pupils including those with SEN.	<b>E</b>
Willing and able to give leadership or support within a curriculum area.	<b>E</b>
Ability to develop amicable relationships and work collaboratively with all school staff.	<b>E</b>
Good communicator both written and verbal.	<b>E</b>
Effective organisational skills.	<b>E</b>
Knowledge of current issues and developments in primary education.	<b>E</b>
Good understanding of, and experience with, I.C.T.	<b>D</b>
Knowledge of curriculum remodeling.	<b>D</b>
<b>Relations</b>	
An ability to provide a caring co-operative atmosphere for children and to create a challenging, disciplined and effective learning environment.	<b>E</b>
Excellent class management and control.	<b>E</b>
An ability and willingness to relate to individuals and groups and to make appropriate contact with parents and/or other agencies as necessary.	<b>E</b>
An understanding of the support children need to achieve self discipline.	<b>D</b>
<b>Personal Qualities</b>	
Integrity, professionalism and diplomacy	<b>E</b>
Tact and a sense of humour	<b>E</b>
A personal and friendly nature	<b>E</b>
<b>Application</b>	
Accurate completion of application form	<b>E</b>
Supporting Statement which addresses person specification, evidence in letter and application	<b>E</b>
High standards in spelling and writing	<b>E</b>

<b>Legal Issues</b>	
Legally entitled to work in the UK	<b>E</b>
Enhanced DBS Clearance	<b>E</b>
Valid UK Driving Licence, access to a vehicle with business insurance	<b>D</b>

# STAFF BENEFITS



## Pension

The Trust offers an excellent pension scheme with the Local Government Pension Scheme and Teachers Pension Scheme, which you can join from your start date.

## Trust Inset Days

The Trust offer additional Inset days to give staff non-contract time for additional training, CPD, preparations, department time, leadership time etc.

## Wellbeing

The Trust is committed to your wellbeing and offers a range of support services, including an Employee Assistance Programme (EAP), Occupational Health support, and access to wellbeing services through the Schools Advisory Service. We also provide free flu vaccinations and eye care to help you stay well.

## Salary

The Trust offer competitive salaries for teaching staff in line with the School Teachers Pay and Conditions Document and for school support staff in line with the National Joint Council.

## Learning & Development

The Trust values continuous learning and development to help meet future challenges. We provide tailored support for Early Career Teachers through trained mentors, Teaching School Hubs, and dedicated time for professional growth. Staff also have access to flexible online training via the National College. Career progression is encouraged, with opportunities to move between schools and central teams.

## Additional Benefits

Generous holidays for support staff, enhanced contractual sick pay, a cycle to work scheme and discounted gym memberships.



# HOW TO APPLY



## Arranging a Visit:

Candidates wishing to visit the school or arrange a telephone discussion can contact:  
Mrs D Brownbill on 01942 726059  
who will arrange a suitable time

## Key Dates

**Advertising date:** Friday 22<sup>nd</sup> May 2026  
**Closing date:** Wednesday 10<sup>th</sup> June 2026 at 9.00am  
**Short listing:** Wednesday 10<sup>th</sup> June 2026 - PM  
**Interview date:** Monday 15<sup>th</sup> June & Tuesday 16<sup>th</sup> June 2026

To apply for this role, please visit [MyNewTerm](#)

In line with Safer Recruitment guidelines, we will be taking up references in advance of the interviews and taking them into account throughout the interview process.

The Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment and adhere to the school's child protection policies and procedures ([link to policies](#)). Enhanced checks through the Disclosure and Barring Service (DBS) will be required for this post.

The post is likely to come under the requirements of the Childcare (Disqualification) 2009 Regulation and the successful applicant will be required to complete a declaration form to establish whether they are disqualified under these regulations and is also subject to medical clearance.

More information about the school can be found on the website [www.golbornecps.org.uk](http://www.golbornecps.org.uk)

When completing your [MyNewTerm](#) or Trust application, please ensure that all sections are completed, gaps in employment history are accounted for and details of awarding bodies included. You should refer to the job description and person specification to guide your application. Your supporting statement should be no more than 2000 words. Please note that late applications will not be considered.





# CONTACT US



01942 726059



[enquiries@admin.golborneprimary.wigan.sch.uk](mailto:enquiries@admin.golborneprimary.wigan.sch.uk)



[www.golbornecps.org.uk](http://www.golbornecps.org.uk)



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