



Gloucestershire College is advertising this role on behalf of Gloucestershire Facilities Management (GFM).

About the Role – Employment Details

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| Post Number | A096D |
| Job Title | Cleaner |
| Salary | £13.08 per hour |
| Contract Type | Permanent, Various hours available (Early Morning Shifts 06:15am and 09:15am) (52 weeks per year) |
| Campus | Gloucester Campus |
| Department | Cleaners |
| Reporting To | Cleaning Supervisor |
| Holiday | 27 days' annual leave, increasing to 32 days after 5 years', plus an additional 3 days during Christmas closure |
| Pension | Peoples Pension Scheme 4 or 5% matched Contribution |

About the Role – Meet the Team

Gloucestershire Facilities Management (GFM) is recruiting for 3 Cleaners to join the Estates team at Gloucestershire College.

The Cleaning Team supports all cleaning activities across the College & work closely with colleagues to provide a supportive and collaborative approach to all cleaning activities. It is an extremely rewarding job with on-the-job training & support given with team members taking pride in their role supporting the College environment.

We provide on the job training, therefore cleaning experience is desirable but not essential to the role, we do look for team members who are enthusiastic about supporting the wider College through their role and who work well within a team.

If you feel like you could fit into the cleaning team, please get in touch

About the Role – Duties and Responsibilities

- Undertake cleaning duties both internal & external on College premises;
- After training, ensure that cleaning equipment is safe to use, reporting any failures to the Cleaning Supervisor.
- Support the Estates Team in day-to-day operational issues e.g. moving of furniture and setting up for events, delivery of laptop trolley, parcels etc when required.
- Undertake any relevant training as specified by your line manager appropriate to this post





About the You

Our Shortlisting Criteria

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|------------------|---|
| Essential | <ul style="list-style-type: none"> – Good Standard of Written & spoken English – Previous Cleaning Experience (or transferable skills) |
| Desirable | <ul style="list-style-type: none"> – Knowledge & understanding of COSHH – Basic computer skills, including the ability to use email, complete online training, and access work schedules. |

The Perfect Person for us will demonstrate

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|--------------------------|---|
| Abilities | <ul style="list-style-type: none"> – Good attention to detail – Able to work on own initiative and as part of a team. – Good communication skills |
| Job Circumstances | <ul style="list-style-type: none"> – A flexible approach to working hours is essential due to the nature of the work – There may be a need to work occasional evenings or a Saturday for the College Open Events – Enhanced DBS Checks – This job description outlines the main duties at the time it was written. Tasks may change, but the role's overall nature and responsibility remain the same. These changes are normal and don't justify a change in the post's grading. |

About the College – Our Expectations

- Take an active part in the Professional Development Conversations (PDC)
- Engage with all relevant Health & Safety regulations and assist the College in the implementation of its own Health & Safety Policy
- Actively promote the College's Equality and Diversity Policy
- Actively promote the College's Safeguarding Policy and Practices
- Support the College's sustainability policies and recognise the shared responsibility of carrying out duties in a resource efficient way
- Participate in enrolment
- Participate constructively in college activities and to adopt a flexible approach to your work.
- Undertake a first-aid qualification and participate in the first aid rota, as required.
- Undertake any other relevant duties as specified by your line manager commensurate with the level of this post





Safeguarding

At Gloucestershire College, we are committed to promoting the welfare and safeguarding of our young people and vulnerable adults. The College expects all students, staff and visitors to share this commitment. Safer recruitment practices are an essential part of this commitment.

If shortlisted, you will be required to complete a self declaration of any criminal record or other information that may make you unsuitable to work with children. This includes explaining any gaps in employment. Applicants will be required to disclose any cautions, convictions, reprimands or final warnings in line with the Rehabilitation of Offenders Act. The College is committed to the fair recruitment of ex-offenders in line with its policy and legal responsibilities.

Candidates will be asked to provide evidence of their right to work in the UK. Satisfactory references and online searches will also be completed as part of the safer recruitment process. The online search reviews publicly available information, including social media, to identify any concerns that may require further discussion. References may be requested either before interview, with consent, or following an offer of employment.

All successful applicants will be required to complete an enhanced DBS check appropriate to the role.

