

PERSON SPECIFICATION

Site Manager

This Trust is committed to safeguarding and promoting the welfare of children and young people and requires all staff to share this commitment.

	Essential	Desirable
Qualifications	Educated to GCSE with a good standard of English and maths	- Relevant Trade qualification e.g. electrical, carpentry, heating or plumbing
Experience	Previous experience in a related field: site security, property maintenance, facilities management	- Experience of working in a similar role within a school or similar setting - Experience of current cleaning materials/methods/appliances and monitoring the quality of work undertaken by cleaning staff
Knowledge & Skills	- Health and Safety legislation including COSHH and Fire regulations - Ability to carry out general maintenance and repair work to a high standard - Ability to perform the physical tasks required by the post, including lifting, carrying and pushing various equipment	IT skills for emails and the internet
Personal characteristics	- Good interpersonal skills - Willingness to work within a team whilst also able to work on own initiative - Ability to work in a methodical and well organised way - Ability to prioritise workload and keep to deadlines - Self-motivated and hard working - Willingness to be flexible to meet the best needs of the school in an ever changing environment	
Safeguarding	Commitment to safeguarding and promoting the welfare of children - an Enhanced DBS check will be required	