

Reinwood I & N School

Job Title: Teacher
Contract Type: Part-time Temporary
Salary: Main Pay Scale
Responsible to: Head Teacher



Purpose of the Role

To deliver high-quality teaching within the Early Years Foundation Stage and contribute to the EYFS provision.

This role requires the post holder to meet the range of professional duties of teachers as set out in the most recent School Teachers' Pay and Conditions Document. The post holder will be expected to undertake these duties meeting the current Teaching Standards for qualified teachers and to uphold the professional code of the school.

Key Responsibilities

Teaching and Learning

- Deliver consistently high-quality teaching within the EYFS or KS1 classroom
- Identify clear teaching objectives, content, lesson structures and sequences appropriate to the subject matter and the pupils being taught.
- Set clear and challenging targets for learning, building on prior attainment.
- Ensure effective teaching of whole classes, groups and individuals so that learning objectives are met, momentum and challenge are maintained, and best use is made of teaching time.
- Use teaching methods, which keep pupils engaged and stimulate their intellectual curiosity. To recognise and develop children's preferred learning styles.
- Select and make good use of books, IT and other learning resources which support effective teaching and learning.
- Create and maintain stimulating, challenging, language-rich and safe environment, both indoors and outdoors that encourages learning and supports well-being.
- Plan and provide purposeful continuous provision that supports and deepens learning
- Identify pupils who have additional educational needs and consult with the SENDCo to ensure that they are given appropriate work programmes and targeted support.
- Promote strong outcomes across all areas of learning, particularly communication and language, personal development and early literacy
- Provide opportunities to develop pupils' understanding by relating their learning to real and work-related examples, recognising that learning takes place outside the school context.
- Demonstrating classroom expertise and organising the display work to show the quality of provision offered

Assessment and Outcomes

- Mark and monitor class and homework, providing constructive oral and/or written feedback and setting targets for pupils' progress.
- Assess, track and monitor pupil progress accurately
- Use assessment effectively to inform planning for future teaching and to meet the needs of all children
- Contribute to ensuring consistency of assessments
- Use data to identify next steps and support rapid progress
- Ensure statutory EYFS requirements are met
- Provide written reports to:
 - parents, in accordance with school procedures and statutory requirements.
 - other agencies, in accordance with school procedures and the Code of Practice.

Health & Safety, Wellbeing and Behaviour

- Register pupils, encourage punctuality and reinforce school attendance procedures in consultation with the Head Teacher.
- Promote and maintain and supervise the health and safety and wellbeing of pupils engaged in authorised school activities both on school premises and elsewhere.
- Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment
- demonstrate a commitment to positive behaviour management throughout school.
- care for the physical and emotional welfare of children within the class/school.
- show care for any other child within the school with whom they come into contact.
- Liaise with agencies responsible for pupils' welfare.

Inclusion and Safeguarding

- Promote equal opportunities ensuring that, specifics of gender, race, class, ability and disability are treated in a positive and non-discriminatory manner.
- Ensure all children, including those with SEND and disadvantaged pupils, are well supported
- Work closely with the SENDCo and external agencies where appropriate
- Maintain the highest standards of safeguarding and welfare
- Work in line with statutory safeguarding guidance (e.g. Keeping Children Safe in Education, Prevent) and our safeguarding and child protection policies
- Work with the designated safeguarding lead (DSL) to promote the best interests of pupils, including sharing concerns where necessary
- Promote the safeguarding of all pupils in the school
- Report to the DSLs any child about whom they are concerned.

As part of your wider duties and responsibilities you are required to promote and actively support the school's responsibilities towards safeguarding.

Safeguarding is about keeping people safe and protecting people from harm, neglect, abuse and injury. It is about creating safe places, being vigilant and doing something about any concerns you might have. It isn't just about the very old and the very young, it is about everyone who may be vulnerable. Safeguarding is everyone's responsibility.

Whole-school organisation, strategy and development

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's vision and values
- Make a positive contribution to the wider life and ethos of the school
- Work with others on curriculum and pupil development to secure co-ordinated outcomes

Communication

- Communicate effectively with pupils, parents, and colleagues

Working with colleagues and other relevant professionals

- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective professional relationships with colleagues

Management of staff and resources

- Direct and supervise support staff assigned to them
- Deploy resources delegated to them
- Direct or supervise the work of students, trainees and support staff, participating in any related administrative and organisational tasks.
- Plan, lead and facilitate partnership delivery of the curriculum within the classroom.

Partnership with Parents and Community

- Build positive relationships with parents and carers which encourages a home-school partnership approach in line with school policy.
- Communicate effectively about children's progress and development
- Support parental engagement in learning and transition processes

Meetings and Professional development

- Attend meetings with colleagues, parents or other agencies.
- Take part in the school's appraisal procedures
- Take part in further training and development in order to improve own teaching
- Take responsibility for own professional development and keep up to date with research and developments in teaching methods and in subjects taught.
- Share corporate responsibility in the implementation of school policies and practices.

Personal and professional conduct

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities
- Be a good role model to pupils in school.

General

Carry out other duties as the Head Teacher may reasonably require, to the level expected of a teacher on the standard scale, relating to the efficient organisation of the school, and to any necessary adjustments in the specified time allocations.

This job description may be amended at any time in consultation with the postholder.

Last review date: [date when this document was last reviewed]

Next review date: [date when this document will next be reviewed]

Headteacher/line manager's signature: _____

Date: _____

Postholder's signature: _____

Date: _____